

**FREEDOM OF INFORMATION  
AND  
PRIVACY ACTS**

**SUBJECT: CUSTODIAL DETENTION  
SECURITY INDEX**

**FILE NUMBER: 100-358086**

**SECTION : 37**



**FEDERAL BUREAU OF INVESTIGATION**

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## **NOTICE**

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*list*  
Assistant Attorney General

2116  
November 21, 1955

Director, FBI

*esa*  
SECURITY INDEX LIST

*General*  
There is attached hereto a current list of the names of the individuals maintained in the Security Index. Names included in the main portion of the list are arranged alphabetically. Those individuals coming within three designated groups are listed on separate pages. Following each name is information reflecting the race, sex, birth date, Bureau file number and the Bureau field office covering the residence of the individual.

It is requested that this list be given utmost security.

Enclosure

YELLOW: Espionage Section of the Special Section not included. There are no US Government employees included in this Security Index list and the three designated groups are:

*Presumably included  
11/21/55  
JFK*  
Foreign Government Employees  
United Nations Employees  
Pro-Tito Yugoslavs

RECORDED-35

(4)  
NOV 21 11 40 AM '55  
EX - 124  
9 DEC 1 1955  
RECEIVED  
RECEIVED

UNRECORDED  
11-10-55

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: 11/10/55

FROM :

SAC, Butte (

SUBJECT:

WAR PLANS - FIELD RELOCATION,  
SECURITY INDEX, and TRANSPORTATION  
OF CRYPTOGRAPHIC MATERIAL

Re Bulet to Albany 10/31/55.

It is requested indicated number of forms be forwarded

Butte:

FD-169  
FD-170  
Master Warrant of Arrest  
Presidential Warrant of Arrest  
Presidential Search Warrant

250  
50  
175  
150  
125



Director, FBI

UNRECORDED  
11/15/55

SAC, Kansas City (..

WAR PLANS - FIELD RELOCATION,  
SECURITY INDEX

General

Re Kansas City letter 10/13/55 and Bulet  
10/27/55 relative to the feasibility of placing a  
Remington Rand Safe Cabinet in the Topeka, Kansas  
Resident Agency for the storage of an additional  
set of Security Index cards of subjects in the  
Kansas City area.

Please be advised that it has been determined  
that it will be possible to place this safe in the  
Topeka Resident Agency, however, the Superintendent of  
the Post Office Building at Topeka informs me that the  
lobby and hall floors are of hollow clay tile and will  
necessitate the planking of these floors for the move-  
ment of the safe.

In view of this additional work, the estimate  
of a minimum cost of \$35.00 for moving the safe from  
Kansas City, Missouri, and placing it in the Topeka  
Resident Agency will be increased to a minimum of  
\$50.00.

UACB 11/29/55 this safe will be moved to  
Topeka, Kansas, for the purpose as outlined above.

UNRECORDED

Director, FBI (

11-15-55

SAC, Charlotte (

WAR PLANS - FIELD RELOCATION,  
SECURITY INDEX, AND TRANSPORTATION  
OF CRYPTOGRAPHIC MATERIAL

General

Rebulet to Albany 10-31-55 and Ca let to Bureau 10-12-55.

In view of fact appropriate facilities for maintaining material has not yet been received from Bureau, copies of various forms in connection with Security Index Program will be maintained at Charlotte office pending receipt of necessary equipment.

Charlotte office is in possession of sufficient number of forms to insure appropriate handling of DETCOM program.

UNRECORDED  
11-9-55

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI (

DATE: 11/9/55

FROM : SAC, WFO (

SUBJECT: WAR PLANS - FIELD RELOCATION,  
SECURITY INDEX, AND TRANSPORTATION  
OF CRYPTOGRAPHIC MATERIAL

ReBulet to Albany 10/31/55.

Transmitted to Quantico under separate cover  
via Courier are the followings:

(1) 150 15" x 10" manila envelopes, each of  
which contains one copy FD-167; two copies FD-168; five  
copies FD-169; one copy FD-170; three copies Master Warrant  
of Arrest; a sheet entitled "Contraband Listed Under the  
Attorney General's Regulations"; one copy "Instructions  
Re Use of Forms" (two pages); a supply of evidence tags.

(2) 750 copies FD-167 (in addition to the copies  
which are in the envelopes mentioned in preceding paragraph).

(3) 450 copies FD-168 (in addition to the copies  
which are in the envelopes mentioned in paragraph 1 above).

(4) 45 copies Master Search Warrant.

(5) 450 copies Presidential Warrant of Arrest.

(6) 450 copies Presidential Search Warrant.

Quantico is requested to acknowledge receipt of  
these forms.

## Office Memorandum • UNITED STATES GOVERNMENT

UNRECORDED

TO : Director, FBI (

DATE: 11-30-55

FROM : SAC, Portland (

SUBJECT: WAR PLANS \ FIELD RELOCATION,  
SECURITY INDEX, AND TRANSPORTATION  
OF CRYPTOGRAPHIC MATERIALRe No. Number SAC Letter 55-2 and PDlets 10-10-55  
and 11-3-55.

Advice is respectfully requested as to when the fireproof filing cabinet may be expected inasmuch as we are awaiting receipt of same prior to maintaining an extra set of SI cards and forms and warrants at Salem RA.

UNRECORDED

11-1-55

DIRECTOR, FBI (

SAC, CINCINNATI

BUREAU WAR PLANS - FIELD RELOCATION,  
SECURITY INDEX, AND TRANSPORTATION  
OF CRYPTOGRAPHIC MATERIAL

CONFIDENTIAL

Re SAC Letter 54-306 and airtels dated 10-4-55 and 10-26-55,  
Cincinnati airtel to Director dated 9-26-55.

All resident agencies in this field division are one-man resident agencies with the exception of Dayton, Columbus, and Portsmouth. The Portsmouth Resident Agency is a two-man resident agency with 588 square feet of assigned space in the United States Post Office Building.

Col. , Deputy Director, Civil Defense, Cincinnati, Ohio, has advised that although Portsmouth is not presently designated as a target area or critical target area, he expects that it will be in the near future because of the location of the Atomic Energy Plant there.

It appears, therefore, that our choice from the standpoint of security, of office space, location, and manpower would be limited to Dayton or Columbus. Since Dayton is equally accessible to either Columbus or Cincinnati, we had chosen Dayton.

Unless advised to the contrary by the Bureau, Dayton will remain the repository for the additional set of security index cards.

STANDARD FORM NO. 64

## Office Memorandum • UNITED STATES GOVERNMENT

DATE: November 18, 1955

TO :

FROM :

SUBJECT: SECURITY INDEX - *Amended*

During the past week, 12 cards were added to the Security Index and 10 cards were cancelled, a net increase of 2 cards.

The Security Index count as of today is

12,870.

ACTION:

None. This is for your information.

STANDARD FORM NO. 64

## Office Memorandum • UNITED STATES GOVERNMENT

DATE: 11-21-55

TO :

FROM :

SUBJECT: SECURITY INDEX LIST

The SAC, Quantico maintains a complete copy of the Security Index which is kept in current condition by transmittal to him of new cards prepared and information concerning cancellations and changes to be made on the Security Index cards. This list is maintained by him for safekeeping and for use in the event of an emergency should the Index at the Bureau become unavailable.

A complete Security Index list as of 11-15-55 has been prepared. Discussion has been had with SAC at Quantico and it has been mutually agreed that it is desirable to check this list against the Index maintained by him to eliminate the possibility of any discrepancies between the two. SAC has advised that he will be able to handle this check with his present personnel.

SAC should make pencil notations on the list being forwarded of any instances in which (1) a name on the list forwarded is not included in the Index maintained by him; (2) a name appears on the Index maintained by him which does not appear on the list forwarded; (3) instances in which names appear in different subdivisions on the two lists; and (4) any other discrepancies between the two lists which may come to light. Upon completion of such comparison the list forwarded with the appropriate notations in pencil thereon should be returned by SAC, Quantico marked for my attention.

ACTION: If you approve, this memorandum with a current Security Index list will be forwarded to SAC, Quantico.

UNRECORDED  
11-21-55

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

DATE: November 21, 1955

TO : Director, FBI (

FROM : SAC, Savannah (

SUBJECT: WAR PLANS - FIELD RELOCATION,  
SECURITY INDEX, AND TRANSPORTATION  
OF CRYPTOGRAPHIC MATERIALS

ReBulet 10/17/55.

As of 11/10/55, Security Index Cards and Detcom  
Survey were stored in the Augusta Resident Agency  
under necessary security precautions.



STANDARD FORM NO.

## Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: 11/21/55  
/21

FROM :

SUBJECT: *O Security Index - Ann*  
SECURITY INDEX CARD STATISTICS

There are 12,871 persons represented in the security index (as of November 15, 1955). This is a net decrease of 178 or 1.4% under last month. Of the total, 11,376 or 88.4% are communists.

The race of Chinese in the index is now shown separately in the race breakdown on the attached table.

A detailed table is attached in duplicate. The table shows as of November 15, 1955, the distribution of the subjects by field office, nationalistic tendencies, dangerousness, sex, race, and citizenship. Also, the number on "special lists" are shown. A key to abbreviations is attached.

KEY TO ABBREVIATIONS USED IN SECURITY INDEX

AL Alien  
CS Comsab  
DC Detcom  
KF Key Figure  
  
NA Naturalized  
NB Native Born  
TF Top Functionary  
UN Unknown  
  
AEP Atomic Energy Program Employees  
BUL Bulgarian  
COM Communist Party, USA  
ESP Espionage Subjects  
  
FGE Foreign Government Employees  
GOV United States Government Employees  
HUN Hungarian  
ISL Independent Socialist League  
  
JFG Johnson Forest Group  
MCI Muslim Cult of Islam  
MIS Miscellaneous  
NPR Nationalist Party of Puerto Rico  
  
PPA Proletarian Party of America  
RUS Russian  
SUA Socialist Union of America  
SWP Socialist Workers' Party  
  
UNE United Nations Employees  
UPR Union of the People for the Establishment  
of the Republic of Puerto Rico  
YUG Yugoslavian

2119

Encl

ENCLOSURE

SECURITY INDEX CARDS STATISTICS - BY FIELD OFFICE  
BASED ON STATISTICAL SECTION RECORDS AS OF NOVEMBER 15, 1955

[illegible]

\* Items do not add to total column number 2, but are included in Sections 3, 5, 6 and 7. Columns C3, C7, and T7 are included in the IC column.

Enc 2

2119

UNRECORDED  
11-21-55

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: 11-21-55

FROM : SAC, Philadelphia

SUBJECT:

WAR PLANS  
FIELD RELOCATION, SECURITY INDEX, AND  
TRANSPORTATION OF CRYPTOGRAPHIC MATERIAL

Re mylet November 16, 1955, and letter of the same date captioned Emergency Detention Program Forms and Warrants (Bufile ~~100-100000~~, Sub ~~100~~).

In view of the latter communication which indicates the need for ~~100~~ forms to be maintained at the Harrisburg resident agency, together with the Security Index, it will be essential that this office have two, rather than one, safe-type cabinets with combination lock, in order to properly safeguard both the extra Security Index and the forms essential thereto.

UNRECORDED  
11-14-55

Director, FBI

SAC, Buffalo

11/14/55

CONFIDENTIAL

200  
BUREAU WAR PLANS - FIELD RELOCATION,  
SECURITY INDEX, AND TRANSPORTATION  
OF CRYPTOGRAPHIC MATERIAL

General

Remylet 10/7/55.

The Bureau is requested to advise concerning its decision relative to the fire-proof safe type, file cabinet requested for the housing of Security Index cards to be maintained at the Canandaigua Resident Agency.

UNRECORDED

DIRECTOR, FBI

November 16, 1955

SAC, PHILADELPHIA (

CONFIDENTIAL

WAR PLANS -

*Genl.*

FIELD RELOCATION, SECURITY INDEX, AND  
TRANSPORTATION OF CRYPTOGRAPHIC MATERIALS

Re SAC Letter 55-57, dated 9/7/55, Paragraph Q,  
and mvlet of September 12, 1955

Further reference is made to Bureau letter of October 31, 1955, addressed to the SAC at Albany and which instructs that a supply of certain designated forms be maintained in the Resident Agency designated to house the extra set of Security Index Cards.

It is believed that a four-drawer safe-type cabinet with a combination lock is essential in order to provide proper security for the material which, it is contemplated, will be maintained at Harrisburg.

Accordingly, it is requested that the Bureau give further consideration to the request contained in my letter of September 12, 1955, to the effect that such a cabinet be provided for this purpose. The extra set of Security Index Cards and forms will be retained at this office until such time as a suitable safe-cabinet is provided.

STANDARD FORM NO. 64

## Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: November 25,  
1955

FROM :

SUBJECT: SECURITY INDEX 62.1

During the past week, 8 cards were added to the Security Index and 3 cards were cancelled, a net increase of 5 cards.

The Security Index count as of today is 12,875.

ACTION:

None. This is for your information.

11/29/55

WAR PLANS - FIELD RELOCATION,  
SECURITY INDEX, AND TRANSPORTATION  
OF CHARTOGRAPHIC MATERIAL (S)

ReBulet to Albany with a copy to NYO 10/31/55 captioned  
as above. Also referenced to Number SAC letter 11/21/50, captioned  
"Detcon"; Bulet to Albany with a copy to NYO, 4/1/52, captioned  
"Emergency Detention Program, Forms and Warrants"; and No Number  
SAC letter "X", series 1952, 7/30/52, captioned "Emergency Detention  
Program Survey." (u)

ReBulet 10/31/55 instructing the NYO to forward to the  
Resident Agency selected for the storage of an extra set of SI  
cards, (the Poughkeepsie Resident Agency) a sufficient supply of  
Detcon forms. As of 10/21/55 there were 2,748 SI subjects in the  
NYO and it is, therefore, felt that sufficient forms for 3,000  
such subjects should be sent to Poughkeepsie. (S)

In order to comply with instructions set out in the above  
referenced SAC letters and Bureau letter 4/1/52, it will be  
necessary to send to the Poughkeepsie Resident Agency the following  
number of forms contained in 3,000 manila envelopes. (S)

- 9,000 copies of the Master Warrant of Arrest
  - 10,000 copies of PD-167
  - 15,000 copies of PD-168
  - 15,000 copies of PD-169
  - 3,000 copies of PD-170
- (u)

In addition the NYO intends to send to Poughkeepsie 200  
copies of the Master Search Warrant, one carton (3,300 copies) of  
the Presidential Warrant of Arrest, and one carton (2,700 copies)  
of the Presidential Search Warrant which amounts to one-half the  
supply now on hand in the NYO. (S)

A survey disclosed that a total of 17 file drawers will be  
needed to hold all of the forms. (u)

- RE
- 1- Bureau (66-17300)  
1- New York (100-7086) (Security Index)  
1- New York (100-7086-A) (Detcon)  
1- New York (100-7086-B) (1500p)  
1- New York (100-7086)

NYO 10/31/55  
100-7086-218-222  
111-358186  
NOT RECORDED  
100-7086-218-222

ORIGINAL COPY FILED IN 66-17300-34



11/29/53  
As may be seen from the above, it will not be possible to store these forms in the fireproof file cabinet with the three way combination lock which the NYO is furnishing to the Poughkeepsie Resident Agency to hold the extra set of SI cards and copies of the Prodip and Detcom Programs. (S)

The NYO, therefore, is planning to send to the Poughkeepsie Resident Agency for the storage of the above Detcom forms four five-drawer or five four-drawer file cabinets equipped with locks. (S)

The NYO will attempt to obtain these cabinets from the General Services Administration which will be asked to supply cabinets which cannot be unlocked by keys in common use in the FBI or other governmental agencies. (u)

However, inasmuch as the General Services Administration may not have such lock type file cabinets available, it would be appreciated if the Bureau would advise the NYO whether the Bureau is able to supply the required number of file cabinets having locks which cannot be opened by keys in common use in the FBI or other Governmental agencies, providing such means of storage of Detcom forms is satisfactory with the Bureau. (u)

In view of the fact that all file cabinets may have to be shipped to Poughkeepsie from NYC, the NYO is deferring shipment of the above fireproof file cabinet to Poughkeepsie until the question of storage facilities for the Detcom forms is settled. For the information of the Bureau, preliminary inquiries to NYC shippers indicate it will be "expensive" to ship the above fireproof file cabinet to Poughkeepsie. None of these shippers furnished an estimate of the actual cost of such transportation during these initial contacts. (S)

Two extra copies of this letter are being forwarded to the Bureau so that the Bureau may have sufficient copies for all of the case files concerned, if same is deemed necessary. (u)

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

DATE: 11/15/55

FROM : SAC, BALTIMORE (

SUBJECT: WAR PLANS, FIELD RELOCATION  
SECURITY INDEX, AND TRANSPORTATION  
OF CRYPTOGRAPHIC MATERIALS  
Genl

Re Baltimore letter 10/12/55, requesting the Bureau to furnish Baltimore with a safe or filing cabinet which meets the specifications set forth in SAC Letter 55-R, to be used as a depository for an additional set of Security Index cards.

Bureau is requested to advise as to whether or not above mentioned safe or filing cabinet is going to be furnished Baltimore.

UNRECORDED  
11-3-55

Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI (

DATE: 11-3-55

FROM :

SAC.

SUBJECT:

WAR PLANS - FIELD RELOCATION,  
SECURITY INDEX, AND TRANSPORTATION  
OF CRYPTOGRAPHIC MATERIAL

Cont.

Rebulet 10-31-55 instructing that sufficient supply of designated forms be maintained in RA in which extra set of Security Index cards is stored.

See Portland letter to Bureau 10-10-55 indicating need for one fireproof filing cabinet with 3-position dial-

Until such time as cabinet received, neither cards nor forms will be stored in RA at Salem.

11/1/55

DIRECTOR, FBI  
ATTN: Subversive Control Section of the Domestic  
SAC, NEW YORK (100-97001) Intelligence Division

WAR PLANS - FIELD RELOCATION,  
SECURITY INDEX, AND TRANSPORTATION  
OF CRYPTOGRAPHIC MATERIALS (S)

PERSONAL  
ATTENTION

NYlet  
Rebuletts 9/29/55 and 10/5/55.

It has been decided that the NYO will no longer use one of its two fireproof filing cabinets with a combination lock for the storage of case files of ~~\_\_\_\_\_~~ and cases growing out of these cases. The above case files will be stored in the NYO Section file cabinets where it is felt they will be afforded adequate security. (S)

The NYO will forward the above cabinet to the Poughkeepsie Resident Agency in the near future for the storage of the complete set of NYO SI cards and copies of the Detcom and Prodip Programs. (S)

Accordingly, it will not be necessary for the Bureau to forward to the Poughkeepsie Resident Agency the storage facilities requested in reNYlet. (S)

Two extra copies of this letter are being forwarded to the Bureau so that the Bureau may have sufficient copies for all of the case files concerned. (W)

~~NYO~~ FILE FILE  
NYO FILE FILE

FOR INSTRUCTIONS AS  
TO FILE  
SEE FILE 66-17380-(7-18-52)

RM

- 1 - NY 66-7086 (WAR PLANS) (S)
- 1 - NY 100-90409-A (DETCOM PROGRAM)
- 1 - NY 100-90409-D (PRODIP)

JJH:mbbr

NY 100-90409-A  
by JIS 7/8/76

Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: 11/18/55

FROM :

SUBJECT: SECURITY INDEX LIST

The Security Index List as of November 15, 1955, has been prepared. One copy is attached hereto for transmittal to the SAC Quantico for retention in his personal custody with the other vital records maintained at the FBI Academy.

RECOMMENDATION:

- (1) That this memorandum and attached list be forwarded to the SAC Quantico marked "Personal and Confidential - Registered, Return Receipt Requested."

*Rec'd 11/22/55 at Quantico - Wm.*

- (2) That, upon receipt, the SAC Quantico place the attached list with the other vital records maintained at Quantico, personally destroy by burning the old Security Index List in his possession and note hereon that such action has been taken.

*Done 11/22/55*  
*H.S.*

- (3) That thereafter this memorandum be returned to the Bureau marked for my attention.

Enclosure

cc - Mr. Belmont

JJH:plc

(5)

64 DEC 5 1955

6 NOV 30 1955

RECORDED

EX - 107

Security Index - General

SECURITY INDEX - VERIFICATION OF EMPLOYMENT AND RESIDENCE ADDRESSES -- In making required periodic checks as to residence and business addresses concerning Security Index subjects, it is desired that pretexts be used in the absence of established reliable sources. This will avoid unnecessarily alerting the subject to the current interest of the FBI in his activities.

In the event pretext is not feasible or results of the pretext are not considered reliable, the necessary information should be obtained by further investigation. However, clearance should be obtained from the SAC or appropriate security supervisor prior to making open inquiries in order that the reliability of the contacts to be made may be given careful consideration in advance of the contact.

11/29/55  
SAC LETTER NO. 55-73

STANDARD FORM NO. 64

## Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: December 2,  
1955FROM :  
esaSUBJECT: <sup>0</sup> SECURITY INDEX - General

During the past week, 12 cards were added to the Security Index and 14 cards were cancelled, a net decrease of 2 cards.

The Security Index count as of today is  
12,873.

## ACTION:

None. This is for your information.

UNRECORDED  
12-8-55

Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI (

DATE: December 8, 1955

FROM : SAC, Detroit (

SUBJECT: WAR PLANS - FIELD RELOCATION,  
SECURITY INDEX, AND TRANSPORTATION  
OF CRYPTOGRAPHIC MATERIAL

ReBulet to Albany dated September 19, 1955 (Bufile ~~100-374246~~), captioned "Security Index", advising that a check should be made on the Security Index list, and that an additional set of Security Index cards should be set up in exactly the same manner as the geographical section Security Index breakdown. This has been done and includes the Unavailable and Special Sections, and the necessary descriptive data and photographs have been placed on the reverse side of these cards. The cards have been stamped "Detcom" when appropriate.

Reference is also made to Bulet to Albany dated October 31, 1955, and SAC Letter 55-57 (Q) dated September 7, 1955. The copies of the Security Index cards referred to above, as well as the material referred to in Bureau letter dated October 31, 1955, have been placed in the Resident Agency in Ann Arbor, Michigan, under the personal control of the Senior Resident Agent. It is believed that the place within the Resident Agency where the material will be maintained is secure. Changes will be handled and maximum security will be afforded per Bureau instructions.



## Office Memorandum • UNITED STATES GOVERNMENT

DATE: December 12,  
1955

TO : [REDACTED]

FROM : [REDACTED]

SUBJECT: SECURITY INDEX  
MAINTENANCE AT RELOCATION SITE (S)

SEE FILE 66-17371-1-18-52

During the Fall-Winter Relocation Test, December 8, 1955, a spot-check was made as to the alphabetical filing of the duplicate Security Index cards maintained by the Special Agent in Charge at [REDACTED] (S)

For your information, approximately 3,500 cards were checked and no misfilings were discovered. (u)

ACTION:

This memorandum is submitted for your information to report the excellent results of this spot-check of the duplicate Security Index cards maintained at [REDACTED] (S)

cc - [REDACTED]  
cc - [REDACTED]  
cc - [REDACTED]  
cc - [REDACTED]

NOT RECORDED  
113 DEC 14 1955

Class

UNRECORDED

12-1-55

Director, FBI

ATTENTION:

December 1, 1955

Subversive Control Section of Domestic  
Intelligence Division

SAC, Boston ( )

*Genl.*  
O WAR PLANS - FIELD RELOCATION  
SECURITY INDEX AND TRANSPORTATION  
OF CRYPTOGRAPHIC MATERIAL

Rebulet October 10, 1955 recommending the Concord, New  
Hampshire Resident Agency as a secure site for the  
additional set of security index cards of the Boston Office.

The Bureau is requested to advise if it concurs in this  
recommendation and whether appropriate storage facilities  
will be furnished to retain the Index.

UNRECORDED

SAC, Boston

December 7, 1955

Director, FBI

PERSONAL ATTENTION

WAR PLANS - FIELD RELOCATION,  
SECURITY INDEX, AND TRANSPORTATION  
OF CRYPTOGRAPHIC MATERIAL

Reurlet dated December 1, 1955.

Suitable storage facilities are being forwarded to the Concord, New Hampshire, Resident Agency in the near future for use by you in storing the extra set of Security Index cards of your office. When these cards have been set up in the Concord Resident Agency in accordance with Bureau instructions, you should advise the Bureau.

**YELLOW:** Property Management Section has advised that all safe-type cabinets requested by field offices in connection with the storage of the extra set of SI cards have been or are in the process of being shipped to the Resident Agencies designated by the various field offices.

UNRECORDED  
December 1, 1955

SAC, Philadelphia (

Director, FBI (

WAR PLANS - FIELD RELOCATION,  
SECURITY INDEX, AND TRANSPORTATION  
OF CRYPTOGRAPHIC MATERIALS

Genl,

Reurlet dated November 16, 1955.

In the event the safe-type cabinet with combination lock, which is being forwarded to the Harrisburg Resident Agency in the near future, is insufficient to maintain both the set of Security Index cards and the forms to be used in the event of an emergency, the extra forms should be maintained in the Harrisburg Resident Agency under secure conditions as outlined in No Number SAC Letter dated November 21, 1950.

(Detcom)

YELLOW: The No Number SAC Letter referred to above furnished instructions with regard to maintaining certain forms to be used in connection with the Detcom Program in Resident Agencies. It specified that the forms should be maintained sealed, under lock, in the Resident Agency and should be under the control of the Senior Resident Agent.

2124  
changed to  
6-95

STANDARD FORM NO. 64

# Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI (

FROM : SAC, Buffalo (

SUBJECT: SECURITY INDEX

DATE: 10-3-55

ReBulet to Albany September 19, 1955.

The Security Index List is being enclosed herewith. It has been checked against the Security Index in the Buffalo Office and appropriate notations have been made on the list to reconcile it with the Buffalo Security Index. It is noted that with reference to , New York is now office of origin in this case and the additional SI Card has been forwarded to that office. *OK*

The additional set of cards will be kept in the Rochester Resident Agency. However, before the cards are sent to this office, it will be necessary to obtain a safe type file cabinet such as the Herring Hall Marvin Cabinet which is listed under GSA Item #26-C2897-355. It is noted that the local representative of the Herring Hall Marvin Company has advised this office that a two-drawer letter-size cabinet similar to the above may be purchased locally at a cost of \$129.00, plus approximately nine dollars in delivery charges. The government does not have a contract with the Herring Hall Marvin Company, according to the representative, for this type two-drawer cabinet.

It is requested that the Bureau arrange to have a safe cabinet furnished to the Buffalo Office or authorize the Buffalo Office to purchase the two-drawer type locally. In the interest of economy it is felt that the two-drawer cabinet probably would be sufficient to maintain the cards and other material pertinent to the war plans and the DETCOM program in a safe place.

501  
RECEIVED  
OCT 10 1955

December 8, 1955

PROPOSED CHANGE IN  
MANUAL OF INSTRUCTIONS

On page 78 of Section 87 of the Manual of Instructions, add to the first full paragraph appearing on the page under II the following:

"(D) That the case has been re-evaluated in the light of the Security Index criteria set out in 67-125 (3) herein and that the case continues to fail within such criteria or that (if the case does not meet the criteria) a letter has been directed to the Bureau recommending cancellation of the Security Index card."

YELLOW: No Handbook change necessary.  
Enclosure to memo to from  
Belmont dated 12/8/55, re "Security  
Index, Reports - Re-Evaluation of  
Cases,"

## Office Memorandum • UNITED STATES GOVERNMENT

TO : THE DIRECTOR

DATE: December 9,  
1955

FROM :

J.B. 12/10/55

SUBJECT: SECURITY INDEX - General  
Bufile

The following is a report on the status of the Security Index since the last count was furnished to you on November 10, 1955.

<u>Week of:</u>	<u>New Cards Added</u>	<u>Cards Cancelled</u>	<u>Net Change</u>
November 14-18	12	10	+2
November 21-25	8	3	+5
November 28-	12	14	-2
December 2-	14	12	+2
December 5-9	46	39	+7

During the above-mentioned period, there was a net increase in the Security Index of 7.

For your information, during the preceding four-week period, 49 cards were added and 229 cards were cancelled, a net decrease of 181.

The Security Index count as of today is 12,875.

ACTION:

12 This is for your information.

STANDARD FORM NO. 64

## Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: December 9,  
1955

FROM :

Security Index - General

SUBJECT: DELINQUENCY IN SECURITY INVESTIGATIONS  
BufileSYNOPSIS:

Each month, we follow the field closely on the status of security work by analyzing the backlog of pending cases and delinquency in espionage, internal security, security matter and foreign intelligence cases in classifications. Status of these cases as of November 30, 1955, is set forth herein.

In November, there was an increase in pending active matters in the entire field in the security classifications from 15,068 to 15,315. Delinquent matters decreased from 2,908 to 2,760. The percentage of delinquent matters decreased from 19.9% to 18%.

Letters are being sent to the large offices indicated by asterisks on page four and to the smaller offices indicated by asterisks on page five herein, commenting upon their delinquent condition and pointing out the necessity of bringing their security cases to current status.

RECOMMENDATION:

The field will continue to be followed closely regarding security delinquency and you will be advised of the results of the review of the December, 1955, administrative reports.



Memorandum for Mr.

DETAILS:

Since December, 1951, we have been following, on a monthly basis, the 12 field offices having a large proportion of our pending security work, and since March, 1952, all offices. We have written letters to the 12 offices and to other offices where progress in reducing the backlog of work and delinquency has not been satisfactory.

The November, 1955, administrative reports from all offices reflect that the total pending active matters in the classifications and increased from 15,068 to 15,315. The delinquent items decreased from 2,908 to 2,760. The percentage of delinquent matters decreased from 19.9% to 18%.

The following statistics reflect the status of pending work, including both pending active and pending inactive matters, and delinquency for all field divisions, as of December 31, 1951, and the progress for the last four months.

TOTAL PENDING MATTERS					
CLASSIFICATIONS					
ALL FIELD DIVISIONS					
<u>Classification</u>	<u>12/31/51</u>	<u>6/31/55</u>	<u>9/30/55</u>	<u>10/31/55</u>	<u>11/30/55</u>
	1,314	741	690	664	676
	32,812	14,653	14,181	13,555	13,775
	<u>2,895</u>	<u>2,962</u>	<u>2,962</u>	<u>3,184</u>	<u>3,392</u>
Total	37,021	18,356	17,833	17,403	17,848

Memorandum for Mr.

TOTAL DELINQUENT MATTERS  
CLASSIFICATIONS  
ALL FIELD DIVISIONS

<u>Classification</u>	<u>12/31/51</u>	<u>8/31/55</u>	<u>9/30/55</u>	<u>10/31/55</u>	<u>11/30/55</u>
	525	75	56	63	63
	22,518	2,954	2,719	2,359	2,193
	<u>1,719</u>	<u>508</u>	<u>503</u>	<u>486</u>	<u>504</u>
Total	24,762	3,537	3,278	2,908	2,760

The following statistics reflect the total of pending active matters, delinquency and percentage of delinquency of all offices since December 31, 1954.

CLASSIFICATIONS  
ALL FIELD DIVISIONS

<u>Date</u>	<u>Pending Active Matters</u>	<u>Delinquent Matters</u>	<u>Percentage Delinquent</u>
12/31/54	23,181	6,697	28.8%
1/31/55	22,678	6,806	29.7%
2/28/55	23,118	7,227	31.2%
3/31/55	22,628	7,623	33.6%
4/30/55	21,249	6,594	30.9%
5/31/55	20,680	6,377	30.8%
6/30/55	18,198	5,077	27.9%
7/31/55	16,280	4,544	27.9%
8/31/55	15,635	3,537	22.6%
9/30/55	15,180	3,278	21.6%
10/31/55	15,068	2,908	19.9%
11/30/55	15,315	2,760	18.0%

2126  
Memorandum for Mr. .

Status of Security Work in 12 of the Larger Offices

The following statistics reflect the progress of the 12 larger offices we have been closely following since December, 1951. These offices have approximately 82% of the total Security Index cards and a high percentage of the pending work and delinquency in classifications ,

STATISTICS FOR TWELVE OFFICES  
SECURITY INDEX COUNT AND FOR  
AND MATTERS

<u>Office</u>	<u>Security Index Cards 11/15/55</u>	<u>Pending Active Matters</u>		<u>Percentage Delinquent</u>	
		<u>10/31/55</u>	<u>11/30/55</u>	<u>10/31/55</u>	<u>11/30/55</u>
New York	2,707	3,750	3,969	21.7%	✓ 19.6%
Los Angeles	2,479	1,539	1,477	21.0%	11.5%
* San Francisco	1,360	1,078	1,059	18.1%	✓ 26.0%
* Chicago	732	949	938	24.6%	28.1%
* Detroit	510	677	716	27.0%	✓ 20.8%
Philadelphia	649	567	519	11.4%	16.4%
* Newark	447	895	933	21.7%	✓ 23.5%
Seattle	392	376	338	21.3%	16.6%
Boston	298	319	338	19.7%	14.8%
* Cleveland	315	312	342	21.5%	( 31.3%
Minneapolis	239	156	145	21.8%	15.0%
New Haven	<u>232</u>	<u>212</u>	<u>227</u>	11.8%	9.7%
Total	10,360	10,830	11,101		

\* Letters being sent to offices indicated. See page 6 herein.

Memorandum for Mr. -

Status of Security Work in the Remaining 40 Offices

The remaining 40 offices are listed according to the percentage of delinquency on October 31, 1955, in total matters in classifications. These statistics reflect the progress during November, 1955. It should be noted that many of the smaller offices have no pending matters in classifications and their entire pending backlog is in classification matters.

Office	Active Matters		Percentage Delinquent	
	10/31/55	11/30/55	10/31/55	11/30/55
* Birmingham	36	37	11.1%	30.0%
* New Orleans	104	87	24.0%	23.0%
* Atlanta	75	67	16.0%	21.6%
* Miami	148	125	20.0%	21.6%
Cincinnati	179	173	26.8%	20.0%
Washington Field	782	836	16.3%	19.6%
El Paso	29	29	24.2%	17.0%
Dallas	63	66	14.3%	16.7%
Indianapolis	97	96	20.6%	16.7%
San Diego	268	244	29.1%	16.4%
Denver	97	104	6.1%	15.4%
Mobile	19	15	5.2%	13.3%
Albuquerque	50	53	4.0%	13.0%
Charlotte	77	80	10.4%	12.5%
Richmond	44	50	6.8%	12.0%
Kansas City	55	43	34.5%	11.6%
Phoenix	102	106	19.6%	11.3%
Springfield	59	54	15.2%	11.1%
Pittsburgh	196	197	10.2%	11.0%
Baltimore	343	398	14.8%	10.8%
Memphis	29	28	0.0%	10.7%
St. Louis	159	172	10.6%	9.0%
Houston	47	54	19.1%	9.0%
Buffalo	295	276	13.5%	8.0%
Little Rock	11	13	9.0%	7.7%
Portland	75	91	5.3%	7.7%
Louisville	23	54	13.0%	7.4%
Anchorage	28	28	0.0%	7.1%

\* Letters sent to offices indicated regarding delinquent status.  
See page 6 herein.

Memorandum for Mr.

Office	Active Matters		Percentage Delinquent	
	10/31/55	11/30/55	10/31/55	11/30/55
Norfolk	43	43	14.0%	7.0%
Milwaukee	107	119	17.0%	6.7%
Omaha	41	32	24.4%	6.0%
Honolulu	15	18	0.0%	5.5%
San Antonio	74	77	5.4%	5.0%
San Juan	81	92	6.2%	4.3%
Savannah	68	72	1.4%	4.0%
Albany	183	178	0.0%	1.0%
Butte	44	34	13.6%	0.0%
Knoxville	18	15	5.6%	0.0%
Oklahoma City	36	24	5.6%	0.0%
Salt Lake City	38	34	15.2%	0.0%

The following figures illustrate the progress of the 40 offices as a whole since December 31, 1954, as reflected in the administrative reports.

Date	Pending Active Matters	Delinquent Matters	Percentage Delinquent
12/31/54	6,449	1,477	22.4%
1/31/55	6,216	1,201	19.3%
2/28/55	6,347	1,317	20.7%
3/31/55	6,389	1,986	21.7%
4/30/55	5,911	1,348	22.8%
5/31/55	5,413	1,147	21.2%
6/30/55	4,710	964	20.5%
7/31/55	4,101	826	20.0%
8/31/55	4,114	647	15.7%
9/30/55	4,102	652	15.9%
10/31/55	4,238	630	14.9%
11/30/55	4,214	560	13.3%

Letters to the Field

Letters are being sent to the large offices indicated by asterisks on page four and to the smaller offices indicated by asterisks on page five herein. A total of nine letters is being sent to the field in this matter, commenting upon existing delinquency and pointing out the necessity of bringing security cases to and maintaining them at proper levels.

## Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: December 8,  
1955

FROM

SUBJECT: SECURITY INDEX - *General*  
REPORTS - RE-EVALUATION OF CASES

Present instructions call for submission of annual investigative reports in all Security Index cases (top functionaries quarterly, key figures and subjects employed in key facilities semiannually). Each such case, when brought up to date, is to be critically analyzed in the light of the new Security Index criteria. Administrative pages of such reports are to indicate that subject is included in the Security Index and that data appearing on the Security Index card is current or, if a change is required, that a Form FD-122 has been submitted.

While these provisions are specifically set forth in the Manual of Instructions, it is believed that the recent conclusion of the Security Index Review program makes it desirable that we reiterate to the field that it is their responsibility at all times to be sure that cases remaining on the Security Index properly meet the new criteria. This is particularly necessary since the passage of time may make a case now falling within the criteria become one which does not meet the criteria in the future. For this reason, it is believed that the field should be instructed to re-evaluate the case not only at the time of submission of the annual investigative report but at six-month intervals when the subject's residence and employment are verified and instructed to include on the administrative pages of reports a statement to the effect that the case has been re-evaluated in the light of the Security Index criteria and still fits those criteria.

A proposed SAC Letter and Manual change are attached.

RECOMMENDATION:

It is recommended that the attached SAC Letter and Manual change be approved and that the SAC Letter be sent to the field.

UNRECORDED

12-5-55

# F.B.I. RADIOGRAM

FROM ALBANY

12-5-55

DIRECTOR

URGENT

RE BU WAR PLANS, FIELD RELOCATION, STORAGE OF SECURITY INDEX.  
BUREAU ROUTING SLIP NOVEMBER 18 LAST TO ALBANY REFLECTS ONE  
SAFE FILE CABINET WITH BAR LOCK WAS BEING FORWARDED ITHACA RA.  
CABINET RECEIVED AT ALBANY ON NOVEMBER 25 LAST AND TRANSSHIPPED  
SAME DAY TO ITHACA RA. ON DECEMBER 3 LAST BUREAU ROUTING SLIP  
DATED DECEMBER 2, 1955 TO ALBANY RECEIVED AND REFLECTS ONE SAFE  
FILE CABINET WITH BAR LOCK IS BEING FORWARDED ITHACA RA, AND  
THAT COMBINATION LOCK WILL BE FORWARDED IN NEAR FUTURE. DO NOT  
SEND ADDITIONAL CABINET MENTIONED IN BUREAU ROUTING SLIP DECEMBER  
1955. COMBINATION LOCK NOT YET RECEIVED.

SAC, Washington Field ( )

December 19, 1951

Director, FBI

0

SECURITY INDEX - Genl.  
KEY FACILITIES  
ADJUSTMENT TO KEY FACILITIES LIST

The Department of Defense has recently issued a revised key facilities list designated as KFL(J). Appropriate State Sections of this new KFL(J) were disseminated to the field as attachments to SAC Letter 55-76.

Attached for the information of the Washington Field Office is one copy each of page nine of the Maryland State Section and page eleven of the Virginia State Section of KFL(J) reflecting facilities in these states located in the District of Columbia metropolitan area.

Attached for the information of the Baltimore and Richmond Office is one copy each of the District of Columbia Section of KFL(J).

The above portions of the KFL are furnished interested offices to eliminate correspondence to determine if Security Index subjects and other individuals residing in one field office territory but employed in another field office territory may be employed in a key facility.



*Office Memorandum* • UNITED STATES GOVERNMENT

TO :

DATE: December 16,  
1955

FROM :

SUBJECT: SECURITY INDEX - *Meml*  
*Bufile*

During the past week, 16 cards were added to the Security Index and 7 cards were cancelled, a net increase of 9 cards.

The Security Index count as of today is 12,884.

ACTION:

None. This is for your information.



12-15-55

## Office Memorandum • UNITED STATES GOVERNMENT

DATE: December 15, 1955

SUBJECT: OUR PLANS - FIELD RELOCATION,  
SECURITY MEAS, TRANSPORTATION  
OF CRYPTOGRAPHIC MATERIAL

Re: Bulet to New Haven dated 10-11-55, and Bulet to Albany dated 10-31-55, captioned as above, and Bulet to Albany dated 9-19-55, captioned, "SECURITY INDEX".

This is to advise that the additional set of Security Index cards forwarded to the New Haven Office have been set up in accordance with Bureau instructions as contained in referenced Bureau letters.

The additional set of Security Index cards for this office have been placed in a locked cabinet, which cabinet is located in a locked enclosure known as the "vault", between the two rooms of the Resident Agency in the Post Office Building in Bridgeport, Conn.

The responsibility for the maintenance of this set of Security Index cards is assigned to the Senior Resident Agent at Bridgeport, Conn., or in his absence the individual acting for him. The necessary personnel have been thoroughly briefed concerning the maintenance and storage of these cards, and the absolute necessity of keeping them current.

The New Haven Detcon Survey (KHLst dated 9-27-52, which appears in Bufile \_\_\_\_\_), has been amended to include information concerning the maintenance of this extra set of Security Index cards so as to outline the complete Detcon Program in one place, in accordance with previous Bureau instructions.

2130  
December 21, 1955

Director, FBI

SECURITY INDEX LIST  
Genl.

There is attached hereto a current list of the names of the individuals maintained in the Security Index. Names included in the main portion of the list are arranged alphabetically. Those individuals coming within four designated groups are listed on separate pages. Following each name is information reflecting the race, sex, birth date, Bureau file number, and the Bureau field office covering the residence of the individual.

It is requested that this list be given utmost security.

Enclosure

YELLOW: Espionage Section of the Special Section not included. The four designated groups are:

U. S. Government Employees  
Foreign Government Employees  
United Nations Employees  
Pro-Tito Yugoslavs

RECORDED-57

EX-107

10 DEC 22 1955

DEC 23 1955

TOP SECRET

UNRECORDED

12-13-55

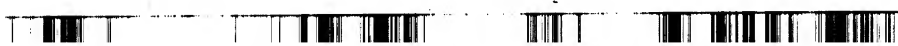
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(0) SECURITY INDEX - RE-EVALUATION OF CASES -- Present criteria for inclusion of subjects on the Security Index include membership or participation in activities of a basic revolutionary organization within the last five years and membership or participation in

12/13/55

SAC LETTER NO. 55-76



a leadership capacity in front groups within the last three years. It is, therefore, apparent that an individual who presently falls within these criteria may in the future not meet these standards if time elapses without obtaining information as to additional subversive activities by him. Consequently, it is your continuing responsibility at all times to assure yourself that cases remaining in your Security Index are qualified cases under the criteria for such inclusion. Specifically, you should re-evaluate each case, not only each time it is reopened for the purpose of submitting a report, but at six-month intervals when the subject's residence and employment are verified. A notation to the effect that the case has been reviewed for the above purpose should be made in the file.


The administrative pages of all reports submitted concerning Security Index subjects shall contain a statement to the effect that the case has been re-evaluated in the light of the Security Index criteria and that the case still fits those criteria.

Very truly yours,

John Edgar Hoover

Director

-12/13/55  
SAC LETTER NO. 55-76



UNRECORDED

December 15, 1955

PROPOSED CHANGE IN  
MANUAL OF INSTRUCTIONS

On page 57 of Section 87 of the Manual of Instructions, add at the end of paragraph (7) (d) the following:

"Each time that a Security Index subject's residence and employment are changed, the case must be re-evaluated to ensure that the subject is qualified for inclusion in the Security Index under the criteria for such inclusion. A notation to the effect that the case has been reviewed for this purpose shall be made in the file."

YELLOW: No Handbook change necessary. Based on  
SAC Letter 55-76, paragraph (0).  
Enclosure to memo to Mr. from  
Mr. dated 12/15/55, captioned  
"Security Index - Re-Evaluation of Cases,"

General

UNRECORDED

December 20,  
1955

LIAISON WITH PASSPORT OFFICE,  
DEPARTMENT OF STATE  
Bufile

Pursuant to the request of the Passport Division, Department of State, we have been supplying periodically for the confidential use of that Division a current list of the names of top functionaries and key figures for use as a check list before issuing U. S. passports. The last list furnished the Department of State was as of September 15, 1955.

There is attached hereto a current list of top functionaries and key figures to be furnished to the Liaison Section for delivery to Mr. , Deputy Director of the Passport Office.

This current list should be delivered personally to Mr. with the definite understanding that the Bureau makes no recommendations as to the issuance or nonissuance of passports and the list be held in the strictest confidence by him at all times in his office safe. The old list should be picked up by the Liaison representative and destroyed and an appropriate notation made on this memorandum to that effect.

ACTION:

If you approve, this memorandum and the attached list should be forwarded to the Liaison Section for appropriate attention.

STANDARD FORM NO. 64

## Office Memorandum • UNITED STATES GOVERNMENT

DATE: December 23,  
1955

TO:

FROM:

SUBJECT: SECURITY INDEX  
Bufile

During the past week, 13 cards were added to the Security Index and 7 cards were cancelled, a net increase of 6 cards.

The Security Index count-as of today is  
12,890.

ACTION:

None. This is for your information.



## Office Memorandum • UNITED STATES GOVERNMENT

DATE: 12/21/55

TO :

FROM :

SUBJECT: *Ge. 1*  
SECURITY INDEX CARD STATISTICS

There are 12,883 persons represented in the security index (as of December 15, 1955). This is a net increase of 12 or one-tenth of 1 percent above last month. Of the total, 11,382 or 88.3% are communists.

The race of Chinese in the index is now shown separately in the race breakdown on the attached table.

A detailed table is attached in duplicate. The table shows as of December 15, 1955, the distribution of the subjects by field office, nationalistic tendencies, dangerousness, sex, race, and citizenship. Also, the number on "special lists" are shown. A key to abbreviations is attached.

*71*

ENC. 1  
2132

SECURITY INDEX CARDS STATISTICS - BY FIELD OFFICE  
BASED ON STATISTICAL SECTION REPORTS AS OF SEPTEMBER 15, 1956

(1) FIELD OFFICE	(2) TOTAL		(3) NATIONALISTIC TENDENCY OR ORGANIZATION AFFILIATION													(4) RACE				(5) SEX				(6) CITIZENSHIP STATUS				(7) MARRIAGE STATUS				(8) RELIGION																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																														
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\* Items do not add to total column number 2, but are included in Sections 5, 6, 8 and 9. Columns KP and TF are included in the C column.

ENC 1

KEY TO ABBREVIATIONS USED IN SECURITY INDEX

2132

AL Alien  
CS Comsab  
DC Detcom  
KF Key Figure  
  
NA Naturalized  
NB Native Born  
TF Top Functionary  
UN Unknown  
  
AEP Atomic Energy Program Employees  
BUL Bulgarian  
COM Communist Party, USA  
ESP Espionage Subjects  
  
FGE Foreign Government Employees  
GOV United States Government Employees  
HUN Hungarian  
ISL Independent Socialist League  
  
JFG Johnson Forest Group  
MCI Muslim Cult of Islam  
MIS Miscellaneous  
NPR Nationalist Party of Puerto Rico  
  
PPA Proletarian Party of America  
RUS Russian  
SUA Socialist Union of America  
SWP Socialist Workers' Party  
  
UNE United Nations Employees  
UPR Union of the People for the Establishment  
of the Republic of Puerto Rico  
YUG Yugoslavian

ENC 2

-2132

## Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: December 15,  
1955

FROM :

SUBJECT: SECURITY INDEX - *Manual*  
RE-EVALUATION OF CASES

*ack*

SAC Letter 55-76 dated December 13, 1955, in paragraph (C) provides that each Security Index case must be re-evaluated at six-month intervals when the residence and employment are verified to assure that the case remains qualified under Security Index criteria and that a notation to the effect that the case has been reviewed for this purpose shall be made in the file.

Attached is a proposed Manual change to incorporate these new instructions in the Manual of Instructions.

ACTION:

It is recommended that the attached Manual change be approved.

## Office Memorandum • UNITED STATES GOVERNMENT

DATE: December 30,  
1955

TO :

FROM :

SUBJECT: SECURITY INDEX  
Bufile

During the past week, 15 cards were added to the Security Index and 4 cards were cancelled, a net increase of 11 cards.

The Security Index count as of today is  
12,901.

ACTION:

None. This is for your information.

## Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: January 6,  
1956

FROM :

SUBJECT: SECURITY INDEX -  
Bufile

During the past week, 13 cards were added to the Security Index and 4 cards were cancelled, a net increase of 9 cards.

The Security Index count as of today is  
12,910.

ACTION:

None. This is for your information.

12-16-55

## Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI  
FROM : SAC, LOS ANGELES

DATE: 12/16/55.

SUBJECT: WAR PLANS - FIELD RELOCATION, SECURITY INDEX General

Rebulet 10/31/55, containing instructions with regard to the maintenance in a Resident Agency of Security Index cards.

As the Bureau was advised, the Security Index cards for this office will be maintained at the San Bernardino Resident Agency. The three rooms occupied by this Resident Agency in the Federal Building in San Bernardino are considered to have adequate security. However, in order to more fully insure that security will be maintained in view of the highly confidential nature of the material to be stored therein, it is believed desirable to install certain security measures.

It is anticipated the Security Index will be stored in the center room of the three room suite. There is one door from a corridor into this room and two additional doors opening into each of the other two rooms. There is one window facing the street. The additional security measures would consist of removing glass panels in the three doors and replacing them with wood panels, and installing a wire mesh grill over the window. Inside locks would be placed on all three doors.

This additional work would have to be contracted for by General Services Administration and an estimate of \$235.00 has been secured from them. This will not include installation of the locks which would be provided by this office. This estimate is based on having to contract for this work. If a wire mesh grill could be located as surplus in another Federal agency, this cost would be reduced by over \$100.00. In addition, General Services Administration may utilize their own labor to install the panels which also might reduce the cost.

In order that these additional measures may be taken promptly, it will be appreciated if the Bureau will authorize the expenditure of up to \$235.00 for installation of the above-described equipment in the Resident Agency at San Bernardino.

UNRECORDED

SAC, Los Angeles

December 27, 1955

Director, FBI

**WAR PLANS - FIELD RELOCATION,  
SECURITY INDEX**

Reurlet dated December 16, 1955,  
suggesting certain additional security measures  
at the San Bernardino Resident Agency where a  
set of Security Index cards will be maintained.

Your letter does not supply sufficiently  
definite information to make a final determination  
as to the necessity of these additional security  
measures.

For example, it seems unlikely that it  
would be feasible to place wood panels in the  
corridor door if all other doors in the corridor  
contain glass panels. In addition, the substitution  
of wood panels for glass panels in the two doors  
within your suite would seem to add little in the  
way of deterrent to a burglary since, if access to  
the suite has been gained, only a slightly larger  
problem would be presented to a burglar. It is  
presumed in this connection that the connecting  
doors between the various rooms in your suite are  
customarily kept locked.

You do not state whether your Resident  
Agency suite is located on the ground floor of the  
building. When the problem of access to the outside  
window would seem to make it unnecessary to protect  
such window by a wire mesh grill.

The question of providing adequate security  
to your Resident Agency space is, of course, one for  
you to determine and it is noted that your letter  
regards that the space in question is considered to  
have adequate security. If, after consideration of  
the factors pointed out herein, you still feel that  
additional measures are necessary, you should con-  
sult the Bureau with detailed information as to  
the measures therefor.



Office Memorandum • UNITED STATES GOVERNMENT

TO DIRECTOR, FBI (

DATE December 30, 1955

SAC, PITTSBURGH ( )

✓ SUBJECT: EMERGENCY DETENTION PROGRAM SURVEY

Re No. Number SAC Letter X dated 7-30-52 and mylet, 8-19-55.

The Detcom plans of this Division have been reviewed in accordance with instructions in referenced SAC Letter and are up to date.

By letter dated October 31, 1955, to SAC, Albany, <sup>Genl.</sup> captioned, "WAR PLANS - FIELD RELOCATION, SECURITY INDEX, AND TRANSPORTATION OF CRYPTOGRAPHIC MATERIALS," Bufile \_\_\_\_\_, the Bureau instructed that a sufficient supply of forms FD-167, FD-168, FD-169, FD-170, Master Warrants of Arrest, Master Search Warrants, Presidential Warrants of Arrest and Presidential Search Warrants be maintained in the Resident Agency wherein the extra set of security index cards is stored.

SAC Letter 55-57(2) dated September 7, 1955, instructed that a copy of the Detcom Survey should also be maintained in this Resident Agency. The duplicate security index cards, an appropriate supply of apprehension forms, and a copy of the Detcom Survey are ready for transmittal to the Morgantown, W. Va., Resident Agency; however, this material has not been placed in this resident agency because it was first necessary to secure a suitable storage cabinet and combination lock so that the above material can be maintained in accordance with the instructions contained in No Number SAC Letter dated November 2, 1950, captioned, "Detcom."

The proper type storage cabinet for the above material has been recently forwarded by the Bureau to the Morgantown, W. Va., Resident Agency; however, the special combination lock therefor has not yet been received. When this lock is received, the above material will be transported to Morgantown, W. Va., and the Detcom Survey will be amended to show that this material is in the Morgantown, W. Va., Resident Agency.

Matters relating to the Detcom Program will continue to receive close supervision.

12/7/55

UNRECORDED

Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI (

DATE: 12-7-55

FROM : *WJW* SA, SAN DIEGO

SUBJECT: WAR PLANS - FIELD RELOCATION,  
SECURITY INDEX, AND TRANSPORTATION  
OF CRYPTOGRAPHIC MATERIAL

ReBulet to Albany 10-31-55.

It is requested that the San Diego Office be furnished the following in the amounts indicated:

FD-167 (Apprehension Notice and Register)-----	750 ✓
FD-168 (Receipt for Property)-----	710 ✓
FD-169 (Receipt for Apprehended Person)-----	630 ✓
FD-170 (Consent of Owner or Occupant to Permit Search of Premises)-----	53 ✓
Master Warrant of Arrest-----	342

FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

-----  
FBI WASH DC 1/1/56 AIRTEL

Transmit the following Teletype message to:

/DIRECTOR, FBI (

PROPERTY INVESTIGATION - OFFICIAL CHRONICLE

ReBuairtel dated 12/12/55 in the case of "

Miss [REDACTED], Secretary in the Personnel Section, Division of Accounting Operations, Social Security Administration, Balto., Md., advised SA [REDACTED] on 1/6/56 that [REDACTED] continues to be employed as a day shift laborer by that Division.

As the Bureau is aware, the Security of Government Employees report of SA [REDACTED] dated 12/27/55 at Baltimore has been submitted under the caption [REDACTED], aka [REDACTED] Laborer, Division of Accounting Operations, Bureau of Old Age and Survivors Insurance, Social Security Administration, Department of Health, Education and Welfare, Baltimore, Maryland.



2137

DATE: December 22,  
1955

TO : Mr. [redacted]

FROM : Mr. [redacted]

SUBJECT: SECURITY INDEX LIST

Security Index - [redacted]

VSA C [redacted]

The Security Index list as of December 15, 1955, has been prepared. One copy is attached hereto for transmittal to the SAC, Quantico, for retention in his personal custody with the other vital records maintained at the FBI Academy.

RECOMMENDATIONS:

(1) It is recommended that this memorandum and attached list be forwarded to the SAC, Quantico, marked "Personal and Confidential - Registered, Return Receipt Requested."

*Rec'd via registered mail # 716714  
12/23/55 U.S.*

(2) It is further recommended that, upon receipt, the SAC, Quantico, place the attached list with the other vital records maintained at Quantico, personally destroy by burning the old Security Index list in his possession, and note hereon that such action has been taken.

(3) It is recommended that, thereafter, this memorandum be returned to the Bureau marked for my attention.

Enclosure

cc - SAC, Quantico  
cc - [redacted]  
cc - Mr. [redacted]  
cc - Mr. [redacted]

TDR:pjm

(5)

RECORDED-38

EX-107

JAN 4 1956

JAN 19 1956

UNRECORDED  
1-4-5

Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI ( ) DATE: January 1, 1953  
FROM : SAC, NEW HAVEN  
SUBJECT: EMERGENCY DETENTION PROGRAM SURVEY  
NEW HAVEN DIVISION

PERSONAL &  
CONFIDENTIAL

Re SAC Letter X, series 1952, dated 7/30/52.

In accordance with Bureau instructions, the plans for putting into operation the emergency detention program in the New Haven Division have been completely reviewed and the program is current in all respects.

During the past six months, the Bureau has instructed that an additional set of Security Index cards be maintained in the New Haven Division at some suitable location, outside of headquarters city, from which location the captioned program could be operated, if necessary, in the advent of an emergency provided circumstances are such as to preclude the handling of the program from headquarters city.

In accordance with Bureau instructions, this extra set of Security Index cards has been set up in the Bridgeport Resident Agency and necessary personnel have been thoroughly briefed on the operation of this program so that the program could be handled from the Bridgeport Resident Agency if an emergency situation required it.

It may be further noted that the Detcom Survey is checked monthly and is kept current by submitting amended pages to the Bureau. In connection with this monthly check the Detcom Survey of the NHO has been amended to include the alternate plan for operating this program from Bridgeport if emergency conditions required it.

list  
Assistant Attorney General

2138  
January 17, 1956

Director, FBI

SECURITY INDEX LIST

GENA

There is attached hereto a current list of the names of the individuals maintained in the Security Index. Names included in the main portion of the list are arranged alphabetically. Those individuals coming within four designated groups are listed on separate pages. Following each name is information reflecting the race, sex, birth date, Bureau file number, and the Bureau field office covering the residence of the individual.

It is requested that this list be given utmost security.

Enclosure

YELLOW: Espionage Section of the Special Section not included. The four designated groups are:

U. S. Government Employees  
Foreign Government Employees  
United Nations Employees  
Pro-Tito Yugoslavs

RECORDED - 15

TDR:pjm  
(5)

EX-125

17 JAN 17 1956

7 JAN 19 1956

ENCL HELD

TOP SECRET

*Office Memorandum* • UNITED STATES GOVERNMENT

TO :

DATE: January 11,  
1956

FROM :

SUBJECT: *S* DELINQUENCY IN SECURITY INVESTIGATIONS  
BufileSYNOPSIS:

Each month, we follow the field closely on the status of security work by analyzing the backlog of pending cases and delinquency in espionage, internal security, security matter and foreign intelligence cases in classifications. Status of these cases as of December 31, 1955, is set forth herein.

In December, there was an increase in pending active matters in the entire field in the security classifications from 15,315 to 15,533. Delinquent matters decreased from 2,760 to 2,620. The percentage of delinquent matters decreased from 18% to 16.8%.

Letters are being sent to the large offices indicated by asterisks on page four and to the smaller offices indicated by asterisks on page five herein, commenting upon their delinquent condition and pointing out the necessity of bringing their security cases to current status.

RECOMMENDATION:

The field will continue to be followed closely regarding security delinquency and you will be advised of the results of the review of the January, 1956, administrative reports.

## Memorandum for Mr.

DETAILS:

Since December, 1951, we have been following, on a monthly basis, the 12 field offices having a large proportion of our pending security work, and since March, 1952, all offices. We have written letters to the 12 offices and to other offices where progress in reducing the backlog of work and delinquency has not been satisfactory.

The December, 1955, administrative reports from all offices reflect that the total pending active matters in the classifications and increased from 15,315 to 15,533. The delinquent items decreased from 2,760 to 2,620. The percentage of delinquent matters decreased from 18% to 16.8%.

The following statistics reflect the status of pending work, including both pending active and pending inactive matters, and delinquency for all field divisions, as of December 31, 1951, and the progress for the last four months.

TOTAL PENDING MATTERS  
CLASSIFICATIONS 65, 100 AND 105  
ALL FIELD DIVISIONS

<u>Classification</u>	<u>12/31/51</u>	<u>9/30/55</u>	<u>10/31/55</u>	<u>11/30/55</u>	<u>12/31/55</u>
	1,314	690	664	676	684
	32,812	14,181	13,555	13,775	13,769
	<u>2,895</u>	<u>2,962</u>	<u>3,184</u>	<u>3,397</u>	<u>3,602</u>
Total	37,021	17,833	17,403	17,848	18,055



## Memorandum for Mr.

TOTAL DELINQUENT MATTERS  
CLASSIFICATIONS AND  
ALL FIELD DIVISIONS

<u>Classification</u>	<u>12/31/51</u>	<u>9/30/55</u>	<u>10/31/55</u>	<u>11/30/55</u>	<u>12/31/55</u>
	525	56	63	63	45
	22,518	2,719	2,359	2,193	2,063
	<u>1,719</u>	<u>503</u>	<u>486</u>	<u>504</u>	<u>512</u>
Total	24,762	3,278	2,908	2,760	2,620

The following statistics reflect the total of pending active matters, delinquency and percentage of delinquency of all offices since January 31, 1955.

CLASSIFICATIONS AND  
ALL FIELD DIVISIONS

<u>Date</u>	<u>Pending Active Matters</u>	<u>Delinquent Matters</u>	<u>Percentage Delinquent</u>
1/31/55	22,678	6,806	29.7%
2/28/55	23,118	7,227	31.2%
3/31/55	22,628	7,623	33.6%
4/30/55	21,249	6,594	30.9%
5/31/55	20,680	6,377	30.8%
6/30/55	18,198	5,077	27.9%
7/31/55	16,280	4,544	27.9%
8/31/55	15,635	3,537	22.6%
9/30/55	15,180	3,278	21.6%
10/31/55	15,068	2,908	19.9%
11/30/55	15,315	2,760	18.0%
12/31/55	15,533	2,620	16.8%

Memorandum for Mr.

Status of Security Work in 12 of the Larger Offices

The following statistics reflect the progress of the 12 larger offices we have been closely following since December, 1951. These offices have approximately 80% of the total Security Index cards and a high percentage of the pending work and delinquency in classifications.

STATISTICS FOR TWELVE OFFICES  
SECURITY INDEX COUNT AND FOR  
AND MATTERS

<u>Office</u>	<u>Security Index Cards 12/15/55</u>	<u>Pending Active Matters</u>		<u>Percentage Delinquent</u>	
		<u>11/30/55</u>	<u>12/31/55</u>	<u>11/30/55</u>	<u>12/31/55</u>
New York	2,712	3,969	4,126	19.6%	18.0%
Los Angeles	2,486	1,477	1,477	11.5%	11.5%
* San Francisco	1,358	1,059	940	26.0%	29.2%
Chicago	733	938	1,044	28.1%	18.8%
Detroit	511	716	733	20.8%	17.9%
Philadelphia	653	519	512	16.4%	16.4%
Newark	419	933	936	23.5%	19.5%
Seattle	387	338	263	16.6%	17.0%
* Boston	300	338	340	14.8%	22.6%
* Cleveland	314	342	379	31.3%	22.0%
Minneapolis	240	145	156	15.0%	18.0%
New Haven	229	227	231	9.7%	10.4%
Total	10,374	11,101	11,137		

\* Letters being sent to offices indicated. See page 7 herein.

Memorandum for Mr. Boardman

Status of Security Work in the Remaining 40 Offices

The remaining 40 offices are listed according to the percentage of delinquency on November 30, 1955, in total matters in classifications and These statistics reflect the progress during December, 1955. It should be noted that many of the smaller offices have no pending matters in classifications and their entire pending backlog is in classification matters.

Office	Active Matters		Percentage Delinquent	
	11/30/55	12/31/55	11/30/55	12/31/55
* Cincinnati	173	167	20.0%	26.3%
* Louisville	54	46	7.4%	21.7%
Phoenix	106	102	11.3%	19.6%
Baltimore	398	419	10.8%	18.4%
Atlanta	67	65	21.6%	17.0%
Washington Field	836	929	19.6%	16.3%
Indianapolis	96	106	16.7%	15.0%
San Diego	244	262	16.4%	16.0%
Denver	104	92	15.4%	14.1%
Albuquerque	53	50	13.0%	14.0%
Anchorage	28	15	7.1%	13.3%
Mobile	15	30	13.3%	13.3%
Charlotte	80	84	12.5%	12.0%
Buffalo	276	252	8.0%	11.9%
Norfolk	43	43	7.0%	11.6%
Pittsburgh	197	198	11.0%	11.6%
St. Louis	172	123	9.0%	11.4%
Dallas	66	68	16.7%	10.0%
Kansas City	43	41	11.6%	10.0%
Miami	125	144	21.6%	10.0%
Savannah	72	81	4.0%	10.0%
Springfield	54	49	11.1%	10.0%
Omaha	32	32	6.0%	9.4%
El Paso	29	26	17.0%	8.0%

\* Letters sent to offices indicated regarding delinquent status.  
See page 7 herein.

## Memorandum for Mr.

Office	Active Matters		Percentage Delinquent	
	11/30/55	12/31/55	11/30/55	12/31/55
Milwaukee	119	113	6.7%	7.0%
Oklahoma City	24	28	0.0%	7.0%
Portland	91	83	7.7%	7.0%
New Orleans	87	108	23.0%	6.5%
Birmingham	37	53	30.0%	6.0%
Richmond	50	51	12.0%	6.0%
San Antonio	77	97	5.0%	6.0%
Honolulu	18	18	5.5%	5.5%
Albany	178	163	1.0%	5.0%
Houston	54	44	9.0%	4.5%
Memphis	28	23	10.7%	4.0%
Salt Lake City	34	35	0.0%	3.0%
San Juan	92	97	4.3%	3.0%
Butte	34	32	0.0%	0.0%
Knoxville	15	15	0.0%	0.0%
Little Rock	13	12	7.7%	0.0%

The following figures illustrate the progress of the 40 offices as a whole since January 31, 1955, as reflected in the administrative reports.

Date	Pending Active Matters ( )	Delinquent Matters ( )	Percentage Delinquent
1/31/55	6,216	1,201	19.3%
2/28/55	6,347	1,317	20.7%
3/31/55	6,389	1,986	21.7%
4/30/55	5,911	1,348	22.8%
5/31/55	5,413	1,147	21.2%
6/30/55	4,710	964	20.5%
7/31/55	4,101	826	20.0%
8/31/55	4,114	647	15.7%
9/30/55	4,102	652	15.9%
10/31/55	4,238	630	14.9%
11/30/55	4,214	560	13.3%
12/31/55	4,396	568	12.9%

Memorandum for Mr.

Letters to the Field

Letters are being sent to the large offices indicated by asterisks on page four and to the smaller offices indicated by asterisks on page five herein. A total of five letters is being sent to the field in this matter, commenting upon existing delinquency and pointing out the necessity of bringing security cases to and maintaining them at proper levels.

UNRECORDED

DIRECTOR, FBI

1/3/56

SAC, KNOXVILLE

WAR PLANS - FIELD RELOCATION,  
STORAGE OF SECURITY INDEX - Genl.

By routing slip dated 12/12/55 the Bureau advised us that one safe file cabinet, with bar lock, was being forwarded to our Resident Agency in Johnson City. It was forwarded and received, being delivered by the Mason and Dixon Line. As indicated by the attached statement, the shipping charges amounted to \$14.67 and the placing of the safe in the FBI Office involved a charge of \$7.50.

For the Bureau's information, our Resident Agency office is on the second floor of the Post Office Building in Johnson City and this building has no elevator, making it necessary that the Ferguson Transfer Company, Incorporated, who actually delivered the safe type cabinet, carry the cabinet manually to the second floor and down the corridor for installation in the Resident Agency.

We are doubtful of our ability to pay this charge of \$7.50 by voucher and we are also doubtful as to whether we have authority to pay this additional charge from the imprest fund, and the Bureau's advice is requested regarding the appropriate approach to be made in making this payment. In view of the weight of the safe and the difficulty in getting it up the stairs and into the room, it does not appear that the \$7.50 charge is disproportionate.

Transmitted herewith is the statement from the Mason and Dixon Line, bearing Pro number ~~2752~~, and the requisition, number 2752.

## Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI ( )  
FROM : SAC, LOS ANGELES ( )  
SUBJECT: WAR PLANS - FIELD RELOCATION.  
SECURITY INDEX - Cont.

DATE: January 3, 1956

ReBulet December 27, 1955, re additional security measures suggested for the San Bernardino Resident Agency where a set of Security Index cards will be maintained.

The Bureau's views on this matter are appreciated. The suggestions for added security were made by this office in the belief that every precaution should be taken to protect the Security Index cards.

The space at San Bernardino consists of three rooms on the second floor of the Federal Building. The windows face the street; however, there is a ledge or balcony beneath the windows at the second floor elevation which ledge runs along the entire side of the building. There are rooms occupied by other Federal agencies adjoining both sides of the FBI three-room suite. It is the intention of this office to place the Security Index cards in the center room of the three-room suite. It was the thought of this office that an unauthorized person could conceivably gain entrance to one of the rooms on either side of the FBI space; proceed along the ledge to the outside window of the FBI space and gain entrance through this medium.

The Bureau pointed out that if the suite was not on the ground floor it would seem to be unnecessary to protect the outside window with a wire mesh grill. This position has merit even with the physical setup described above since it would be practically impossible for any person to reach the second floor ledge from the street without use of extended ladders. In addition, it is noted that any unauthorized person gaining access to the second floor with the intent of burglarizing the FBI space would first have to break through one of the corridor doors.

Addition of wire mesh screen to the window would, therefore, be of little benefit if it is considered that a burglar could gain access by breaking wood or glass panels or forcing the locks on either the corridor or connecting doors to the FBI space or that of adjoining space.

LA

It is agreed that the substitution of wood panels for the glass panels in the two doors within the suite would add little in way of deterrent to an experienced burglar.

From a re-evaluation of the situation in the light of the Bureau's comments, it would appear sufficient to install additional bolt locks on the inside of the doors; i.e., the corridor door and the two connecting doors leading into the center room of the suite.

UACB, this will be done.



UNRECORDED  
1-10-56

Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

DATE: 1-10-56

FROM : SAC, PORTLAND ( )

SUBJECT: WAR PLANS  
FIELD RELOCATION  
SECURITY INDEX -  
TRANSFER OF CRYPTOGRAPHIC MATERIALS  
SAFE-TYPE FILE CABINET

Re Bureau routing slip 12/12/55 advising safe-type cabinet shipped to RA, Salem, 12/2/55. Same received 1/6/56 in damaged condition as follows:

Deep indented gouge in front upper drawer about 1½" x 8".

Metal binding at rear bottom of cabinet pulled loose so that insulation from inside appears to be shaken partly loose.

Long scratch into metal on left side toward top, curved, about ½" wide and 18" long.

Appropriate follow-up is being made with the Willamette Valley Transfer Co. which delivered cabinet to RA.

It is requested that the Bureau take appropriate action to make a claim for the damage done. In this connection there are transmitted herewith the original of Inspection of Lost or Damaged Freight invoice dated 1-6-56, copy of Pro. No. P 89996, and copy of memo of SA dated 1-6-56 captioned SAFE FILING CABINET, SALEM RA.

UNRECORDED  
1-11-56

Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI (REGISTERED)

DATE: 1/11/56

FROM : SAC, OKLAHOMA CITY ( )

SUBJECT: WAR PLANS  
Field Relocation  
Security Index - cont.  
Transportation of Cryptographic Materials

Attention: Subversive Control Division of the Domestic Intelligence Division

Re SAC Letter 55-57, Section Q, Bulet to Albany 9/19/55, and OC let 10/10/55.

This office has now received a fireproof filing cabinet and a three position dial-type combination lock which it has placed in the Tulsa Resident Agency. An extra set of Security Index cards has been fully checked and set up in accordance with Bureau instructions. These cards have been furnished to the Tulsa Resident Agency, where they are currently maintained. In addition, the Senior Resident Agent has been furnished a sufficient supply of the following listed forms:

FD 167, Apprehension Notice and Register  
FD 168, Receipt for Property  
FD 169, Receipt for Apprehended Person  
FD 170, Consent of Owner or Occupant to Permit Search of Premises  
Master Warrant of Arrest  
Master Search Warrant  
Presidential Warrant of Arrest  
Presidential Search Warrant

These forms are being maintained in the Tulsa Resident Agency in accordance with instructions contained in No Number SAC Letter dated 11/21/50 captioned DETCOM.

## Office Memorandum • UNITED STATES GOVERNMENT

TO : THE DIRECTOR

DATE: January 13, 1956

FROM :

SUBJECT: SECURITY INDEX  
Bufile

The following is a report on the status of the Security Index since the last count was furnished to you on December 9, 1955.

<u>Week of:</u>	<u>New Cards Added</u>	<u>Cards Cancelled</u>	<u>Net Change</u>
December 12-16	16	7	+ 9
December 19-23	13	7	+ 6
December 27-30	15	4	+11
January 3-6	13	4	+ 9
January 9-13	8	15	- 7
	65	37	+28

During the above-mentioned period, there was a net increase in the Security Index of 28.

For your information, during the preceding four-week period, 46 cards were added and 39 cards were cancelled, a net increase of 7.

The Security Index count as of today is 12,903.

ACTION:

This is for your information.

*Office Memorandum* • UNITED STATES GOVERNMENT

TO :

• DATE: January 16,  
1956

FROM :

(y)

SUBJECT: SECURITY INDEX — General  
Bufile

We forward to the field quarterly an alphabetical list of each office's Security Index in order that the Security Index cards maintained in the field may be checked and reconciled with Bureau records.

There is attached a proposed letter to all field offices containing appropriate instructions regarding the handling of the list.

RECOMMENDATION:

It is recommended that the attached letter be approved and forwarded.



January 17, 1956

SAC, Albany

Director, FBI ( ) - 2141

RECORDED - 12

SECURITY INDEX

EX-122

There is attached for each office an alphabetical list of its Security Index subjects (two copies for New York) prepared from the Bureau's Security Index as of January 12, 1956.

The attached list should be used to reconcile the Security Index in your office with the Security Index at the Seat of Government by checking the names on the list against the Security Index cards.

2cc - Albuquerque (W/Enc.)  
 2cc - Anchorage (W/Enc.)  
 2cc - Atlanta (W/Enc.)  
 2cc - Baltimore (W/Enc.)  
 2cc - Birmingham (W/Enc.)  
 2cc - Boston (W/Enc.)  
 2cc - Buffalo (W/Enc.)  
 2cc - Butte (W/Enc.)  
 2cc - Charlotte (W/Enc.)  
 2cc - Chicago (W/Enc.)  
 2cc - Cincinnati (W/Enc.)  
 2cc - Cleveland (W/Enc.)  
 2cc - Dallas (W/Enc.)  
 2cc - Denver (W/Enc.)  
 2cc - Detroit (W/Enc.)  
 2cc - El Paso (W/Enc.)  
 2cc - Houston (W/Enc.)  
 2cc - Indianapolis (W/Enc.)  
 2cc - Kansas City (W/Enc.)  
 2cc - Knoxville (W/Enc.)  
 2cc - Little Rock (W/Enc.)  
 2cc - Los Angeles (W/Enc.)  
 2cc - Louisville (W/Enc.)  
 2cc - Memphis (W/Enc.)  
 2cc - Miami (W/Enc.)  
 2cc - Honolulu (W/Enc.)

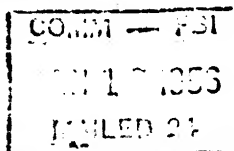
2cc - Milwaukee (W/Enc.)  
 2cc - Minneapolis (W/Enc.)  
 2cc - Mobile (W/Enc.)  
 2cc - Newark (W/Enc.)  
 2cc - New Haven (W/Enc.)  
 2cc - New Orleans (W/Enc.)  
 2cc - New York (W/Enc.) - 2  
 2cc - Norfolk (W/Enc.)  
 2cc - Oklahoma City (W/Enc.)  
 2cc - Omaha (W/Enc.)  
 2cc - Philadelphia (W/Enc.)  
 2cc - Phoenix (W/Enc.)  
 2cc - Pittsburgh (W/Enc.)  
 2cc - Portland (W/Enc.)  
 2cc - Richmond (W/Enc.)  
 2cc - St. Louis (W/Enc.)  
 2cc - Salt Lake City (W/Enc.)  
 2cc - San Antonio (W/Enc.)  
 2cc - San Diego (W/Enc.)  
 2cc - San Francisco (W/Enc.)  
 2cc - San Juan (W/Enc.)  
 2cc - Savannah (W/Enc.)  
 2cc - Seattle (W/Enc.)  
 2cc - Springfield (W/Enc.)  
 2cc - Washington Field (W/Enc.)

YELLOW: Enclosure to memo to Mr. [redacted] from Mr. [redacted] dated 1/16/56, same caption,

Original on duplimat.

TDR:pjm

JAN 27 1956



**Letter to SAC, Albany**

**In checking this list against your Security Index, the following items should be considered and handled as follows:**

(1) If the name of a subject on the list is not included in your Security Index, you should check that subject's case file to determine his correct Security Index status. An appropriate notation should be placed adjacent to the subject's name on the enclosed list reflecting the correct Security Index status for the subject. If his name should be deleted from the Bureau's Security Index, the notation should refer to the previous communication from your office which recommended cancellation. If you do not have a Security Index card for the subject and a card should be in your index, the notation should request the Bureau to forward cards to your office.

(2) If this check discloses the names of subjects in your Security Index which do not appear on the list, the names of such subjects and the Bureau file number (where known) should be set forth on a separate sheet of paper with the date that the subject was recommended for inclusion in the Security Index. Instances of this nature will occur in those cases where subjects have recently been recommended for inclusion in the Index and were not included therein at the time of printing of the list but cards have subsequently been prepared at the Bureau. Instances of this nature may also occur in those cases where cancellation of a Security Index card has recently been recommended by you and you have not yet received Bureau authorization to cancel.

(3) In checking the Special Section of your Security Index against the list, you should be certain that the subjects are in the same subdivision as those indicated on the list. Appropriate notations should be placed on the list if there are any discrepancies between your Special Section and the list.

**Letter to SAC, Albany**

(4) To avoid an increasing number of discrepancies between the list and your Security Index due to current changes being made in the Security Index, this check must be instituted immediately and completed within ten days. Upon completion, the Security Index list and appropriate notations should be returned to the Bureau by cover memorandum under instant caption.

## Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: 1/19/56

FROM :

SUBJECT: ~~SECURITY INDEX CARD STATISTICS~~  
*Q. 12,900*

There are 12,900 persons represented in the security index (as of January 11, 1956). This is a net increase of 17 or one-tenth of 1 percent above last month. Of the total, 11,396 or 88.3 percent are communists.

The race of Chinese in the index is now shown separately in the race breakdown on the enclosed table.

A detailed table is enclosed in duplicate. The table shows as of January 11, 1956, the distribution of the subjects by field office, nationalistic tendencies, dangerousness, sex, race, and citizenship. Also, the number on "special lists" are shown. A key to abbreviations is enclosed.



COMMUNITY INDEX CARDS STATION OF - BY FIELD OFFICE  
BASED ON STATISTICAL SECTION REPORT AS OF JANUARY 11, 1956

(1) FIELD OFFICE	(2) TOTAL	(3) NATIONALISTIC TENDENCY OR ORGANIZATION AFFILIATION													(4) SEX			(5) MARRIAGE STATUS				(6) EDUCATION				(7) RELIGION			
		DEM	REP	LIB	CON	PRO	IND	LAB	TRA	AGR	SEA	OTH	UNK	MALE	FEMALE	CHILD	WIDOW	NE	MA	AL	OT	HS	COL	GRD	PROF	CH	OTH	UNK	
ALBANY	157	155	0	1	156	0	170	0	366	0	10	0	0	3,751	1,057	42	7,800	4,861	10,467	2,195	222	26	11,538	1,475	45	64	1		
ALBUQUERQUE	18	16												78	38		114	65	154	24		1	126	53					
ALBUQUERQUE	12	11												13	4		17	4	17	2									
ALBUQUERQUE	17	0												13	4		17	4	17	2									
BALTIMORE	179	142				36								2	2		4	108	245	58	2		279	26					
BIRMINGHAM	4	4												63	26	3	197	80	193	17	1	2	182	31					
BOSTON	305	279												113	31	1	133	80	193	17	1	2	182	31					
BUFFALO	213	174												12	7		39	15	51	3			54						
BUFFALO	54	54												17	1		20	10	30				26	4					
CHARLOTTE	30	30												17	1		20	10	30				26	4					
CHICAGO	731	618				23		14	4	6	12		13	189	98	8	463	268	583	127	16	5	558	172					
CLEVELAND	93	74						16	1					21	16		43	30	87	10	1		63	30					
CLEVELAND	312	270				10								75	31	2	208	104	254	57	1		262	50					
DALLAS	25	25												14	8		17	8	23	1	1		22	3					
DENVER	92	91												31	20		61	31	81	8	2	1	83	7					
DENVER	511	402				13	19	10						127	39	3	338	173	415	81	15		418	97	3	1			
DENVER	6	6												2	2		4	2	6				15	1					
DENVER	32	32												13	12		21	11	31		1		19	7	2	14			
DENVER	26	25												8	5		21	5	25	1			19	7					
INDIANAPOLIS	124	115												31	11		79	45	97	24	2	1	106	18					
KANSAS CITY	15	8												9	2		15	2	15				15						
KANSAS CITY	4	4												1	1		2	2	4				4						
KANSAS CITY	1	1												419	127		1320	1169	1911	535	42	1	2330	138					
KANSAS CITY	2489	2318				25	27							9	2		8	4	12				10	2					
KANSAS CITY	12	12												2	1		2	1	3				3	1					
KANSAS CITY	3	3												5	2		25	14	25	11	2	1	38	1					
KANSAS CITY	39	31												15	10		93	34	113	11	3		117	10					
KANSAS CITY	127	104												19	21	1	146	94	217	21	2		233	7					
KANSAS CITY	240	185												19	21	1	146	94	217	21	2		233	7					
KANSAS CITY	6	6												6	6		6	6	6				3	3					
KANSAS CITY	454	416												158	70		209	155	366	79	6	3	398	56					
KANSAS CITY	228	220												14	29	1	131	97	148	57	3		201	27					
KANSAS CITY	43	43												14	6		29	14	42		1		25	18					
KANSAS CITY	2718	2392				1	38	10	53	2	75		9	677	145	15	1693	1025	2047	593	68	10	2374	315					
KANSAS CITY	7	7												4	1		6	1	6				7						
KANSAS CITY	13	13												6	4		8	5	13				12	1					
KANSAS CITY	12	12												2	1		9	3	11				10	2					
KANSAS CITY	457	376				9	1	39						153	41	4	401	256	577	427	3		544	111					
KANSAS CITY	45	44												16	2		27	18	37	7	1		43	2					
KANSAS CITY	198	180												51	31	1	136	62	143	48	7		174	24					
KANSAS CITY	97	94												16	9		44	33	91	5	1		96	1					
KANSAS CITY	10	9												4	3		7	3	8	2			9	16					
KANSAS CITY	98	93												41	18		60	38	89	7	2		74	24					
KANSAS CITY	54	52												17	7		34	20	51	3			52	2					
KANSAS CITY	18	18												6	4		12	6	15	2	1		17	1					
KANSAS CITY	137	131												27	14		75	62	110	23	3	1	126	7	1	3			
KANSAS CITY	1360	1288												374	74	2	757	603	1156	177	22	5	1228	110					
KANSAS CITY	331	31												138	14	1	302	29	330	1			282	49					
KANSAS CITY	4	4												42	25		241	146	357	18	9	3	356	26	1	4			
KANSAS CITY	387	371												14	5		21	9	27	3			25	5					
KANSAS CITY	30	28												31	12		68	56	99	24	1		106	18					
KANSAS CITY	124	121																											

\* Items do not add to total column number 2, but are included in Sections 3, 5, 6 and 7. Columns K and TF are included in the 11 column.

2/10  
ENC. 1

ENC. 1

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2142

KEY TO ABBREVIATIONS USED IN SECURITY INDEX

AL Alien  
CS Comsab  
DC Detcom  
KF Key Figure  
  
NA Naturalized  
NB Native Born  
TF Top Functionary  
UN Unknown

AEP Atomic Energy Program Employees  
BUL Bulgarian  
COM Communist Party, USA  
ESP Espionage Subjects

FGE Foreign Government Employees  
GOV United States Government Employees  
HUN Hungarian  
ISL Independent Socialist League

JFG Johnson Forest Group  
MCI Muslim Cult of Islam  
MIS Miscellaneous  
NPR Nationalist Party of Puerto Rico

PPA Proletarian Party of America  
RUS Russian  
SUA Socialist Union of America  
SWP Socialist Workers' Party

UNE United Nations Employees  
UPR Union of the People for the Establishment  
of the Republic of Puerto Rico  
'YUG Yugoslavian

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391 FEB 4 1963

ENCLOSURE

214

STANDARD FORM NO. 64

## Office Memorandum • UNITED STATES GOVERNMENT

DATE: January 20,  
1956

TO :

FROM :

SUBJECT: SECURITY INDEX  
Bufile

During the past week, 22 cards were added to the Security Index and 13 cards were cancelled, a net increase of 9 cards.

The Security Index count as of today is

12,912.ACTION:

None. This is for your information.

SAC, New York

January 26, 1955

Director, FBI (

PERSONAL ATTENTIONO T.M. - G.F.V.  
SECURITY INVESTIGATIONS OF INDIVIDUALS

Reference is made to Bureau letter dated October 10, 1955, captioned "Communist Party, USA - Organization, Internal Security - C."

In referenced letter, the current trend toward more open activity on the part of the Communist Party was noted. You were instructed to take immediate steps to capitalize on this change in Party organizational activity by intensifying investigative efforts looking toward identification of all Party functionaries on national committees and commissions, district boards and commissions, state boards and commissions, regional, county, city, section and club levels.

Letter to SAC, New York

I feel that the current trend toward more open Communist Party activity affords us an excellent opportunity of not only increasing our coverage of organizational activity but of establishing the identities of the rank-and-file Party members. It is apparent that, until all Communist Party members have been identified and subjected to a complete investigation, we have not adequately discharged our basic responsibilities in the internal security field.

While I realize that we are presently conducting active investigation on many leaders of the Communist Party, particularly those leaders in the higher echelon of the Party, with a view toward penetrating the Communist fugitive apparatus, in efforts to further penetrate the underground apparatus and to increase our coverage of organizational activity, I feel that the functionaries on lower Party levels should also be the subjects of active investigation. Leaders on such levels as regional, county, city, section, and club, will have far greater contact with routine members of the Party than will the functionaries on higher levels in the organizational structure and, therefore, should afford us a greater opportunity to determine the identities of the rank-and-file members. With this thought in mind, I desire that immediate steps be taken by you to open cases and conduct active investigation on a selective basis of Party leaders on the organizational levels mentioned above. Investigative attention should be afforded those individuals most likely to have the greatest contact with the routine Communist Party members, such as section organizational secretaries and membership directors. It would, of course, follow that, if, through active investigation of the particular

2144  
Letter to SAC, New York

functionaries, the desired results are not being obtained, the cases should revert to a closed status, or pending inactive in the cases of Key Figures, and steps taken to initiate active investigation on other functionaries on the above levels.

In those areas in which the identities of officials on lower levels are unknown, the immediate objective should be directed toward establishing their identities, followed by active investigation of their activities.

At the present time, 1,057 individuals have been tabbed as Key Figures throughout the field. This number includes Key Figures in all basic revolutionary organizations. However, the great majority have been tabbed because of their leadership capacity in the Communist Party. Many of these cases are presently being afforded special investigative attention. However, I desire that at this time immediate steps be taken to place in a pending status all cases on Communist Key Figures currently active in the Party who have not been the subjects of active investigations during the past year. These cases should be afforded appropriate investigative attention as outlined above.

In order that the Bureau may follow your progress in this matter, you are instructed to submit a letter under the above caption by March 25, 1956, listing all cases opened and investigations initiated on Party officials from the regional level on down; however, do not list Key Figure cases placed in a pending active status. In addition, you are requested to set forth the number of cases developed on rank-and-file members as a result of the above instructions.

You are instructed to afford this matter your personal attention to insure that the Bureau is adequately discharging its responsibilities in the internal security field.

## Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: January 25, 1956

FROM :

SUBJECT: SECURITY INVESTIGATIONS OF INDIVIDUALS  
Bufile

Our letter of 10/10/55 advised all field offices of current trend to more open activity on part of Communist Party (CP) USA. We stressed the need to take immediate steps to capitalize on this trend by intensified investigative efforts looking toward identification of all Party functionaries from national committee down through club levels plus greater coverage of organizational activities.

In our coverage of CP activities, we have used and currently utilize: (1) Live informants. In areas in which the Party on lower levels has been active, the Party clubs have consisted of limited membership, normally three to five each, seriously hampering live informant coverage on a club level. (2) Technical and microphone surveillances. Very valuable source as now used, however, are utilized on a restrictive and selective basis. (3) Anonymous sources. Maintained under very tight control. These sources furnish valuable information, including Party registration information, but we do not desire to utilize on a promiscuous basis. (4) Active investigation and physical surveillances on top-flight leaders of the Party in efforts to locate the Communist fugitives and penetrate the underground. Physical surveillances have limitations because of manpower that would be involved if utilized extensively on club level.

Regardless of the above coverage, we feel that we should point out to the field our basic responsibilities in the internal security field of knowing who the Communists are, it being noted that, because of extreme security consciousness and very limited Party activity on lower levels during past few years, we feel that we do not now have sufficient knowledge of identities of rank-and-file members of the Party. We must devise ways and means of securing complete data regarding CP membership and insuring that current CP members have been investigated.

In view of recent trend toward more open CP activity on part of CP, it is felt we are presented with excellent opportunity to increase our knowledge of rank-and-file membership of Party with this thought in mind. following recommendations are made.

Memorandum for Mr.

RECOMMENDATIONS:

(1) It is recommended that the field be instructed to initiate investigations on a selective basis of CP officials on the lower levels of the organizational structure, such as the regional, county, city, section and club levels, because it is felt that such leaders will have far greater contact with routine members of the Party and, through investigation of them, we will be afforded a greater opportunity of determining the identities of the rank-and-file Party members.

(2) It is recommended that the field be instructed to place in a pending status all cases on Communist Key Figures currently active in the Party who have not been the subjects of active investigations during the past year, the investigation of these individuals to be directed toward the same objective as outlined above. It is noted that the number of cases in this category is estimated to be relatively small inasmuch as we only have 1,057 Key Figures in all basic revolutionary organizations and many of these cases are presently being afforded special investigative attention.

copy of  
If you approve, there is attached a proposed letter to New York, copies to all field offices, containing instructions in line with the above.

OK



Office Memorandum • UNITED STATES GOVERNMENT

TO :

Mr. A. J. [redacted]

DATE: January 17, 1956

FROM :

Mr. [redacted]

SUBJECT: SECURITY INDEX LIST

Copy to [redacted]

The Security Index list as of January 12, 1956, has been prepared. One copy is attached hereto for transmittal to the SAC, Quantico, for retention in his personal custody with the other vital records maintained at the FBI Academy.

RECOMMENDATIONS:

(1) It is recommended that this memorandum and attached list be forwarded to the SAC, Quantico, marked "Personal and Confidential - Registered, Return Receipt Requested."

(2) It is further recommended that, upon receipt, the SAC, Quantico, place the attached list with the other vital records maintained at Quantico, personally destroy by burning the old Security Index list in his possession, and note hereon that such action has been taken.

(3) It is recommended that, thereafter, this memorandum be returned to the Bureau marked for my attention.

Enclosure

cc - SAC, Quantico  
cc - Mr. Belmont  
cc - Mr. Bland  
cc - Mr. Rushing

NOTED 3 1956

RECORDED - 64  
EX - 137

Rush

done 1/22/56

5-10

700 (5)

236

## Office Memorandum • UNITED STATES GOVERNMENT

DATE: January 27,  
1956

TO :

FROM :

SUBJECT: SECURITY INDEX - General  
Bufile

During the past week, 6 cards were added to the Security Index and 13 cards were cancelled, a net decrease of 7 cards.

The Security Index count as of today is  
12,905.

ACTION:

None. This is for your information.

N

# Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: January 5, 1956

FROM :

SUBJECT: BUREAU WAR PLANS  
AVAILABILITY OF COPIES OF  
SUMMARY REPORTS IN SECURITY  
INDEX CASES AT BUREAU RELOCATION SITE (S)

## PURPOSE:

To reconsider feasibility of maintaining at Quantico summary reports and subsequent annual investigative reports on all Security Index cases for use in event of an emergency. (u)

## PREVIOUS CONSIDERATION:

This problem was previously considered by the Executives Conference on August 10, 1954, and September 13, 1954. At that time, the Executives Conference took into consideration the requirement by Office of Defense Mobilization that key agencies duplicate essential operating records in a repository outside of target areas for use under wartime conditions. The suggestion at that time was not adopted as it was felt that the duplicate set of Security Index cards and related documents which were being set up at [redacted] along with records in the field, should provide adequate controls during the first part of any war emergency which requires evacuation from Washington. At that time, we had approximately 26,000 Security Index subjects while today we have 12,900. (S)

## EXTENT OF DECENTRALIZATION OF ESSENTIAL RECORDS DEALING WITH SECURITY INDEX SUBJECTS:

A complete set of the Security Index is maintained at [redacted] along with fingerprint records and handwriting specimens in certain cases. (u)

FOR INSTRUCTIONS AS  
TO DISSEMINATION

NOT RECORDED

145 JAN 31 1956

JAN 27 1956

ORIGINAL COPY FILED IN 100-10581-16

5.702

Memorandum for [REDACTED]

Field Decentralization (S)

In addition to the two sets of Security Index cards maintained in the headquarters city, each field office maintains at a Resident Agency a complete set of Security Index cards containing descriptions and, in most cases, photographs. (S)

In addition to the above, it is noted that copies of all security reports maintained at the Seat of Government are also maintained in the office of origin. (S)

ADVANTAGES:

The only advantage to the maintenance of the duplicate set of summary reports in Security Index cases at the Bureau's relocation site is to have such a set available in the event both the Seat of Government and a field office are destroyed by enemy action. In this connection, it is noted that all field office cities, including the Seat of Government, with the exception of Butte, Montana, are listed by Civil Defense as critical target areas. (S)

In the event destruction of Seat of Government and a field office's records occurs simultaneously, we would be able to use the summary reports stored at [REDACTED] for the purposes of (1) hearings in the event the subject is apprehended and (2) leads in conducting fugitive investigations in the event such is necessary. (S)

DISADVANTAGES:

(1) Administrative Difficulties

To be effective, it will be necessary to maintain the reports at [REDACTED] in a current condition at all times. This entails constant changes due to receipt of additional reports, addition or deletion of individuals in the Security Index, changes in names and aliases used, and maintaining of

Memorandum for [REDACTED]

some type of index for ready use. Since annual reports are required in Security Index cases, there will be an increase in the number of reports at [REDACTED] constantly. Not only will this require additional clerical work at [REDACTED] but both clerical and supervisory work at the State of Government to keep the reports in a current condition. (u)

(2) Volume

We presently have 12,900 Security Index subjects. By May 1, 1956, the date New York is scheduled to complete the Summary Report Project, at least one summary report will have been submitted in each case. In the great majority of these cases, an average of two additional annual investigative reports have been submitted. It is, therefore, estimated that initially approximately 36,000 reports will have to be pulled from Bureau files and forwarded to [REDACTED] with an annual increase of an estimated 13,000 reports. (u)

(3) Expense

Based on figures supplied by Records Section, it is estimated that 94 five-drawer file cabinets will be needed immediately to handle the approximately 36,000 reports and to allow for normal expansion during the next few months. These file cabinets are not currently available and, if purchased, cost \$55 each or a total of \$5,225. It is further estimated that an additional 15 five-drawer file cabinets will be needed annually to handle the approximately 13,000 annual investigative reports that will be received. (u)

Based on cost estimates furnished by the Records Section, the initial cost of pulling the reports from Bureau files is estimated at \$4,700. This

Memorandum for [REDACTED]

figure is based on an estimated 2,920 work hours utilizing the services of GS-30 employees at \$1.61 per hour. Maintenance cost thereafter is estimated at \$1,762 annually, approximately one-half of one GS-3 employee. (u)

STORAGE FACILITIES AVAILABLE AT [REDACTED]

Attic - 1,700 Square Feet of Space

This is a concrete floor covered by cork and composition flooring. It has one entrance and is considered a secure and safe place. Suitable lighting will have to be installed, plus an adequate cooling system. The only other secure available space in [REDACTED] is the gymnasium. However, it is in almost constant use. (u)

428 square feet of floor space will be needed initially to handle the 94 file cabinets with an estimated 68 square feet increase each year to take care of expansion. As noted above, 1,700 square feet of space are available. (u)

OBSERVATIONS:

It is realized that one of the most vital functions which the Bureau will be called upon to perform in event of an emergency is the apprehension of persons dangerous to the public safety. It is essential, therefore, that sufficient information be readily available under any conditions to enable us to accomplish this objective. The only certain way that this could be done is to have not only the summary reports of Security Index subjects but the entire files of all security-matter cases reproduced and stored in absolutely safe places. However, having available Security Index cards and summary reports in all Security Index cases would be of great assistance in carrying out emergency detention duties. It is pointed out that [REDACTED] would not be called upon to utilize the reports kept [REDACTED] unless both the Seat of Government and a field office were destroyed. (u)

Memorandum for [REDACTED]

It is to be noted that, if the summary reports are to be stored at [REDACTED] it will be necessary, in order to utilize them properly, that (1) they be set up according to file numbers, and (2) an adequate indexing system be established and maintained at [REDACTED] so that particular reports under a subject's name or aliases can be located. (u)

RECOMMENDATION:

It is recommended that summary reports and subsequent annual investigative reports on Security Index cases not be set up and maintained at [REDACTED] at the present time in view of the costs involved and the other factors set forth herein. (u)

7/25

[REDACTED]  
[REDACTED]  
[REDACTED]

Office Memorandum • UNITED STATES GOVERNMENT

TO DIRECTOR, FBI ( )  
FROM SAC, CHICAGO

DATE: January 18, 1956

SUBJECT: WAR PLANS  
FIELD RE-LOCATION  
SECURITY INDEX

This is to advise that the third set of Security Index cards received by the Chicago division has been completed as to description and photographs, and has been placed in the Joliet Resident Agency where it is being afforded the utmost security in the safe provided by the Bureau.



UNRECORDED

DIRECTOR, FBI

1-23-56

SAC, PORTLAND (

) PERSONAL & CONFIDENTIAL

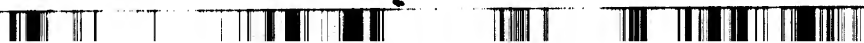
WAR PLANS  
FIELD RELOCATION, <sup>6</sup> SENA  
SECURITY INDEX AND  
TRANSPORTATION OF  
CRYPTOGRAPHIC MATERIALS  
PORTLAND DIVISION

ATTN: SUBVERSIVE CONTROL SECTION  
DOMESTIC INTELLIGENCE  
DIVISION

Re SAC Letter 55-57 and subsequent correspondence  
concerning captioned matter.

Safe-type cabinet and combination lock received from  
Bureau at Relocation Site, Salem RA

Additional set of Security Index cards, copy of emer-  
gency detention program survey, and supply of forms and warrants  
now maintained at Relocation Site in accordance with Bureau  
instructions.



Office Memorandum • UNITED STATES GOVERNMENT

TO : THE DIRECTOR

DATE January 25, 1956

FROM : The Executives Conference

SUBJECT: BUREAU WAR PLANS Auxiliary space For SO G.  
AVAILABILITY OF COPIES OF SUMMARY  
REPORTS IN SECURITY INDEX CASES  
AT BUREAU RELOCATION SITE (S) (General)

The Executives Conference, consisting of Messrs. [redacted] on January 25, 1956, again considered the question of whether copies of summary and investigative reports on Security Index subjects should be filed at [redacted]. This question was unfavorably considered by the Executives Conference in August and September, 1954, and was again reconsidered because of the reduction in the Security Index as a result of the Security Index Review project. (S)

Present Extent of Decentralization of Essential Records Dealing with Security Index Subjects

A complete set of the Security Index <sup>cards</sup> is maintained at [redacted] along with fingerprint records and handwriting specimens in certain cases. In addition to the two sets of Security Index cards maintained in the headquarters city, each field office maintains at a Resident Agency a complete set of Security Index cards containing descriptions and, in most cases, photographs. In addition to the above, it is noted that copies of all security reports maintained at the Seat of Government are also maintained in the office of origin. (S)

The only advantage to the maintenance of a duplicate set of these reports at [redacted] is to have a set available in the event both the Seat of Government and the field office are destroyed by enemy action. However, in the event this occurs, pickups could be made by the field office utilizing the set of Security Index cards maintained in the designated Resident Agency. (S)

FOR INSTRUCTIONS AS TO DISSEMINATION COPY FILED IN 66-2554-17381

cc - [redacted]  
cc - [redacted]  
cc - [redacted]  
cc - [redacted]

JAN 31 1956

NOT RECORDED

FEB 2 1956

JAN 25 11 21 AM '56

Memorandum for The Director

Feasibility of Filing Reports at

Adequate space exists at [redacted] for the storage of these reports. However, in addition to the administrative difficulties involved caused by constant changes in the Security Index, the initial cost is estimated to be \$5,225 for file cabinets plus \$4,700 cost in pulling the reports from Bureau files. Maintenance cost thereafter is estimated at \$1,762 annually plus an additional expenditure of \$825 cost of cabinets needed in annual expansion. (S)

Executives Conference Recommendation

Messrs. [redacted] and [redacted] recommended that these reports not be sent to [redacted]. They feel that there is sufficient safeguard in duplicate reports being maintained in the office of origin and at the Seat of Government and that, from an operational standpoint, Security Index cards now at [redacted] and in a Resident Agency of each field office would permit the necessary action to safeguard the internal security of the country in the event of an emergency. They further feel that any condition so serious that both Washington and a field office are bombed out would be of such serious nature that the need for these reports in that particular city would be completely secondary. In addition, they felt that the cost and time involved would not be warranted. (S)

[redacted] and [redacted] felt that the Bureau should have the proper tools to work with and that, if both the Bureau and a field office are bombed out, we should have reports to present to hearing boards. They felt that the cost involved is not prohibitive and recommended that action be taken to place a duplicate set of these reports at [redacted]. (S)

*Memorandum for The Director*

*In the event the Director agrees with the majority, no effort will be made to file duplicate sets of these reports at [REDACTED]*

(S)

*Respectfully,  
For the Conference*

✓  
[REDACTED]

*[Handwritten signature]*

[REDACTED]



## Office Memorandum • UNITED STATES GOVERNMENT

DATE: 1/26/56

TO :

FROM :

SUBJECT: SUGGESTION #424-56  
RECORDS SECTION STREAMLINING COMMITTEE

Viles ON

*Security Index - Hand*

SUGGESTION: Mrs. [redacted], Consolidation Unit representative of the above committee, has suggested that when the Consolidation Unit separates a file containing Security Index subjects (majority of separations concern husband and wife) into two separate files, that the new files not be sent automatically to the Subversive Control Section of the Domestic Intelligence Division to determine if subject is on the Security Index. She proposes that Subversive Control Section be contacted and if subject is on Security Index, a routing slip would be directed to Subversive Control Section inquiring if file should have an orange cover (file cover used to readily identify files which should be evacuated in case of an emergency), and file would be returned to file. If subject is not on Security Index, files would also be immediately returned to file.

PRESENT PROCEDURE: After separation of file containing Security Index subjects, a routing slip is attached to new files and forwarded to Subversive Control Section inquiring if orange cover is desired on new files. Under this procedure, it is necessary to transfer files and transport same to Subversive Control Section.

ADVANTAGES: (1) The elimination of steps of transferring and delivering files. (2) Files would be returned to cabinets sooner, thus eliminating potential losses.

DISADVANTAGES: None.

SAVINGS: Impossible to convert to monetary savings. Savings will be slight however, as volume of this type of separation is very small.

CONCLUSIONS: Suggestion has merit. SA [redacted] of the Subversive Control Section of the Domestic Intelligence Division was contacted and he advised suggestion agreeable to them providing we assure that necessary contact is made. Suggestion is being adopted and placed into effect.

Memorandum to Mr.  
Re: Suggestion #424-56

2143  
1/26/56

RECOMMENDATION:

That this memorandum be referred to the Training and Inspection Division for review. No acknowledgment is necessary inasmuch as Mrs. is a member of the Records Section Streamlining Committee and her suggestions will be acknowledged at the conclusion of this committee.

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: 2/3/56

FROM : SAC, Buffalo

CONFIDENTIAL

SUBJECT: EMERGENCY DETENTION PROGRAM  
REQUEST FOR ADDITIONAL FORMS

Reference is made to Bureau letter to Albany dated 10/31/55 under the caption "WAR PLANS - FIELD RELOCATION, SECURITY INDEX AND TRANSPORTATION OF CRYPTOGRAPHIC MATERIAL."

In conformity with the instructions contained in this letter, a sufficient supply of Detcom forms has been forwarded to the Canandaigua Resident Agency, Canandaigua, New York, along with the extra set of Security Index cards so that this office will be able to operate in the event that the Buffalo Field Office is rendered inoperative by reason of enemy action. In addition, five copies of a Manual which contains complete instructions with regard to the operation of the Detcom Program have been placed with the above forms at the Canandaigua Resident Agency. This material is being maintained in a safe type file cabinet.

With regard to the supply of forms maintained by this office, it is requested that the Bureau furnish to Buffalo, 750 copies Form FD-169, and 230 copies Form FD-167.

It is believed that with the receipt of these forms this office will be in a position to have sufficient forms both in Buffalo and in the alternate office to take care of any reasonable increase in the number of Security Index subjects in this office.

UNRECORDED  
2-7-56

Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI      ATTN: SUBVERSIVE CONTROLS      DATE: 2/7/56  
FROM : SAC, KNOXVILLE      SECTION OF THE DOMESTIC  
                                 INTELLIGENCE DIVISION  
SUBJECT: BUPLAN - SECURITY INDEX - GENL

Re: SAC letter 55-57; and  
No number SAC letter 55-R.

This is to advise that the additional set of security index cards pertaining to the Knoxville Division have been placed in the Resident Agency at Johnson City, Tennessee. These records are stored in an approved file cabinet secured by a dial combination lock, both of which were furnished to the Resident Agency by the Bureau. There is also stored in this file an adequate supply of the designated forms for use in connection with the DETCOM Program.

The Resident Agency at Johnson City occupies office space on the second floor of the U. S. Post Office Building at Johnson City. Johnson City is not listed as one of the critical target areas for Civil Defense purposes.



2150  
UNITED STATES DEPARTMENT OF JUSTICE  
FEDERAL BUREAU OF INVESTIGATION

EMPLOYEE SUGGESTION # 372-27

Date 11/12/56

To: DIRECTOR, FBI

From: SA

Field Office or Division NEW YORK

SUGGESTION:

*Ben*  
There is attached for your consideration a proposed form to be utilized in Security Index cases as a floating serial. It is felt that such a form would facilitate the administration of a case. (Particularly beneficial in cases consisting of more than one volume.)

Its advantages are:

It should save at least \$ \_\_\_\_\_ annually.

The use by the United States of my suggestion shall not form the basis of a further claim of any nature by me, my heirs, or assigns upon the United States.

Comments and recommendation of Supervisor, SAC, or Assistant Director:

It is felt this is an additional administrative detail which is not required. Much of the mentioned information would appear in the summary report, and most large files in security cases have summary reports. It is not recommended the suggestion be adopted.

## Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: 1/27/56

FROM :

SUBJECT:

SUGGESTION #392-56

Made by SA

New York Office

Security Index - Pink

SUGGESTION: That a form like the sample enclosed be maintained as the top-item in Security Index cases in order to facilitate administration of a case.

ADVANTAGES STATED: Would facilitate administration of cases, particularly in cases consisting of more than one volume.

OBSERVATIONS: SAC , New York, recommends unfavorably. Most large files in security cases have summary reports in which the mentioned information would appear.

SAC , Philadelphia, recommends unfavorably, agreeing with SAC .

SAC , Washington Field Office, feels the suggested form is not warranted. The summary report itself contains much of the information sought through the proposed form and the summary report is very easily located in the file because of the pink first sheet. All Security Index cases in WFO have summary reports.

RECOMMENDATION: That the suggestion not be adopted.

File no. 2151  
F

- 1.- Aliases
2. Birth data
3. Citizenship
4. Consolidation memo
5. Description
6. Detcom
- 7.. Interview of subject
8. Key facility information
9. Key figure information
10. Last report
11. Memo re potential danger in event of apprehension
12. Residence
13. SIRP letter
14. Summary
15. FD-154
16. FD-165
17. FD-186

This sheet must be retained on top of all other serials.

File 1 ENCLOSURE

Proposed Form

STANDARD FORM NO. 64

## Office Memorandum • UNITED STATES GOVERNMENT

DATE: February 9, 1956

TO :

FROM :

SUBJECT :

*Security Index - L. 11*  
 DELINQUENCY IN SECURITY INVESTIGATIONS  
 Bufile

SYNOPSIS:

Each month, we follow the field closely on the status of security work by analyzing the backlog of pending cases and delinquency in espionage, internal security, security matter and foreign intelligence cases in classifications and . . . Status of these cases as of January 31, 1956, is set forth herein.

In January, there was a decrease in pending active matters in the entire field in the security classifications from 15,533 to 15,079. Delinquent matters decreased from 2,620 to 2,071. The percentage of delinquent matters decreased from 16.8% to 13.7%.

Letters are being sent to the large offices indicated by asterisks on page four and to the smaller offices indicated by asterisks on page five herein, commenting upon their delinquent condition and pointing out the necessity of bringing their security cases to current status.

RECOMMENDATION:

The field will continue to be followed closely regarding security delinquency and you will be advised of the results of the review of the February, 1956, administrative reports.

Memorandum for Mr.

DETAILS:

Since December, 1951, we have been following, on a monthly basis, the 12 field offices having a large proportion of our pending security work, and since March, 1952, all offices. We have written letters to the 12 offices and to other offices where progress in reducing the backlog of work and delinquency has not been satisfactory.

The January, 1956, administrative reports from all offices reflect that the total pending active matters in the classifications decreased from 15,533 to 15,079. The delinquent items decreased from 2,620 to 2,071. The percentage of delinquent matters decreased from 16.8% to 13.7%.

The following statistics reflect the status of pending work, including both pending active and pending inactive matters, and delinquency for all field divisions, as of December 31, 1951, and the progress for the last four months.

TOTAL PENDING MATTERS CLASSIFICATIONS ALL FIELD DIVISIONS					
Classification	12/31/51	10/31/55	11/30/55	12/31/55	1/31/56
	1,314	664	676	684	666
	32,812	13,555	13,775	13,769	13,457
	2,895	3,184	3,392	3,602	3,623
Total	37,021	17,403	17,848	18,055	17,746

Memorandum for Mr.

TOTAL DELINQUENT MATTERS  
CLASSIFICATIONS  
ALL FIELD DIVISIONS

Classification	12/31/51	10/31/55	11/30/55	12/31/55	1/31/56
	525	63	63	45	45
	22,518	2,359	2,193	2,063	1,666
	<u>1,719</u>	<u>486</u>	<u>504</u>	<u>512</u>	<u>359</u>
Total	24,762	2,908	2,760	2,620	2,071

The following statistics reflect the total of pending active matters, delinquency and percentage of delinquency of all offices since January 31, 1955.

CLASSIFICATIONS  
ALL FIELD DIVISIONS

Date	Pending Active Matters	Delinquent Matters	Percentage Delinquent
1/31/55	22,678	6,806	29.7%
2/28/55	23,118	7,227	31.2%
3/31/55	22,628	7,623	33.6%
4/30/55	21,249	6,594	30.9%
5/31/55	20,680	6,377	30.8%
6/30/55	18,198	5,077	27.9%
7/31/55	16,280	4,544	27.9%
8/31/55	15,635	3,537	22.6%
9/30/55	15,180	3,278	21.6%
10/31/55	15,068	2,908	19.9%
11/30/55	15,315	2,760	18.0%
12/31/55	15,533	2,620	16.8%
1/31/56	15,079	2,071	13.7%

Memorandum for Mr.

Status of Security Work in 12 of the Larger Offices

The following statistics reflect the progress of the 12 larger offices we have been closely following since December, 1951. These offices have approximately 80% of the total Security Index cards and a high percentage of the pending work and delinquency in classifications ,

STATISTICS FOR TWELVE OFFICES'  
SECURITY INDEX COUNT AND FOR  
MATTERS

<u>Office</u>	<u>Security Index Cards 1/11/56</u>	<u>Pending Active Matters</u>		<u>Percentage Delinquent</u>	
		<u>12/31/55</u>	<u>1/31/56</u>	<u>12/31/56</u>	<u>1/31/56</u>
New York	2,718	4,126	4,197	18.0%	14.8%
Los Angeles	2,489	1,477	1,404	11.5%	13.4%
San Francisco	1,360	940	912	29.2%	12.0%
Chicago	731	1,044	1,010	18.8%	18.4%
* Detroit	511	733	527	17.9%	36.4%
Philadelphia	657	512	470	16.4%	9.0%
* Newark	454	936	907	19.5%	19.0%
Seattle	387	263	273	17.0%	10.0%
* Boston	305	340	363	22.6%	21.4%
Cleveland	312	379	318	22.0%	18.0%
Minneapolis	240	156	136	18.0%	6.0%
New Haven	<u>228</u>	<u>231</u>	<u>232</u>	10.4%	10.8%
Total	10,392	11,137	10,749		

\* Letters being sent to offices indicated. See page 7 herein.

Memorandum for Mr.

Status of Security Work in the Remaining 40 Offices

The remaining 40 offices are listed according to the percentage of delinquency on January 31, 1956, in total matters in classifications. These statistics reflect the progress during January, 1956. It should be noted that many of the smaller offices have no pending matters in classifications and their entire pending backlog is in classification matters.

Office	Active Matters		Percentage Delinquent	
	12/31/55	1/31/56	12/31/55	1/31/56
* Dallas	68	63	10.0%	23.8%
* Indianapolis	106	101	16.0%	20.8%
Birmingham	53	40	6.0%	17.5%
Phoenix	102	87	19.6%	17.2%
Houston	44	50	4.5%	16.0%
Washington Field	929	952	16.3%	13.5%
Charlotte	84	95	12.0%	11.6%
San Antonio	97	83	6.0%	10.8%
Miami	144	131	10.0%	10.7%
Salt Lake City	35	41	3.0%	9.7%
Milwaukee	113	110	7.0%	9.1%
San Diego	262	267	16.0%	9.0%
Denver	92	81	14.1%	8.6%
Pittsburgh	198	188	11.6%	8.5%
New Orleans	108	99	6.5%	8.1%
Savannah	81	81	10.0%	7.4%
Kansas City	41	42	10.0%	7.1%
Portland	83	89	7.0%	6.7%
St. Louis	123	149	11.4%	6.7%
Buffalo	252	219	11.9%	6.4%
San Juan	97	96	3.0%	6.2%
Omaha	32	20	9.4%	5.0%
Honolulu	18	22	5.5%	4.5%
Memphis	23	22	4.0%	4.5%

\* Letters sent to offices indicated regarding delinquent status.  
See page 7 herein.



## Memorandum for Mr.

Office	Active Matters		Percentage Delinquent	
	12/31/55	1/31/56	12/31/55	1/31/56
Atlanta	65	69	17.0%	4.3%
Cincinnati	167	194	26.3%	4.1%
Albuquerque	50	51	14.0%	4.0%
Baltimore	419	355	18.4%	3.1%
El Paso	26	33	8.0%	3.0%
Louisville	46	42	21.7%	2.4%
Springfield	49	43	10.0%	2.4%
Albany	163	192	5.0%	1.5%
Anchorage	15	15	13.3%	0.0%
Butte	32	39	0.0%	0.0%
Knoxville	15	33	0.0%	0.0%
Little Rock	12	12	0.0%	0.0%
Mobile	30	22	13.3%	0.0%
Norfolk	43	41	11.6%	0.0%
Oklahoma City	28	15	7.0%	0.0%
Richmond	51	46	6.0%	0.0%

The following figures illustrate the progress of the 40 offices as a whole since January 31, 1955, as reflected in the administrative reports.

Date	Pending Active Matters	Delinquent Matters	Percentage Delinquent
	( )	( )	
1/31/55	6,216	1,201	19.3%
2/28/55	6,347	1,317	20.7%
3/31/55	6,389	1,986	21.7%
4/30/55	5,911	1,348	22.8%
5/31/55	5,413	1,147	21.2%
6/30/55	4,710	964	20.5%
7/31/55	4,101	826	20.0%
8/31/55	4,114	647	15.7%
9/30/55	4,102	652	15.9%
10/31/55	4,238	630	14.9%
11/30/55	4,214	560	13.3%
12/31/55	4,396	568	12.9%
1/31/56	4,330	376	8.7%

Memorandum for Mr. --

Letters to the Field

Letters are being sent to the large offices indicated by asterisks on page four and to the smaller offices indicated by asterisks on page five herein. A total of four letters is being sent to the field in this matter, commenting upon existing delinquency and pointing out the necessity of bringing security cases to and maintaining them at proper levels.

## Office Memorandum • UNITED STATES GOVERNMENT

TO : THE DIRECTOR

DATE: February 10,  
1956

FROM :

SUBJECT: SECURITY INDEX - General  
Bufile

The following is a report on the status of the Security Index since the last count was furnished to you on January 13, 1956.

<u>Week of:</u>	<u>New Cards Added</u>	<u>Cards Cancelled</u>	<u>Net Change</u>
January 16-20	22	13	9
January 23-27	6	13	-7
January 30-	14	11	3
February 3	19	16	3
February 6-10	61	53	8

During the above-mentioned period, there was a net increase in the Security Index of 8.

For your information, during the preceding four-week period, 65 cards were added and 37 cards were cancelled, a net increase of 28.

The Security Index count as of today is 12,911.

ACTION:

This is for your information.

## Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: February 3,  
1956

FROM :

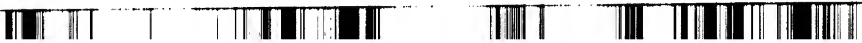
SUBJECT: SECURITY INDEX  
Bufile

During the past week, 14 cards were added to the Security Index and 11 cards were cancelled, a net increase of 3 cards.

The Security Index count as of today is  
12,908.

ACTION:

None. This is for your information.



list  
Assistant Attorney General

2156  
February 17, 1956

Director, FBI

General  
SECURITY INDEX LIST

There is attached hereto a current list of the names of the individuals maintained in the Security Index. Names included in the main portion of the list are arranged alphabetically. Those individuals coming within four designated groups are listed on separate pages. Following each name is information reflecting the race, sex, birth date, Bureau file number, and the Bureau field office covering the residence of the individual.

It is requested that this list be given utmost security.

Enclosure.

**YELLOW:** Espionage Section of the Special Section not included. The four designated groups are:

U. S. Government Employees  
Foreign Government Employees  
United Nations Employees  
Pro-Tito Yugoslavs

Presumably  
Delivered  
2-17-56  
RF

(15)  
fjm

RECORDED - 15  
FEB 18 1956  
FEB 23 1956

RECORDED - 15  
FEB 20 1956  
RF

FEB 23 1956

TOP SECRET

STANDARD FORM NO. 64

## Office Memorandum • UNITED STATES GOVERNMENT

DATE: February 17,  
1956

TO :

FROM :

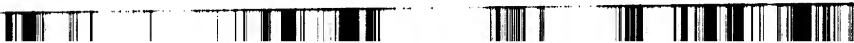
SUBJECT: 0 SECURITY INDEX - General  
Bufile

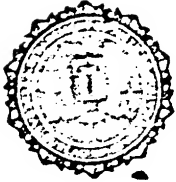
During the past week, 18 cards were added to the Security Index and 25 cards were cancelled, a net decrease of 7 cards.

The Security Index count as of today is ✓

12,904.ACTION:

None. This is for your information.





United States Department of Justice  
Federal Bureau of Investigation

AIR MAIL - REGISTERED

4  
Date: February 16, 1956

To: Director, FBI

gmb  
From: Liaison Representative  
Ottawa, Canada

Subject: SECURITY INDEX SUBJECTS  
TRAVELLING ABROAD

62-1  
This office is endeavouring to keep statistics showing Security Index subjects travelling in Canada. It would therefore be appreciated if an effort could be made to include in the information forwarded on any subject who enters Canada for even a short trip advice as to whether or not this individual is included in the Security Index.

FEBRUARY 21, 1956

AIRTEL

SAC, ALBANY

**SECURITY INDEX - VERIFICATION OF EMPLOYMENT.**

There is attached for each office a list of its Security Index subjects last known to have been employed in Key Facilities. This list indicates the Geographical Reference Number of the Key Facility in which each subject was last employed.

Immediately verify continued employment in a Key Facility of each individual. If a subject is no longer employed in a Key Facility, so note on the attached list. If the Geographical Reference Number set out is incorrect, set forth the correct reference number as reflected on the Key Facilities List.

Return the attached list by airtel so as to reach the Bureau by Monday, February 27, 1956. Any changes that should be made on existing Security Index cards should be handled immediately by the submission of Forms FD-122.

HOOVER

Buffile 1  
Enclosure

COMM - FBI

FEB 21 1956

MAILED 20

2cc - Albuquerque (W/Enc.)	2cc - Minneapolis (W/Enc.)
2cc - Baltimore (W/Enc.)	2cc - Newark (W/Enc.)
2cc - Boston (W/Enc.)	2cc - New Haven (W/Enc.)
2cc - Buffalo (W/Enc.)	2cc - New Orleans (W/Enc.)
2cc - Butte (W/Enc.)	2cc - New York (W/Enc.)
2cc - Chicago (W/Enc.)	2cc - Philadelphia (W/Enc.)
2cc - Cincinnati (W/Enc.)	2cc - Pittsburgh (W/Enc.)
2cc - Cleveland (W/Enc.)	2cc - Portland (W/Enc.)
2cc - Denver (W/Enc.)	2cc - St. Louis (W/Enc.)
2cc - Detroit (W/Enc.)	2cc - Salt Lake City (W/Enc.)
2cc - Houston (W/Enc.)	2cc - San Diego (W/Enc.)
2cc - Indianapolis (W/Enc.)	2cc - San Francisco (W/Enc.)
2cc - Los Angeles (W/Enc.)	2cc - Seattle (W/Enc.)
2cc - Milwaukee (W/Enc.)	

ORIGINAL ON DUPLICATE.

See page 2 for Note on Yellow.

EX-12

FEB 21 5 13 PM '56

RECORDED - 25

INDEXED - 102

FEB 23 1956

RECEIVED AT BUREAU ROOM

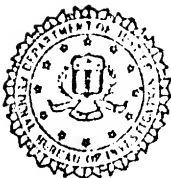
17

71 FEB 28 1956



Letter to SAC, Albany

YELLOW: Memo from Mr. [redacted] to Mr. [redacted] 2/20/56  
discusses a request from Defense for identities  
of key defense facilities in which Communists are  
employed. Since we verify employment of SI subjects  
at six-month intervals only, it is possible for  
considerable time to elapse after the most recent  
verification before the Bureau is informed of a  
change of employment. In order to have the list of  
key defense plants in which SI subjects are employed  
in an up-to-date status, as well as to have the  
identities of individuals employed therein in an  
up-to-date status in the event Defense subsequently  
asks for such a list, it is felt that an immediate  
field-wide verification of employment should be  
made in these cases. 59/ employment verifications  
involved.



In Reply, Please Refer to  
File No.

PERSONAL ATTENTION  
STRICTLY CONFIDENTIAL  
SAC LETTER NO. 56-9

UNITED STATES DEPARTMENT OF JUSTICE

FEDERAL BUREAU OF INVESTIGATION

February 21, 1956

WASHINGTON 25, D.C.

(A) BUPLANS - FIELD RELOCATION, SECURITY INDEX -- Reference SAC Letter 55-57Q. The Emergency Detention Program Survey placed in the selected resident agency for emergency use should be withdrawn and retained in headquarters city with similar documents. (S)

You should make available to the Senior Resident Agent at the resident agency wherein the Security Index is retained a list of field office relocation sites, their telephone numbers and the means of contacting the Bureau relocation site in an emergency. This list must be kept current at all times. (S)

Your Buplans should be amended to reflect the changes brought about by these instructions. (S)

2/21/56  
SAC LETTER NO. 56-9

(B) SUPPLIES AND EQUIPMENT - BACK ORDERS -- Effective as of March 1, 1956, items ordered from the FBI Supply List that cannot be filled due to temporary stock depletion will be back-ordered or authority will be granted to purchase locally. (u)

When items are back-ordered you will be notified by the wording "BACK-ORDERED Del. Scheduled \_\_\_\_\_ Days" Stamped in the Amount Column. (u)

Once an item has been back-ordered it will not be necessary to reorder in view of the fact shipment will be made immediately upon receipt. (u)

2/21/56  
SAC LETTER NO. 56-9

(C) TRANSFERS - CLERICAL -- In order to avoid any delay in effecting transfers of clerical employees it is desired that, when advising the Bureau of an employee's desire for transfer from Seat of Government to field, from field to Seat of Government or from field office to field office, the following information be furnished: (u)

59 FEB 29 1956

2/21/56

1. Office or offices to which an employee desires transfer (do not merely state any southern office or an office in Middle West, etc.). (u)
2. Reason for employee's request. Reason should be explored with employee and information included as to whether request is based on urgent hardship or whether alternate solution may be worked out. (u)
3. Whether you recommend transfer. (u)
4. Comments regarding employee's work and attendance record. No employee will be considered unless it clearly appears that both are completely satisfactory because merit as well as hardship is a paramount factor. (u)
5. Whether employee is willing to defray expenses of transfer. (u)
6. Whether you are willing to release employee for transfer and whether workload of office necessitates a replacement if employee transferred. (u)
7. If replacement necessary, advise by what means you propose to secure a replacement; namely, whether you wish to request authority to recruit locally or if you will request authority to hire individual from your Eligibility List. (u)

In handling an employee's request for transfer, the employee should not be misled into thinking his chances for a transfer are favorable before the matter has been considered by the Bureau. (u)

Very truly yours,

John Edgar Hoover.

Director

2/21/56  
SAC LETTER NO. 56-9

STANDARD FORM NO. 64

## Office Memorandum • UNITED STATES GOVERNMENT

DATE: 2/20/56

TO :

FROM :

SUBJECT:

~~SECURITY INDEX CARD STATISTICS~~

*Security Index - Sec 7 ✓*  
There are 12,915 persons represented in the security index (as of February 15, 1956). Of the total, 11,409 or 88.3 percent are communists.

The race of Chinese in the index is now shown separately in the race breakdown on the enclosed table.

A detailed table is enclosed in duplicate. The table shows as of February 15, 1956, the distribution of the subjects by field office, nationalistic tendencies, dangerousness, sex, race and citizenship. Also, the number on "special lists" are shown. A key to abbreviations is enclosed.

2160

KEY TO ABBREVIATIONS USED IN SECURITY INDEX

AL Alien  
CS Comsab  
DC Detcom  
KF Key Figure

NA Naturalized  
NB Native Born  
TF Top Functionary  
UN Unknown

AEP Atomic Energy Program Employees  
BUL Bulgarian  
COM Communist Party, USA  
ESP Espionage Subjects

FGE Foreign Government Employees  
GOV United States Government Employees  
HUN Hungarian  
ISL Independent Socialist League

JFG Johnson Forest Group  
MCI Muslim Cult of Islam  
MIS Miscellaneous  
NPR Nationalist Party of Puerto Rico

PPA Proletarian Party of America  
RUS Russian  
SUA Socialist Union of America  
SWP Socialist Workers' Party

UNE United Nations Employees  
UPR Union of the People for the Establishment  
of the Republic of Puerto Rico  
YUG Yugoslavian

COPIES DESTROYED  
39170134 1303

ENCLOSURE 1

-2160

SECURITY IN X GAMES STATISTICS - BY FIELD OFFICE  
BASED ON STATISTICAL SECTION RECORDS AS OF FEBRUARY 15, 1956

[illegible]

\* Items do not add to total column number 2, but are included in Sections 3, 5, 6, and 7. Columns XV and XV are included in the IC column.

En 2

STANDARD FORM NO. 64

## Office Memorandum • UNITED STATES GOVERNMENT

DATE: February 24,  
1956

TO :

FROM :

SUBJECT: SECURITY INDEX - General  
Bufile

During the past week, 18 cards were added to the Security Index and 7 cards were cancelled, a net increase of 11 cards.

The Security Index count as of today is 12,915.

ACTION:

None. This is for your information.

UNRECORDED  
2-17-56

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

DATE: Feb. 17, 1956

TO : DIRECTOR, FBI ( )  
FROM : *fs* 2 SAC, PHOENIX ( )  
SUBJECT: *ve* SECURITY INDEX - *GENL.*

Re Phoenix letters 10/4/55 and 10/24/55.

Re No Number SAC Letter 55-R, dated 10/3/55, entitled  
"War Plans - Field Relocation, Security Index".

A fireproof safe with a three position dial-type combination  
has been received from the Government Services Administration  
and has been placed in the Tucson Resident Agency.

Pursuant to Bureau Instructions, the third set of the Security  
Index for the Phoenix Division has been placed in the custody  
of Senior Resident Agent , Tucson, and are now  
being maintained in the safe at the Resident Agency.



UNRECORDED  
2-15-56

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: 2/15/56

FROM : *fr* SAC, Phoenix

SUBJECT: WAR PLANS - FIELD RELOCATION,  
SECURITY INDEX, AND TRANSPORTATION  
OF CRYPTOGRAPHIC MATERIAL

GENL

Rebulet to Albany, 10/31/55.

The Phoenix Division has now received a fire-proof safe with a three-position type dial from GSA and this safe has been placed in the Tucson Resident Agency of the Phoenix Division.

Pursuant to Bureau instructions an adequate number of the various forms to be used in the event of an emergency, when it is necessary to make apprehensions under the Detcom program, have been personally delivered to the Tucson Resident Agency. These forms will be maintained in the safe under the supervision of Senior Resident Agent and will be afforded the necessary security.

UNRECORDED

February 20, 1956

15 : Security Index - general

With reference to the statements and the brief on Civil Rights and Subversive Activity, I have advised Messrs. and That it will be necessary for the Supervisors handling the brief to keep up-to-date the narrative statements; that if it was necessary to include additional material in the statement, then I would be glad to write out the material that was to be included; however, changes in pages of the brief or minor changes should be made in the Domestic Intelligence Division.

It is pointed out that there are certain figure such as individuals in defense facilities and individuals on the security index wherein the figures change daily; that it would not be necessary to change the narrative of the brief merely for figures such as this, although it would be necessary to change the brief and the statement wherein the number of convictions changed.

## Office Memorandum

UNITED STATES GOVERNMENT

TO :

Mr. [REDACTED]

DATE: February 23, 1956

FROM :

Mr. [REDACTED]

SUBJECT: SECURITY INDEX LIST  
Bufile [REDACTED]

The Security Index list as of February 15, 1956, has been prepared. One copy is attached hereto for transmittal to the SAC, Quantico, for retention in his personal custody with the other vital records maintained at the FBI Academy.

RECOMMENDATIONS:

(1) It is recommended that this memorandum and attached list be forwarded to the SAC, Quantico, marked "Personal and Confidential - Registered, Return Receipt Requested."

(2) It is further recommended that, upon receipt, the SAC, Quantico, place the attached list with the other vital records maintained at Quantico, personally destroy by burning the old Security Index list in his possession, and note hereon that such action has been taken.

(3) It is recommended that, thereafter, this memorandum be returned to the Bureau marked for my attention.

RECORDED - 71

27 MAR 1 1956

## Enclosure

cc - SAC, Quantico  
cc - Mr. Belmont  
cc - Mr. Bland  
cc - Mr. Rushing

EX-121

FEB 23 3 25 PM '56

47

6 CHAS (5)

2163

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

DATE: March 2, 1956

TO :

FROM :

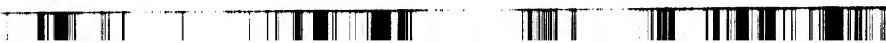
SUBJECT: SECURITY INDEX - Encl.  
Bufile

During the past week, 22 cards were added to the Security Index and 18 cards were cancelled, a net increase of 4 cards.

The Security Index count as of today is 12,919.

ACTION:

None. This is for your information.



UNRECORDED  
3-2-56

Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

DATE: 3/2/56

*LLP*  
*ell*

FROM : SAC, WFO (

PERSONAL AND  
CONFIDENTIAL

SUBJECT: BUPLANS - FIELD RELOCATION  
SECURITY INDEX -

Re SAC letter 56-9 (A), 2/21/56.

Inasmuch as the Emergency Detention Program survey  
of WFO is located at Bureau relocation site under 24 hours'  
security, no action is being taken by this office, UACB.

STANDARD FORM NO. 64

# Office Memorandum • UNITED STATES GOVERNMENT

TO : THE DIRECTOR

DATE: March 9, 1956

FROM :

SUBJECT: SECURITY INDEX  
Bufile

The following is a report on the status of the Security Index since the last count was furnished to you on February 10, 1956.

Week of:	New Cards Added	Cards Cancelled	Net Change
February 13-17	18	25	- 7
February 20-24	18	7	+ 11
February 27-			
March 2	22	18	+ 4
March 5-9	16	15	+ 1
	74	65	+ 9

During the above-mentioned period, there was a net increase in the Security Index of 9.

For your information, during the preceding four-week period, 61 cards were added and 53 cards were cancelled, a net increase of 8.

The Security Index count as of today is 12,920.

ACTION:

This is for your information.

## Office Memorandum • UNITED STATES GOVERNMENT

DATE: March 9, 1956

TO :

FROM :

SUBJECT: DELINQUENCY IN SECURITY INVESTIGATIONS

Bufile

SYNOPSIS:

Each month, we follow the field closely on the status of security work by analyzing the backlog of pending cases and delinquency in espionage, internal security, security matter and foreign intelligence cases in classifications and . Status of these cases as of February 29, 1956, is set forth herein.

In January, there was an increase in pending active matters in the entire field in the security classifications from 15,079 to 15,431. Delinquent matters decreased from 2,071 to 1,712. The percentage of delinquent matters decreased from 13.7% to 11.9%.

Letters are being sent to Chicago and Indianapolis, indicated by asterisks on pages four and five herein, commenting upon their delinquent condition and pointing out the necessity of bringing their security cases to a current status.

RECOMMENDATION:

The field will continue to be followed closely regarding security delinquency and you will be advised of the results of the review of the March, 1956, administrative reports.

2166

Memorandum for Mr.

DETAILS:

Since December, 1951, we have been following, on a monthly basis, the 12 field offices having a large proportion of our pending security work, and since March, 1952, all offices. We have written letters to the 12 offices and to other offices where progress in reducing the backlog of work and delinquency has not been satisfactory.

The February, 1956, administrative reports from all offices reflect that the total pending active matters in classifications increased from 15,079 to 15,431. The delinquent items decreased from 2,071 to 1,712. The percentage of delinquent matters decreased from 13.7% to 11.9%.

The following statistics reflect the status of pending work, including both pending active and pending inactive matters, and delinquency for all field divisions, as of December 31, 1951, and the progress for the last four months.

	<u>TOTAL PENDING MATTERS</u> <u>CLASSIFICATIONS</u> <u>ALL FIELD DIVISIONS</u>				
<u>Classification</u>	<u>12/31/51</u>	<u>11/30/55</u>	<u>12/31/55</u>	<u>1/31/56</u>	<u>2/29/56</u>
	1,314	676	684	666	665
	32,812	13,775	13,769	13,457	13,364
	<u>2,895</u>	<u>3,397</u>	<u>3,602</u>	<u>3,623</u>	<u>3,894</u>
Total	37,021	17,848	18,055	17,746	17,923



Memorandum for Mr.

TOTAL DELINQUENT MATTERS  
CLASSIFICATIONS  
ALL FIELD DIVISIONS

Classification	12/31/51	11/30/55	12/31/55	1/31/56	2/29/56
	525	63	45	45	33
	22,518	2,193	2,063	1,666	1,367
	1,719	504	512	359	312
Total	24,762	2,760	2,620	2,071	1,712

The following statistics reflect the total of pending active matters, delinquency and percentage of delinquency of all offices since January 31, 1955.

CLASSIFICATIONS  
ALL FIELD DIVISIONS

Date	Pending Active Matters	Delinquent Matters	Percentage Delinquent
1/31/55	22,679	6,806	29.7%
2/28/55	23,113	7,227	31.2%
3/31/55	22,623	7,623	33.6%
4/30/55	21,249	6,594	30.9%
5/31/55	20,680	6,377	30.8%
6/30/55	18,193	5,077	27.9%
7/31/55	16,280	4,544	27.9%
8/31/55	15,635	3,537	22.6%
9/30/55	15,180	3,273	21.6%
10/31/55	15,068	2,908	19.9%
11/30/55	15,315	2,760	18.0%
12/31/55	15,533	2,620	16.8%
1/31/56	15,079	2,071	13.7%
2/29/56	15,423	1,712	11.9%
	431		

Memorandum for Mr.Status of Security Work in 12 of the Larger Offices

The following statistics reflect the progress of the 12 larger offices we have been closely following since December, 1951. These offices have approximately 61% of the total Security Index cards and a high percentage of the pending work and delinquency in classifications.

STATISTICS FOR TWELVE OFFICES\*  
SECURITY INDEX COUNT AND FOR  
MATTERS

Office	Security Index Cards 2/15/56	Pending Active Matters		Percentage Delinquent	
		1/31/56	2/29/56	1/31/56	2/29/56
New York	2,739	4,197	4,096	14.8%	13.2%
Los Angeles	2,502	1,404	1,324	13.4%	11.0%
San Francisco	1,357	912	1,032	12.0%	11.0%
* Chicago	739	1,010	874	18.4%	21.2%
Detroit	513	527	518	36.4%	10.4%
Philadelphia	651	470	508	9.0%	5.0%
Newark	453	907	900	19.0%	17.0%
Seattle	384	273	291	10.0%	13.4%
Boston	311	363	333	21.4%	20.0%
Cleveland	311	318	356	18.0%	13.0%
Minneapolis	239	136	142	6.0%	5.6%
New Haven	225	232	283	10.8%	3.5%
<b>Total</b>	<b>10,424</b>	<b>10,749</b>	<b>10,657</b>		

\* Letter being sent to office indicated.

Memorandum for Mr.

Status of Security Work in the Remaining 40 Offices

The remaining 40 offices are listed according to the percentage of delinquency on February 29, 1956, in total matters in classifications. These statistics reflect the progress during February, 1956. It should be noted that many of the smaller offices have no pending matters in classifications, and their entire pending backlog is in classification matters.

Office	Active Matters		Percentage Delinquent	
	1/31/56	2/29/56	1/31/56	2/29/56
* Indianapolis	101	103	20.8%	24.3%
-San Antonio	83	73	10.8%	14.6%
-Phoenix	87	90	17.2%	12.0%
-San Diego	267	298	9.0%	11.0%
-El Paso	33	28	3.0%	10.7%
-Louisville	42	38	2.4%	10.5%
-Albuquerque	51	59	4.0%	10.0%
-Houston	50	52	16.0%	10.0%
-Miami	131	122	10.7%	10.0%
-Washington Field	952	1,166	13.5%	10.0%
-Charlotte	95	88	11.6%	9.0%
-Memphis	22	33	4.5%	9.0%
-Dallas	63	48	23.8%	8.0%
-Denver	81	91	8.6%	7.7%
-Savannah	81	68	7.4%	7.4%
-Birmingham	40	57	17.5%	7.0%
-Pittsburgh	188	222	8.5%	6.0%
-Buffalo	219	220	6.4%	5.5%
-Atlanta	69	84	4.3%	5.0%
-Little Rock	12	19	0.0%	5.0%
-Springfield	43	63	2.4%	5.0%
-Mobile	22	27	0.0%	4.0%
-Albany	192	217	1.5%	3.0%
-Portland	89	110	6.7%	3.0%
-Salt Lake City	41	38	9.7%	3.0%

\* Letter sent to office indicated regarding delinquent status.

Memorandum for Mr.

Office	Active Matters		Percentage Delinquent	
	1/31/56	2/29/56	1/31/56	2/29/56
Milwaukee	110	113	9.1%	2.0%
Norfolk	41	58	0.0%	2.0%
Omaha	20	42	5.0%	2.0%
Richmond	46	49	0.0%	2.0%
San Juan	96	105	6.2%	2.0%
New Orleans	99	98	8.1%	1.0%
St. Louis	149	129	6.7%	0.8%
Anchorage	15	15	0.0%	0.0%
Baltimore	355	391	3.1%	0.0%
Butte	39	42	0.0%	0.0%
Cincinnati	194	185	4.1%	0.0%
Honolulu	22	27	4.5%	0.0%
Kansas City	42	47	7.1%	0.0%
Knoxville	33	43	0.0%	0.0%
Oklahoma City	15	16	0.0%	0.0%

The following figures illustrate the progress of the 40 offices as a whole since January 31, 1955, as reflected in the administrative reports.

Date	Pending Active Matters	Delinquent Matters	Percentage Delinquent
1/31/55	6,216	1,201	19.3%
2/28/55	6,347	1,317	20.7%
3/31/55	6,389	1,986	21.7%
4/30/55	5,911	1,348	22.8%
5/31/55	5,413	1,147	21.2%
6/30/55	4,710	964	20.5%
7/31/55	4,101	826	20.0%
8/31/55	4,114	647	15.7%
9/30/55	4,102	652	15.9%
10/31/55	4,238	630	14.9%
11/30/55	4,214	560	13.3%
12/31/55	4,396	568	12.9%
1/31/56	4,330	376	8.7%
2/29/56	5,007	307	6.1%

2166

1. *Journal of the American Medical Association*, 1997; 277: 102-106.

page five herein, commenting upon existing delinquency and pointing out the necessity of bringing security cases to and maintaining them at proper levels.

2

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2

UNRECORDED  
3-7-56

# Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI (

FROM : SAC, SAN FRANCISCO

DATE: 3/7/56

SUBJECT: BUPLANS - FIELD RELOCATION  
SECURITY INDEX

Re SAC Letter 56-9.

SAC Letter 55-57Q sets forth instructions to the Field pertaining to placing an additional set of Security Index cards at a Resident Agency affording the utmost security and one in which the Bureau has complete control of the space. This letter further instructs that a copy of the Emergency Detention Program Survey be maintained with the additional set of the Security Index Cards.

Bulet to SAC, Albany, 10/31/55 entitled "War Plans - Field Relocation, Security Index and Transportation of Cryptographic Material," instructed that in connection with the above, the Field should also place a sufficient supply of the following forms, in order to be in a position to operate, with the additional set of Security Index cards, should that become necessary during an emergency.

Form FD - 167, Apprehension Notice and Register  
Form FD - 168, Receipt for Property  
Form FD - 169, Receipt for Apprehended Person  
Form FD - 170, Consent of Owner or Occupant to Permit Search of Premises  
Master Warrant of Arrest  
Master Search Warrant  
Presidential Warrant of Arrest  
Presidential Search Warrant.

SAC Letter 56-9 instructs that the Emergency Detention Program Survey placed in the selected Resident Agency for emergency use, should be withdrawn and retained in Headquarters City with similar documents.

The Bureau is requested to advise whether instructions set forth in SAC Letter 56-9 should be construed to include removal of the forms set forth in Bulet to Albany, 10/31/55, from the selected Resident Agency together with the Emergency Detention Program Survey or whether it is the Bureau's desire that these forms continue to be maintained with the additional set of Security Index cards at the selected Resident Agency.

VNRECORDED  
3-13-56

SAC, San Francisco (

March 13, 1956

Director, FBI (

PERSONAL ATTENTION

BUPLANS - FIELD RELOCATION  
SECURITY INDEX

Reurlet dated March 7, 1956.

The instructions contained in SAC  
Letter 56-9 (A) dated February 21, 1956, dealt  
solely with the Emergency Detention Program  
Survey.

## Office Memorandum • UNITED STATES GOVERNMENT

DATE: March 16, 1956

TO :

FROM :

SUBJECT: SECURITY INDEX  
Bufile

During the past week, 19 cards were added to the Security Index and 17 cards were cancelled, a net increase of 2 cards.

The Security Index count as of today is 12,922.

ACTION:

None. This is for your information.



*list*  
Assistant Attorney General

2168  
March 19, 1956

*lp*  
Director, FBI

*General*  
SECURITY INDEX LIST

There is attached hereto a current list of the names of the individuals maintained in the Security Index. Names included in the main portion of the list are arranged alphabetically. Those individuals coming within four designated groups are listed on separate pages. Following each name is information reflecting the race, sex, birth date, Bureau file number, and the Bureau field office covering the residence of the individual.

It is requested that this list be given utmost security.

Enclosure

YELLOW: Espionage Section of the Special Section not included. The four designated groups are:

U. S. Government Employees  
Foreign Government Employees  
United Nations Employees  
Pro-Tito Yugoslavs

*Personnel  
Delivered  
3-21-56  
PR*

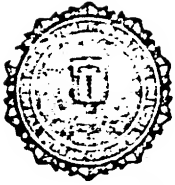
RECORDED-61

TDR:pjm  
(5)

27 MAR 21 1956

MAR 23 1956

TOP SECRET



United States Department of Justice  
Federal Bureau of Investigation

AIR MAIL - REGISTERED

Date: March 20, 1956

To: Director, FBI (

From: [illegible]

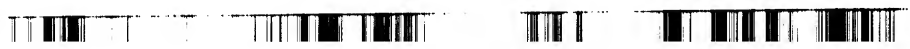
Subject: SECURITY INDEX SUBJECTS  
TRAVELLING ABROAD

*Security Index*

Re mylet March 19, 1956, forwarding a list of individuals residing in Canada who are believed to be included in the Security Index and asking that this list be checked to determine if it was correct as of the date of the letter.

Bureau letter dated March 15, 1956, captioned

Security matter - C" advised that was removed from the Security Index on August 1, 1955. The name has therefore been crossed off the list of Security Index subjects in Canada, copies of which were forwarded with my referenced letter and it is suggested that his name also be deleted from the list in the possession of the Bureau. No advice is of course necessary to this office concerning ~~present status.~~



## Office Memorandum • UNITED STATES GOVERNMENT

DATE: March 23, 1956

TO :

FROM :

SUBJECT:

SECURITY INDEX - 6-1  
Bufile

During the past week, 23 cards were added to the Security Index and 19 cards were cancelled, a net increase of 4 cards.

The Security Index count as of today is  
12,926.

ACTION:

None. This is for your information.

## Office Memorandum • UNITED STATES GOVERNMENT

DATE: March 23, 1956

TO :

FROM :

SUBJECT: *0* SECURITY INVESTIGATIONS OF INDIVIDUALS — *Conf.*  
Bufile.

Section 87-D of the Manual of Instructions contains detailed instructions with regard to the necessity of developing admissible and convincing evidence of a subject's knowledge of the revolutionary aims and purposes of the Communist Party. Among sources of such evidence are statements made by the subject or statements made by Communist Party leaders at meetings attended by the subject when such meetings are covered through the use of informants.

The Bureau has noted an increasing tendency on the part of the field to merely report a subject's attendance at Communist Party meetings without reporting any information as to what transpired at such meetings even though it is apparent in many cases that informants were present and in a position to report on the details of the meetings. In order to properly evaluate a subject's knowledge of the aims and purposes, his potential dangerousness, and his activities in advancing the program of subversive organizations with which he is affiliated, it is essential that reports contain all pertinent information. It is felt that our instructions with regard thereto should be reiterated at this time.

RECOMMENDATION:

If you approve, there is attached a proposed SAC Letter.

STANDARD FORM NO. 64

## Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: 3/22/56

FROM :

SUBJECT: SECURITY INDEX CARD STATISTICS

*Security Index - Genl.*

There are 12,921 persons represented in the security index (as of March 19, 1956). Of the total, 11,407 or 88.3 percent are communists.

A detailed table, enclosed in duplicate, shows as of March 19, 1956, the distribution of the subjects by field office, nationalistic tendencies, dangerousness, sex, race, citizenship and "special lists." A key to abbreviations is enclosed.

KEY TO ABBREVIATIONS USED IN SECURITY INDEX

AL Alien  
DC Detcom  
KF Key Figure  
NA Naturalized  
  
NB Native Born  
TF Top Functionary  
UN Unknown  
AEP Atomic Energy Program Employees  
  
BUL Bulgarian  
COM Communist Party, USA  
ESP Espionage Subjects  
FGE Foreign Government Employees  
  
GOV United States Government Employees  
HUN Hungarian  
ISL Independent Socialist League  
JFG Johnson Forest Group  
  
MCI Muslim Cult of Islam  
MIS Miscellaneous  
NPR Nationalistic Party of Puerto Rico  
PPA Proletarian Party of America  
  
RUS Russian  
SUA Socialist Union of America  
SWP Socialist Workers' Party  
UNE United Nations Employees  
  
UPR Union of the People for the Establishment  
of the Republic of Puerto Rico  
YUG Yugoslavian

COPIES DESTROYED  
391 FEB 4 1963

ENCLOSURE /

2172



2172

SECURITY INDEX CARDS STATISTICS - BY FIELD OFFICE  
BASED ON STATISTICAL SECTION REPORTS AS OF MARCH 19, 1966

PASADENA STATISTICAL SECTION, CORPUS CHRISTI, TEXAS, 1936																															
(1) CITY	(2) TOTAL	(3) RACE/ETHNICITY TENDENCY OF ORGANIZABLE ASSOCIATION														(4) TOTAL	(5) SEX				(6) CITIZENSHIP STATUS				(7) EDUCATION				8		
		CO	CA	HA	LA	MA	PA	SA	VA	WA	OR	MT	ND	SD	NE		M	F	U	U	N	A	N	U	U	U	U	U		U	U
ALBANY	158	158														61	15	4			96	62	129	25	3	1	151	6	1		
ALBUQUERQUE	19	19														9	4			11	6	18	1			10	1				
ALBUQUERQUE	11	10														4				8	3	9	2			13	3				
ALBUQUERQUE	16	6														3				14	2	16				126	48				
ALBUQUERQUE	174	139														73	36			111	63	150	24								
ALBUQUERQUE	5	5														2	2			5		5				4	1				
ALBUQUERQUE	312	285														83	24	3		201	111	249	61	2		286	26				
ALBUQUERQUE	210	172														111	32	1		131	79	189	18	1	2	179	31				
ALBUQUERQUE	54	54														11	6			38	16	51	3			54					
ALBUQUERQUE	25	25														10	1			17	8	25				22	3				
ALBUQUERQUE	748	626														187	97	6		472	276	599	129	16	4	565	183				
ALBUQUERQUE	88	69														27	15			61	27	79	8	1		58	30				
ALBUQUERQUE	318	273														76	32	3		212	106	259	58	1		267	51				
ALBUQUERQUE	26	26														14	8			17	9	24	1	1		23	3				
ALBUQUERQUE	90	89														39	20			59	31	79	8	3		82	6				
ALBUQUERQUE	512	480														130	38	3		338	174	418	79	15		411	97	3	1		
ALBUQUERQUE	5	5														2	2			3	2	30				5					
ALBUQUERQUE	31	31														13	12			21	10	25	2	1		114	1	2	14		
ALBUQUERQUE	27	26														5	2			21	6	25				20	7				
ALBUQUERQUE	123	114														30	10			79	44	97	24	2		105	18				
ALBUQUERQUE	13	7														7	1			13		13				13					
ALBUQUERQUE	4	4														1	1			2	2	4				4					
ALBUQUERQUE	2514	2339														435	124	1		1334	1180	1937	533	43	1	2353	140				
ALBUQUERQUE	14	14														2	2			10	4	14				12	2				
ALBUQUERQUE	3	3														2	1			2	1	3				3					
ALBUQUERQUE	38	30														4	1			25	13	24	11	2	1	37	1				
ALBUQUERQUE	150	107														35	11			94	36	116	11	3		120	10				
ALBUQUERQUE	236	142														63	19			145	91	212	23	1		229	7				
ALBUQUERQUE	7	7														6	7			7	7	7				3	4				
ALBUQUERQUE	455	416														159	79			298	157	367	81	6	1	399	56				
ALBUQUERQUE	220	213														47	30	1		126	84	165	52	3		195	25				
ALBUQUERQUE	44	44														13	6			29	14	42				25	19				
ALBUQUERQUE	2752	2424														644	147	14		1705	1047	2080	595	65	12	2405	321	23	3		
ALBUQUERQUE	13	13														6	4			6	1	6	1			12	1				
ALBUQUERQUE	15	15														2	3			11	4	14	1			13	2				
ALBUQUERQUE	452	368														157	37	4		398	254	525	124	3		535	115	1	1		
ALBUQUERQUE	44	44														15	2			26	10	37	7			42	2				
ALBUQUERQUE	187	169														50	29	1		130	57	134	46	7		162	25				
ALBUQUERQUE	98	95														16	11			63	35	92	5	1		97	1				
ALBUQUERQUE	10	9														4	3			7	2	8	2			9	1				
ALBUQUERQUE	94	89														42	18			61	33	85	7	2		72	22				
ALBUQUERQUE	51	49														16	7			31	20	48	3			50	1				
ALBUQUERQUE	16	16														6	3			11	5	13	2	1		15	1				
ALBUQUERQUE	134	131														25	12			73	65	111	22	3	2	127	7	1	3		
ALBUQUERQUE	1351	1284														327	79	2		752	599	1145	180	21	5	1221	107	10	13		
ALBUQUERQUE	322	278														137	13	1		294	28	321	1			277	45				
ALBUQUERQUE	5	5														1	1			4	1	5				3	2				
ALBUQUERQUE	384	368														81	21			240	144	354	18	9	3	353	26	1	4		
ALBUQUERQUE	29	27														14	5			20	9	26	3			24	5				
ALBUQUERQUE	123	120														31	12			65	58	100	22	1		165	18				

\* Items do not add to total column number 2, but are included in Sections 3, 5, 6, and 7. Columns 17 and 19 are included in the 11 column.

ENC 2

2172

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. [redacted] *As Mrs list* DATE: March 20, 1956

FROM : Mr. [redacted]

SUBJECT: *General*  
SECURITY INDEX LIST  
Bufile. [redacted]

The Security Index list as of March 19, 1956, has been prepared. One copy is attached hereto for transmittal to the SAC, Quantico, for retention in his personal custody with the other vital records maintained at the FBI Academy.

RECOMMENDATIONS:

(1) It is recommended that this memorandum and attached list be forwarded to the SAC, Quantico, marked "Personal and Confidential - Registered, Return Receipt Requested." *See 3-26-56 - [redacted]*

(2) It is further recommended that, upon receipt, the SAC, Quantico, place the attached list with the other vital records maintained at Quantico, personally destroy by burning the old Security Index list in his possession, and note hereon that such action has been taken.

*destroyed 3/26/56*  
*8*

(3) It is recommended that, thereafter, this memorandum be returned to the Bureau marked for my attention.

*TDR*  
Enclosure

cc - SAC, Quantico  
cc - Mr. Belmont  
cc - Mr. Bland  
cc - Mr. Rushing

RECORDED - 30

*217*  
MAR 20 1956

57 APR

TDR:pjm

(5)



*for* (F) <sup>0</sup> Security Investigations of Individuals -- In connection with security investigations of individuals, the Bureau has stressed the necessity of developing and reporting admissible and convincing evidence that a subject knows the aims and purposes of the subversive organization with which he is affiliated. It has been pointed out that mere proof of membership in or affiliation with such an organization is not sufficient to prove such knowledge.

Among the principal sources of evidence of this nature are statements made by a subject or by responsible officials of the subversive organization in the subject's presence at organizational classes or meetings expounding the organization's doctrine. However, the Bureau has noted an increasing tendency on the part of the field in reporting a subject's attendance at a meeting of a subversive organization to omit information as to what transpired at such meetings even though it is apparent in many cases that informants were present and in a position to report the details of the meeting.

In order to properly evaluate a subject's knowledge of the aims and purposes, his potential dangerousness, and his activities in advancing the program of the subversive organization with which he is affiliated, it is essential that reports contain all pertinent evidence tending to establish the above. You must insure that informants who are in attendance at various meetings of subversive organizations are carefully interrogated as to the nature of the meetings and, where pertinent in individual cases, such information should be reported.

Very truly yours,

John Edgar Hoover

Director



FD-252  
(12-14-54)

FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

EMPLOYEE SUGGESTION

# 606-56

Date: March 5, 1956

To: Director, FBI

From: SA

Division of assignment: Detroit

SUGGESTION: That a form similar to the attached be made available  
for field use in Security type cases.

SUBJECT REVIEW SHEET

Current practice or rule (include manual citation as well as facts):

None in use

Advantages of suggestion:

1. Ready reference for Agent and field supervision.
2. More efficient supervision of case.
3. Periodic review of contents of file.

Disadvantages of suggestion:

1. Time consumed in posting information.

Recommendations and comments of Division Head: Although some assistance could be rendered by the recommended form, it is not believed that it is justified at the present time. A number of items would have to be constantly subject to change and other items might not necessarily apply.

Mark opposite each item the number of the serial & page in which the information appears. Although these items are regarded as nonvariable, changes may be noted by adding the new serial and page number and crossing out the old.

Office File \_\_\_\_\_

2174

Bureau File \_\_\_\_\_

INFORMATION

SERIAL NO.

1. Name. \_\_\_\_\_
2. Aliases \_\_\_\_\_
3. Description \_\_\_\_\_
4. Photograph \_\_\_\_\_
5. Credit Check \_\_\_\_\_
6. Local Criminal \_\_\_\_\_
7. Bureau Identification Record (FD-9) \_\_\_\_\_
8. Security Index (FD-122) \_\_\_\_\_
9. Verification Res. & Emp. (FD-154) \_\_\_\_\_
10. Indices Search Slip (FD-160) \_\_\_\_\_
11. Security Flash Notice (FD-165) \_\_\_\_\_
12. Physical Description for Security Index (FD-186) \_\_\_\_\_
13. Resident Agent leads (FD-203) \_\_\_\_\_
14. Delinquency Letter (FD-205) \_\_\_\_\_
15. Suggested Bureau Indexing (FD-214) \_\_\_\_\_
16. Personally Observed \_\_\_\_\_
17. Subject's Phone \_\_\_\_\_
18. Subject's vehicle \_\_\_\_\_
19. Neighborhood Source \_\_\_\_\_
20. Succinct Resume \_\_\_\_\_
21. Leads \_\_\_\_\_
22. Leads covered \_\_\_\_\_
23. Case opened \_\_\_\_\_
24. Case closed \_\_\_\_\_
25. Last posted \_\_\_\_\_
26. Reports \_\_\_\_\_
  - a. Summary \_\_\_\_\_
  - b. Pending \_\_\_\_\_
  - c. Pending \* \_\_\_\_\_
  - d. Closed \_\_\_\_\_

NO SERIAL NUMBER:  
KEEP ON TOP OF OTHER SERIALS IN FILE

ENCLOSURE

STANDARD FORM NO. 64

## Office Memorandum • UNITED STATES GOVERNMENT

DATE: March 30, 1956

TO :

FROM :

SUBJECT: SECURITY INDEX GEN.  
Bufile

During the past week, 17 cards were added to the Security Index and 9 cards were cancelled, a net increase of 8 cards.

The Security Index count as of today is  
12,934.

ACTION:

None. This is for your information.



2177  
United States Department of Justice  
Federal Bureau of Investigation

AIRMAIL - REGISTERED

Date: March 17, 1956  
To: Director, FBI  
From: Liaison Representative  
Ottawa, Canada  
Subject: *Security Index*  
SECURITY INDEX SUBJECTS  
TRAVELLING ABROAD

Bureau letter dated October 20, 1955, bearing the above caption forwarded a list of individuals residing in Canada included in the Security Index current as of October 15, 1955.

A letter captioned "Subjects of Bureau Investigations who are U.S. Citizens Residing in Canada, Security Matter - C, SWP; Internal Security - R," dated March 16, 1956, is being forwarded to the Bureau with a list of U.S. Citizens residing in Canada who are not on the Security Index but who have been subjects of prior Bureau investigations. It was mentioned in that letter that the U.S. Consulate, Montreal, had inquired relative to two subjects contained on the list and that therefore the Bureau may desire to check to determine if information had in each instance where required been forwarded to the Department of State on these subjects. As of possible interest in connection with this matter, it is pointed out that from the information contained in the files of the ~~Montreal~~ Office, Ottawa, it is determined that the Bureau has been

correspondence with the Office of Security, Department of State, relative to the following subjects included in the Security Index and presently residing in Canada.



March 27, 1956

Liaison Representative, Ottawa

Director, FBI (

SECURITY INDEX SUBJECTS  
TRAVELLING ABROAD

RECORDED - 88

-2177

Reurlet dated March 17, 1956.

The names of \_\_\_\_\_ and \_\_\_\_\_  
\_\_\_\_\_ have been deleted  
from the Security Index. The remaining 15  
subjects listed in the enclosure submitted with  
relet continue to be listed in the Security Index.

In connection with \_\_\_\_\_, it is noted  
that he has indicated an intention to reside  
permanently in Canada and that he is a British  
subject.

67-17

2177

Liaison Representative, Ottawa

April 3, 1956

Director, FBI (

SECURITY INDEX SUBJECTS TRAVELING ABROAD

-2177

Reurlet dated March 17, 1956.

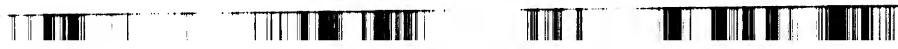
For your information, the Bureau has furnished pertinent facts to the State Department concerning each individual on the list enclosed with referenced letter.

For your additional information, the Bureau file number for is

cc - Foreign Liaison Unit (Route through for review)

NOTE ON YELLOW:

Reflét listed 17 individuals residing in Canada who are, or until recently were included in SI. Their current residences and employments (if any) were also furnished. All files checked and where not already done, UTD information has been furnished State under individual case captions.





STANDARD FORM NO. 64

## Office Memorandum • UNITED STATES GOVERNMENT

DATE: April 6, 1956

TO :

FROM :

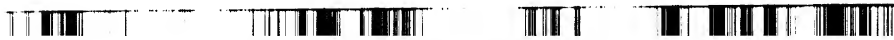
SUBJECT: SECURITY INDEX  
Bufile

During the past week, 10 cards were added to the Security Index and 13 cards were cancelled, a net decrease of 3 cards.

The Security Index count as of today is 12,931.

ACTION:

None. This is for your information.



2179

*see* Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: April 12, 1956

FROM :

SUBJECT: DELINQUENCY IN SECURITY INVESTIGATIONS  
BufileSYNOPSIS:

*Security Index - General* ✓

Each month we follow the field closely on the status of security work by analyzing the backlog of pending cases and delinquency in espionage, internal security, security matter and foreign intelligence cases in classifications. Status of these cases as of March 31, 1956, is set forth herein.

In March, there was an increase in pending active matters in the entire field in the security classifications from 15,431 to 15,436. Delinquent matters increased from 1,712 to 1,799. The percentage of delinquent matters increased from 11.1% to 11.6%.

Letters are being sent to Boston, El Paso, and Phoenix, indicated by asterisks on pages four and five herein, commenting upon their delinquent condition and pointing out the necessity of bringing their security cases to a current status. *Cleveland*

RECOMMENDATION:

The field will continue to be followed closely regarding security delinquency and you will be advised of the results of the review of the April, 1956, administrative reports.

Memorandum for Mr.

DETAILS:

Since December, 1951, we have been following, on a monthly basis, the 12 field offices having a large proportion of our pending security work, and since March, 1952, all offices. We have written letters to the 12 offices and to other offices where progress in reducing the backlog of work and delinquency has not been satisfactory.

The March, 1956, administrative reports from all offices reflect that the total pending active matters in classifications increased from 15,431 to 15,436. The delinquent items increased from 1,712 to 1,799. The percentage of delinquent matters increased from 11.1% to 11.6%.

The following statistics reflect the status of pending work, including both pending active and pending inactive matters, and delinquency for all field divisions, as of December 31, 1951, and the progress for the last four months.

TOTAL PENDING MATTERS CLASSIFICATIONS ALL FIELD DIVISIONS					
<u>Classification</u>	<u>12/31/51</u>	<u>12/31/55</u>	<u>1/31/56</u>	<u>2/29/56</u>	<u>3/31/56</u>
	1,314	684	666	665	672
	32,812	13,769	13,457	13,364	13,186
	<u>2,895</u>	<u>3,602</u>	<u>3,623</u>	<u>3,894</u>	<u>4,080</u>
Total	37,021	18,055	17,746	17,923	17,938

Memorandum for Mr.

TOTAL DELINQUENT MATTERS  
CLASSIFICATIONS  
ALL FIELD DIVISIONS

<u>Classification</u>	<u>12/31/51</u>	<u>12/31/55</u>	<u>1/31/56</u>	<u>2/29/56</u>	<u>3/31/56</u>
	525	45	45	33	36
	22,518	2,063	1,666	1,367	1,484
	<u>1,719</u>	<u>512</u>	<u>359</u>	<u>312</u>	<u>279</u>
Total	24,762	2,620	2,071	1,712	1,799

The following statistics reflect the total of pending active matters, delinquency and percentage of delinquency of all offices since January 31, 1955.

CLASSIFICATIONS  
ALL FIELD DIVISIONS

<u>Date</u>	<u>Pending Active Matters</u>	<u>Delinquent Matters</u>	<u>Percentage Delinquent</u>
1/31/55	22,678	6,806	29.7%
2/28/55	23,118	7,227	31.2%
3/31/55	22,628	7,623	33.6%
4/30/55	21,249	6,594	30.9%
5/31/55	20,680	6,377	30.8%
6/30/55	18,198	5,077	27.9%
7/31/55	16,280	4,544	27.9%
8/31/55	15,635	3,537	22.6%
9/30/55	15,180	3,278	21.6%
10/31/55	15,068	2,903	19.5%
11/30/55	15,315	2,760	18.0%
12/31/55	15,533	2,620	16.8%
1/31/56	15,079	2,071	13.7%
2/29/56	15,436	1,712	11.1%
3/31/56		1,799	11.6%

Memorandum for Mr.

Status of Security Work-in-12 of the Larger Offices

The following statistics reflect the progress of the 12 larger offices we have been closely following since December, 1951. These offices have approximately 81% of the total Security Index cards and a high percentage of the pending work and delinquency in classifications ,

STATISTICS FOR TWELVE OFFICES'  
SECURITY INDEX-COUNT AND FOR  
MATTERS

<u>Office</u>	<u>Security</u> <u>Index Cards</u> <u>3/19/56</u>	<u>Pending Active</u> <u>Matters</u>		<u>Percentage</u> <u>Delinquent</u>	
		<u>2/29/56</u>	<u>3/31/56</u>	<u>2/29/56</u>	<u>3/31/56</u>
New York	2,752	4,096	4,097	13.2%	12.2%
Los Angeles	2,514	1,324	1,390	11.0%	8.9%
San Francisco	1,351	1,032	968	11.0%	12.9%
Chicago	748	874	916	21.2%	19.1%
Detroit	512	518	511	10.4%	10.1%
Philadelphia	652	508	493	5.0%	6.4%
Newark	455	900	848	17.0%	18.5%
Seattle	384	291	319	13.4%	11.0%
* Boston	312	333	327	20.0%	25.4%
* Cleveland	318	356	397	13.0%	19.1%
Minneapolis	236	142	124	5.6%	10.5%
New Haven	220	283	279	3.5%	11.1%
- Total	10,454	10,657	10,669		

\* Letter being sent to office indicated.

## Memorandum for Mr.

Status of Security Work in the Remaining 40 Offices

The remaining 40 offices are listed according to the percentage of delinquency on March 31, 1956, in total matters in classifications. These statistics reflect the progress during March, 1956.

Office	Active Matters		Percentage Delinquent	
	2/29/56	3/31/56	2/29/56	3/31/56
* Phoenix	90	82	12.0%	23.2%
* El Paso	28	26	10.7%	23.0%
San Antonio	73	97	14.6%	16.5%
Washington Field	1,166	1,158	10.0%	14.4%
Houston	52	57	10.0%	14.0%
Springfield	63	65	5.0%	12.3%
Indianapolis	103	100	24.3%	11.0%
Miami	122	116	10.0%	10.4%
Kansas City	47	52	0.0%	10.0%
Omaha	42	32	2.0%	9.3%
Little Rock	19	12	5.0%	8.3%
Pittsburgh	222	222	6.0%	8.1%
San Diego	298	296	11.0%	7.7%
Charlotte	88	82	9.0%	7.3%
Richmond	49	56	2.0%	7.1%
New Orleans	98	101	1.0%	7.0%
Atlanta	84	79	5.0%	6.3%
Milwaukee	113	128	2.0%	6.2%
Savannah	68	64	7.4%	6.2%
Albany	217	196	3.0%	6.1%
Buffalo	220	213	5.5%	6.1%
Baltimore	391	399	0.0%	5.2%
Norfolk	58	57	2.0%	5.2%
Knoxville	43	28	0.0%	4.0%
Anchorage	15	28	0.0%	3.5%
Birmingham	57	86	7.0%	3.5%
Dallas	48	47	8.0%	3.5%
Memphis	33	28	9.0%	3.5%

\* Letters sent to offices indicated regarding delinquent status.

Memorandum for Mr.

Office	Active Matters		Percentage Delinquent	
	2/29/56	3/31/56	2/29/56	3/31/56
Butte	42	35	0.0%	3.0%
Denver	91	99	7.7%	3.0%
Salt Lake City	38	33	3.0%	3.0%
Albuquerque	59	48	10.0%	2.0%
Louisville	38	38	10.5%	2.6%
Portland	110	112	3.0%	2.6%
St. Louis	129	139	0.8%	1.4%
Cincinnati	185	171	0.0%	0.0%
Honolulu	27	16	0.0%	0.0%
Mobile	27	35	4.0%	0.0%
Oklahoma City	16	21	0.0%	0.0%
San Juan	105	113	2.0%	0.0%

The following figures illustrate the progress of the 40 offices as a whole since January 31, 1955, as reflected in the administrative reports.

Date	Pending Active Matters	Delinquent Matters	Percentage Delinquent
1/31/55	6,216	1,201	19.3%
2/28/55	6,347	1,317	20.7%
3/31/55	6,389	1,986	21.7%
4/30/55	5,911	1,348	22.8%
5/31/55	5,413	1,147	21.2%
6/30/55	4,710	964	20.5%
7/31/55	4,101	826	20.0%
8/31/55	4,114	647	15.7%
9/30/55	4,102	652	15.9%
10/31/55	4,238	630	14.9%
11/30/55	4,214	560	13.3%
12/31/55	4,396	568	12.9%
1/31/56	4,330	376	8.7%
2/29/56	5,007	307	6.1%
3/31/56	4,767	399	8.4%

2179  
Memorandum for Mr.

Letters to the Field

Letters are being sent to Boston, El Paso, Cleveland and Phoenix, indicated by asterisks on pages four and five herein, commenting upon existing delinquency and pointing out the necessity of bringing security cases to and maintaining them at proper levels.



*list*  
Assistant Attorney General

2780  
April 17, 1956

Director, FBI

~~SECRET~~ SECURITY INDEX LIST

There is attached hereto a current list of the names of the individuals maintained in the Security Index. Names included in the main portion of the list are arranged alphabetically. Those individuals coming within four designated groups are listed on separate pages. Following each name is information reflecting the race, sex, birth date, Bureau file number, and the Bureau field office covering the residence of the individual.

It is requested that this list be given utmost security.

Enclosure

~~YELLOW:~~ Espionage Section of the Special Section not included. The four designated groups are:

U. S. Government Employees  
Foreign Government Employees  
United Nations Employees  
Pro-Tito Yugoslavs

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TOP SECRET

UNRECORDED  
4-2-56

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

DATE: April 2, 1956

TO :

FROM :

SUBJECT: ERRONEOUS IDENTIFICATIONS BY WITNESSES -  
LOOSE PHRASEOLOGY IN REPORTING

Reference is made to SAC Letter 56-18 dated April 2, 1956, relating to the captioned matter.

In order to place more emphasis on the necessity of eliminating erroneous identifications by witnesses, the use of loose phraseology in reporting, and the necessity for accurate documentations, appropriate changes for the Manual of Instructions, Manual of Rules and Regulations, and FBI Handbook have been prepared and are attached hereto.

RECOMMENDATION:

That the attached revisions be forwarded to the Training and Inspection Division for approval.

(Typed March 29, 1956)

Proposed Changes to Section 87C, Page 6, Paragraph 3,  
of Manual of Instructions

Re: SECURITY INVESTIGATIONS

Place period (.) after the word "organization" in the first sentence and delete the phrase "unless the original source is shown." Add the underacored sentences set forth below as the second sentence. The first two sentences of paragraph 3 should, therefore, read as follows: Extreme care should be taken to have all reports factually correct with regard to statements concerning affiliation or membership in a proscribed or subversive organization. Identification of suspected organizations or individuals with information of a possible subversive nature must be in crystal-clear, unmistakable terminology, showing exact basis for such identification, plus corroboration for same wherever possible.

UNRECORDED  
4-2-56

Typed March 29, 1956

Proposed Addition to Part III, Page 163, of FBI Handbook

Re: SECURITY INVESTIGATIONS

The investigation should be directed toward establishing the dangerousness of the subjects by information of an evidentiary nature. "pin down" all general statements to specifics. Identification of suspected organizations or individuals with information of a possible subversive nature must be in crystal-clear, unmistakable terminology, showing exact basis for such identification, plus corroborative for same wherever possible.

## Office Memorandum • UNITED STATES GOVERNMENT

TO : THE DIRECTOR

DATE: April 13, 1956

FROM :

SUBJECT: SECURITY INDEX  
• Bufile

The following is a report on the status of the Security Index since the last count was furnished to you on March 9, 1956.

<u>Week of:</u>	<u>New Cards Added</u>	<u>Cards Cancelled</u>	<u>Net Change</u>
March 12-16	19	17	+ 2
March 19-23	23	19	+ 4
March 26-30	17	9	+ 8
April 2-6	10	13	- 3
April 9-13	<u>20</u>	<u>10</u>	<u>+10</u>
	89	68	+21

During the above-mentioned period, there was a net increase in the Security Index of 21.

For your information, during the preceding four-week period, 74 cards were added and 65 cards were cancelled, a net increase of 9.

The Security Index count as of today is 12,941.

ACTION:

This is for your information

April 17, 1956

*lp*  
**LIAISON WITH PASSPORT OFFICE,  
DEPARTMENT OF STATE  
Bufile.**

We have been supplying periodically for the confidential use of the Passport Division, Department of State, a current list of the names of top functionaries and key figures for use as a check list by that Division before issuing U.S. passports. These lists have been delivered personally to Mr. [redacted], deputy director of the Passport Office, with the request that the list be held in the strictest confidence by him at all times and maintained in his office safe.

Memoranda from Mr. [redacted] to you dated April 10 and April 13, 1956, reflect an internal conflict between the Passport Division and the Office of Security, Mr. [redacted], as to which office will retain security files and related material presently being kept in the Passport Office. The latest memorandum, dated April 13, 1956, reflects that, according to Miss [redacted], director of the Passport Office, this matter is a long way from being settled at this time.

**RECOMMENDATIONS:**

(1) It was contemplated that a list of top functionaries and key figures would be furnished to the Passport Office this month but, in view of the uncertainty as to where this list would be maintained, it is recommended that no list be furnished until this matter is settled within the State Department. In this connection, we are not committed to furnish the Passport Office this list but have done so since December, 1950, as result of a request from Mrs. [redacted], then chief of the Passport Office.

Memorandum for Mr. ---

(2) It is further recommended that this matter be followed through Liaison and, when the question is finally settled, we will again consider making available lists of key figures and top functionaries.

*Office Memorandum* • UNITED STATES GOVERNMENT

• DATE: April 20, 1956

TO :

FROM :

SUBJECT: *SECURITY INDEX*  
*Bufile*

During the past week, 28 cards were added to the Security Index and 15 cards were cancelled, a net increase of 13 cards.

The Security Index count as of today is

12,954.

ACTION:

None. This is for your information.



STANDARD FORM NO. 64

## Office Memorandum • UNITED STATES GOVERNMENT

TO :

D. 4/19/56

FROM :

— Security Index - Genl.

SUBJECT: SECURITY INDEX CARD STATISTICS

There are 12,939 persons represented in the security index (as of April 13, 1956). Of the total, 11,420 or 88.3 percent are communists. *V*

A detailed table, enclosed in duplicate, shows as of April 13, 1956, the distribution of the subjects by field office, nationalistic tendencies, dangerousness, sex, race, citizenship and "special lists." A key to abbreviations is enclosed.

2183  
ENC.

SECURITY INDEX CARDS STATISTICS - BY FIELD OFFICE  
FOR THE MONTH OF JANUARY, 1958

(1) FIELD OFFICE	(2) TOTAL 12,952	(3) NATIONALISTIC FRONT OF CO ACTION ASSOCIATION													(4) TOTAL 5,134	(5) TOTAL 1,011	(6) NATIONALISTIC FRONT OF CO ACTION ASSOCIATION				(7) NATIONALISTIC FRONT OF CO ACTION ASSOCIATION				(8) TOTAL 1,011	(9) TOTAL 1,011
		CO	FR	NC	ISL	MC	WIS	PP	FA	MS	RA	OW	PP	TH			CO	FR	NC	ISL	MC	WIS	PP	FA		
ALBANY	159	157								2					61	18	96	63	130	25	3	1	152	6	1	
ALBUQUERQUE	19	19													9	4	11	8	18	1			19	1		
ALBUQUERQUE	11	10													4	3	8	3	9	2			10	1		
ALBUQUERQUE	19	6													4	2	17	2	19				13	6		
ALBUQUERQUE	172	137													71	35	110	62	148	24			124	48		
ALBUQUERQUE																										
ALBUQUERQUE	5	5													2	2	5		5				4	1		
ALBUQUERQUE	312	245													84	24	200	112	249	61	2		287	25		
ALBUQUERQUE	215	176													111	33	134	81	194	19	1	1	183	32		
ALBUQUERQUE	43	53													11	6	37	16	50	3			53			
ALBUQUERQUE	24	24													15		16	8	24				21	3		
ALBUQUERQUE	760	639													188	97	477	243	606	135	17	2	575	145		
ALBUQUERQUE	90	72													26	14	62	28	81	8	1		60	30		
ALBUQUERQUE	315	270													75	32	210	105	258	56	1		264	51		
ALBUQUERQUE	27	27													14	8	18	9	25	1	1		24	3		
ALBUQUERQUE	48	87													38	20	57	31	77	8	3		81	5	2	
ALBUQUERQUE	512	400													131	37	337	175	418	79	15		412	96	3	1
ALBUQUERQUE	5	5													1	2	3	2	5				5			
ALBUQUERQUE	31	31													15	12	21	10	30		1		14	1	2	14
ALBUQUERQUE	27	26													5	2	21	6	25	2			20	7		
ALBUQUERQUE	123	114													34	11	79	44	97	24	2		106	17		
ALBUQUERQUE	13	7													1	1	13	2	13				13			
ALBUQUERQUE	4	4													1	1	2	2	4				4			
ALBUQUERQUE	2523	2349													427	117	1340	1183	1940	539	43	1	2363	138	22	
ALBUQUERQUE	13	13													8	2	9	4	13				11	2		
ALBUQUERQUE	4	3													1	1	3	1	4				4			
ALBUQUERQUE	39	31													4	1	25	14	24	12	2	1	38	1		
ALBUQUERQUE	130	107													33	12	65	35	116	11	3		120	10		
ALBUQUERQUE	237	183													62	19	145	92	214	22	1		230	7		
ALBUQUERQUE	7	7															7	7	7				1	4		
ALBUQUERQUE	459	420													159	77	300	159	371	81	6	1	401	58		
ALBUQUERQUE	216	212													13	25	125	93	164	51	3		193	25		
ALBUQUERQUE	44	44													13	6	29	15	42		1	1	25	19		
ALBUQUERQUE	2747	2422													646	146	1699	1048	2080	592	65	10	2401	321	22	3
ALBUQUERQUE	7	7													4	1	6	1	6				7			
ALBUQUERQUE	13	13													6	4	8	5	13				12	1		
ALBUQUERQUE	15	15													2	36	11	4	14	1			13	2		
ALBUQUERQUE	645	560													154	25	352	253	519	123	3		527	116	1	1
ALBUQUERQUE	49	49													15	2	25	18	36	7			41	2		
ALBUQUERQUE	185	167													45	28	129	56	134	45	6		160	25		
ALBUQUERQUE	100	97													31	10	64	36	93	6	1		99	1		
ALBUQUERQUE	10	9													4	3	7	3	8	2			9	1		
ALBUQUERQUE	44	44													17	7	61	33	85	7	2		72	22		
ALBUQUERQUE	50	44													16	7	30	20	47	3			49	1		
ALBUQUERQUE	15	15													1	3	10	5	12	2	1		14	1		
ALBUQUERQUE	134	132													21	10	73	66	112	22	3	2	178	7	1	3
ALBUQUERQUE	1348	1260													321	77	750	598	1139	182	22	5	1219	106	10	13
ALBUQUERQUE	323	270													131	19	296	27	322	1			279	44		
ALBUQUERQUE	5	5													1	1	4	1	5				3	2		
ALBUQUERQUE	389	371													81	22	242	147	358	18	4	2	357	27	1	4
ALBUQUERQUE	29	27													11	5	20	9	26	3			24	5		
ALBUQUERQUE	124	120													31	12	66	50	101	22	1		103	19		

\* Items do not add to total column number 2, but are included in Sections 3, 5, 6 and 7. Columns 17 and 18 are included in the 19 column.

ENC.

2183

KEY TO ABBREVIATIONS USED IN SECURITY INDEX

AL Alien  
DC Detcom  
KF Key Figure  
NA Naturalized  
  
NB Native Born  
TF Top Functionary  
UN Unknown  
AEP Atomic Energy Program Employees  
  
BUL Bulgarian  
COM Communist Party, USA  
ESP Espionage Subjects  
FGE Foreign Government Employees  
  
GOV United States Government Employees  
HUN Hungarian  
ISL Independent Socialist League  
JFG Johnson Forest Group  
  
MOI Muslim Cult of Islam  
MTS Miscellaneous  
NPR Nationalistic Party of Puerto Rico  
PPA Proletarian Party of America  
  
RUS Russian  
SUA Socialist Union of America  
SWP Socialist Workers' Party  
UNE United Nations Employees  
  
UPR Union of the People for the Establishment  
of the Republic of Puerto Rico  
YUG Yugoslavian

ENC 2

-2183

STANDARD FORM NO. 64

## Office Memorandum • UNITED STATES GOVERNMENT

DATE: April 17, 1956

TO :

FROM :

SUBJECT: SECURITY INDEX  
Bufile

We forward to the field quarterly an alphabetical list of each office's Security Index in order that the Security Index cards maintained in the field may be checked and reconciled with Bureau records.

There is attached a proposed letter to all field offices containing appropriate instructions regarding the handling of the list.

RECOMMENDATION:

It is recommended that the attached letter be approved and forwarded.

32 M 111

April 18, 1956

SAC, Albany

Director, FBI

SECURITY INDEX

There is attached for each office an alphabetical list of its Security Index subjects (two copies for New York) prepared from the Bureau's Security Index as of April 13, 1956.

The attached list should be used to reconcile the Security Index in your office with the Security Index at the Seat of Government by

Enclosure

- |                             |                                 |
|-----------------------------|---------------------------------|
| 2cc - Albuquerque (W/Enc.)  | 2cc - Milwaukee (W/Enc.)        |
| 2cc - Anchorage (W/Enc.)    | 2cc - Minneapolis (W/Enc.)      |
| 2cc - Atlanta (W/Enc.)      | 2cc - Mobile (W/Enc.)           |
| 2cc - Baltimore (W/Enc.)    | 2cc - Newark (W/Enc.)           |
| 2cc - Birmingham (W/Enc.)   | 2cc - New Haven (W/Enc.)        |
| 2cc - Boston (W/Enc.)       | 2cc - New Orleans (W/Enc.)      |
| 2cc - Buffalo (W/Enc.)      | 2cc - New York (W/Enc.-2)       |
| 2cc - Butte (W/Enc.)        | 2cc - Norfolk (W/Enc.)          |
| 2cc - Charlotte (W/Enc.)    | 2cc - Oklahoma City (W/Enc.)    |
| 2cc - Chicago (W/Enc.)      | 2cc - Omaha (W/Enc.)            |
| 2cc - Cincinnati (W/Enc.)   | 2cc - Philadelphia (W/Enc.)     |
| 2cc - Cleveland (W/Enc.)    | 2cc - Phoenix (W/Enc.)          |
| 2cc - Dallas (W/Enc.)       | 2cc - Pittsburgh (W/Enc.)       |
| 2cc - Denver (W/Enc.)       | 2cc - Portland (W/Enc.)         |
| 2cc - Detroit (W/Enc.)      | 2cc - Richmond (W/Enc.)         |
| 2cc - El Paso (W/Enc.)      | 2cc - St. Louis (W/Enc.)        |
| 2cc - Houston (W/Enc.)      | 2cc - Salt Lake City (W/Enc.)   |
| 2cc - Indianapolis (W/Enc.) | 2cc - San Antonio (W/Enc.)      |
| 2cc - Kansas City (W/Enc.)  | 2cc - San Diego (W/Enc.)        |
| 2cc - Knoxville (W/Enc.)    | 2cc - San Francisco (W/Enc.)    |
| 2cc - Little Rock (W/Enc.)  | 2cc - San Juan (W/Enc.)         |
| 2cc - Los Angeles (W/Enc.)  | 2cc - Savannah (W/Enc.)         |
| 2cc - Louisville (W/Enc.)   | 2cc - Seattle (W/Enc.)          |
| 2cc - Memphis (W/Enc.)      | 2cc - Springfield (W/Enc.)      |
| 2cc - Honolulu (W/Enc.)     | 2cc - Washington Field (W/Enc.) |
| 2cc - Miami (W/Enc.)        |                                 |

COMM - 51  
APR 19 1956  
MAILED 23

RECEIVED  
APR 19 10 51 AM '56

YELLOW: Original on Duplimat.  
Enclosure to memo to Mr. [redacted] from Mr. [redacted]  
dated 4/17/56, re "Security Index,"

ENCLOSURE

**Letter to SAC, Albany**

checking the names on the list against the Security Index cards. Detailed instructions regarding the handling of this list are contained in Bureau letter to Albany, copies to all offices, captioned as above, dated January 17, 1956.

Enc - 2 -

# Office Memorandum • UNITED STATES GOVERNMENT

TO :

Mr. [redacted]

DATE: April 20, 1956

FROM :

Mr. [redacted]

SUBJECT:

SECURITY INDEX LIST  
Bufile [redacted]

SAC, Quantico

The Security Index list as of April 13, 1956, has been prepared. One copy is attached hereto for transmittal to the SAC, Quantico, for retention in his personal custody with the other vital records maintained at the FBI Academy.

## RECOMMENDATIONS:

(1) It is recommended that this memorandum and attached list be forwarded to the SAC, Quantico, marked "Personal and Confidential - Registered, Return Receipt Requested." - Recd 4-24-56 - 7/12

(2) It is further recommended that, upon receipt, the SAC, Quantico, place the attached list with the other vital records maintained at Quantico, personally destroy by burning the old Security Index list in his possession, and note hereon that such action has been taken.

(3) It is recommended that, thereafter, this memorandum be returned to the Bureau marked for my attention.

## Enclosure

cc - SAC, Quantico  
cc - Mr. Belmont  
cc - Mr. Bland  
cc - Mr. Rushing

RECORDED - 30

APR 30 1956

EX - 120

68 MAY 5

(5)

STANDARD FORM NO. 64

## Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: April 27, 1956

FROM :

SUBJECT: SECURITY INDEX - General  
Bufile

During the past week, 9 cards were added to the Security Index and 22 cards were cancelled, a net decrease of 13 cards.

The Security Index count as of today is  
12,941.

ACTION:

None. This is for your information.



## Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: April 30, 1956

FROM :

SUBJECT: <sup>O</sup> SECURITY INDEX - Genl.  
Bufile

Part III of the Attorney General's Portfolio provides for the apprehension of dangerous enemy aliens under certain conditions.

We presently have included in the Security Index 215 aliens. No special breakdown of these aliens is maintained at the present time. However, they are designated by nationality and we can, by obtaining the list of all aliens from the IBM records, separate the particular nationalities. In order that the identities of these individuals may be instantly determined in the event of an emergency in which Part III of the Portfolio may be invoked, the Subversive Control Section proposes to maintain an extra Security Index card as to aliens only (215) tabbed to show each subject's nationality. These cards would be maintained separate and apart from the alphabetical Security Index breakdown, broken down by nationality, and will be maintained only at the Seat of Government. By this means, when we are advised by the Department as to the countries declared to be enemy countries and ordered to effect the apprehension of dangerous enemy aliens of these countries, we would be immediately able to instruct the field as to the identities of those individuals to be apprehended.

ACTION:

This is being done.

## Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: May 3, 1956

FROM : The Executives Conference

SUBJECT: SECURITY INDEX - *asile*  
VERIFICATION OF ADDRESSES  
BufilePLANT INFORMANT PROGRAM  
BufileAMERICAN LEGION CONTACT PROGRAM  
Bufile

On May 2, 1956, the Executives Conference, consisting of Messrs.

considered the question of whether Security Index cases should be opened and assigned for the purpose of verifying addresses of subjects and closed upon such verification.

Present instructions call for verifications of addresses to be handled through administrative ticklers with cases opened only when the subject has moved to an address in another division or his present whereabouts is unknown. This means of handling verifications was inaugurated in 1951, it being felt at that time that a considerable administrative burden would be placed on the field by opening and closing twice a year the then 15,000-plus Security Index cases. Since that time, the Security Index has been reduced to approximately 12,900 names, of which more than 1,000 are key figures and approximately 600 are employed in key facilities. Key-figure and key-facility cases are maintained in a pending inactive status and reports are submitted quarterly and semiannually respectively. An annual report is now required in all other Security Index cases (approximately 11,300) so that these cases are now opened once a year and verifications of addresses are made at that time. Consequently, the proposal to open cases for verification purposes would mean that approximately 11,300 additional cases will be opened per year as compared to approximately 30,000 which would have been necessary in 1951.

Memorandum for Mr.

EXECUTIVES CONFERENCE RECOMMENDATION:

The Executives Conference was unanimous in feeling that, under present conditions, the Security Index cases should be opened for the purpose of verifying addresses of the subjects and closed upon such verifications being accomplished. The administrative burden of opening these cases under today's conditions would be relatively light. It is noted that, in many instances, accomplishment of verifications requires intensive investigation, sometimes even physical surveillances. Therefore, the opening of the cases would more truly reflect the work necessarily being handled by Agents and would present a truer picture of the work load pending in an office.

An SAC Letter and appropriate Manual changes are attached.

OK

STANDARD FORM NO. 64

## Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: May 4, 1956

FROM :

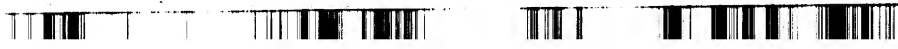
SUBJECT: SECURITY INDEX  
Bufile

During the past week, 9 cards were added to the Security Index and 13 cards were cancelled, a net decrease of 4 cards.

The Security Index count as of today is  
12,937.

ACTION:

None. This is for your information.



## Office Memorandum • UNITED STATES GOVERNMENT

2192  
DATE: April 30, 1956

TO :

FROM :

SUBJECT: SECURITY INDEX  
VERIFICATION OF ADDRESSES

It is believed Security Index cases should be opened and assigned for the purpose of verifying addresses and closed upon such verification.

PRESENT PROVISIONS:

Manual of Instructions, Section 87-D, page 57, provides that verifications of addresses of Security Index subjects are to be handled by means of administrative ticklers and that cases are not to be reopened when only action necessary is such verification unless subject has moved to an address in another division or his present whereabouts is unknown. This provision was made to provide uniformity in the administrative handling of Security Index cases for verification purposes, it having been noted that previously some offices reopened and closed the cases for verification purposes, others handled the cases on a pending inactive basis, and still others followed the cases by use of an administrative tickler.

PRIOR CONSIDERATION:

The provision followed consideration of this matter by the Executives Conference on April 16, 1951, when the Conference split on the question of whether the cases should be handled through administrative tickler or through maintaining them in a pending inactive status. The Director approved handling through administrative ticklers. Those favoring this system felt that this was the simplest procedure permitting the proper follow-up in the handling of the cases and that any other system would show an untrue picture of the actual pending work in the field offices. It was pointed out that an administrative burden would be placed on the field by opening and closing the then 15,000 plus Security Index cases each six months, for a total of more than 30,000 cases opened per year.

2192  
-Memorandum for Mr.

Those favoring maintaining the cases in a pending inactive status felt that this procedure would permit the cases to be closely followed in the field and would place a responsibility on the Agent to whom the case is assigned to properly channelize all information pertaining to the subject in the appropriate file. They also felt that considerable effort is necessary to accomplish verifications and that, in many instances, considerable investigation is required due to changes in either employment or residence of the subject.

NEW FACTORS:

Since this matter was so considered by the Executives Conference, changes have occurred in the volume and handling of Security Index cases.

- (1) The Security Index now contains only approximately 12,900 individuals.
- (2) More than 1,000 Security Index subjects are key figures and top functionaries and approximately 600 are employed in key facilities. Quarterly reports are required in top-functionary cases and semiannual reports are required in key-figure and key-facility cases. These are maintained in a pending inactive status, and are reopened when reports are due.
- (3) The field is now required to reopen the other Security Index cases annually for the purpose of submitting an annual report.

OBSERVATIONS:

From the above factors, it is evident that approximately 1,600 cases are now in a pending inactive status and approximately 11,300 cases are opened annually. The residence and employment addresses of subjects are, of course, verified during the course of these periodic investigations. From this, it can be seen that, if Security Index cases are opened for the purpose of verifying addresses and closed upon such verification, the total number of additional cases opened throughout the year would be approximately 11,300 (without regard to the fact that a few of these would be opened under present procedures because of lack of knowledge of present whereabouts).

2192

Memorandum for Mr.

The administrative burden of opening the cases would be much less because of the factors stated above than it would have been when considered by the Executives Conference in 1951. In this connection, it should be noted that the New York Office then favored following verifications by an administrative tickler because of this administrative burden. The New York Office has now advised that, in view of the greatly lessened number of such cases, it has no objection to opening cases for verification purposes. New York and other offices have advised that, in frequent instances, verifications require intensive investigation, sometimes even physical surveillances. It is believed that the opening of these cases would more truly reflect the work necessarily being handled by Agents and would present a truer picture of work pending in an office. In addition, this would provide both a means of assigning responsibility to Agents and an incentive to those Agents to discharge such responsibility quickly and efficiently.

RECOMMENDATION:

It is recommended that Security Index cases be opened semiannually to accomplish verification of residence and employment of the subjects. If you agree, appropriate instructions to the field and appropriate Manual changes will be prepared.

UNRECORDED

May 3, 1956

PROPOSED CHANGE IN  
MANUAL OF INSTRUCTIONS

The following change should be made in the Manual of Instructions. On page 57, Section 87-D, 7, b, (7), subparagraph (f) should be changed to read as follows:

"(f) The project of verifying addresses of Security Index subjects is not open to personnel. Personnel and those employed in non-positions shall be handled in reporting and assigning the cases for verification and closing the cases administratively upon accomplishment of verifications. Not-exceptionary, key-figure and key-activity cases will be handled as provided in Section 87-D 7 f (1). Verifications should be made at the time of submission of all annual investigative reports and should be reported thereon."

YELLOW: Enclosure to memo to Mr. from The  
Executives Conference dated 5/3/56 re  
"Security Index - Verification of Addresses  
Plant Informant Program; American Legion  
Contact Program,"



May 3, 1956

PROPOSED CHANGE IN  
MANUAL OF INSTRUCTIONS

The following change should be made in the Manual of Instructions. On page 74 of Section 87-D, 7, f, (3), subparagraph (d) should be made to read as follows:

(d) Other Security Index/Subjects

I. Closed

(A) Cases of all other Security Index subjects must be followed by administrative review and up so as to insure submission of an annual investigative report. The cases should be closed and assigned as closed prior to the date the annual report is due. Such cases shall also be closed and assigned as closed after submission of the annual report to accomplish verification of addresses. Upon such verification, the cases should be closed administratively.

YELLOW: Enclosure to memo to Mr. [redacted] from The Executives Conference dated 5/3/56 re "Security Index - Verification of Addresses; Plant Informant Program; American Legion Contact Program,"

UNRECORDED

5-8-56

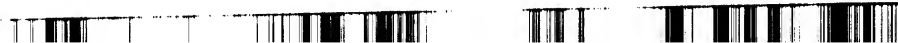
*gaul*

(M) *Q* SECURITY INDEX - VERIFICATION OF ADDRESSES -- Effective immediately, the project of verification of addresses of Security Index subjects (other than top functionaries, key figures and those employed in key facilities) is to be handled by reopening and assigning the cases for verification and closing the cases administratively upon accomplishment of verification. Top-functionary, key-figure and key-facility cases will continue to be handled as presently provided in the Manual of Instructions. Verifications should, of course, also be made at the time of submission of all annual investigative reports and should be reported therein.

Very truly yours,

John Edgar Hoover

Director



## Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: May 10, 1956

FROM :

SUBJECT: DELINQUENCY IN SECURITY INVESTIGATIONS  
BufileSYNOPSIS:

Each month we follow the field closely on the status of security work by analyzing the backlog of pending cases and delinquency in espionage, internal security, security matter and foreign intelligence cases in classifications. Status of these cases as of April 30, 1956, is set forth herein.

In April, there was a decrease in pending active matters in the entire field in the security classifications from 15,436 to 14,717. Delinquent matters decreased from 1,799 to 1,783. The percentage of delinquent matters increased from 11.6% to 12.1%.

Letters are being sent to Anchorage, Birmingham, Chicago, Phoenix and Springfield, indicated by asterisks on pages four and five herein, commenting upon their delinquent condition and pointing out the necessity of bringing their security cases to a current status.

RECOMMENDATION:

The field will continue to be followed closely regarding security delinquency and you will be advised of the results of the review of the May, 1956, administrative reports.

Memorandum for Mr. \_\_\_\_\_

DETAILS:

Since December, 1951, we have been following, on a monthly basis, the 12 field offices having a large proportion of our pending security work, and since March, 1952, all offices. We have written letters to the 12 offices and to other offices where progress in reducing the backlog of work and delinquency has not been satisfactory.

The April, 1956, administrative reports from all offices reflect that the total pending active matters in classifications decreased from 15,436 to 14,717. The delinquent items decreased from 1,799 to 1,783. The percentage of delinquent matters increased from 11.6% to 12.1%.

The following statistics reflect the status of pending work, including both pending active and pending inactive matters, and delinquency for all field divisions, as of December 31, 1951, and the progress for the last four months.

Classification	TOTAL PENDING MATTERS				
	CLASSIFICATIONS AND ALL FIELD DIVISIONS				
	12/31/51	1/31/56	2/29/56	3/31/56	4/30/56
	1,314	666	665	672	617
	32,812	13,457	13,364	13,186	12,511
	<u>2,895</u>	<u>3,623</u>	<u>3,294</u>	<u>4,080</u>	<u>4,224</u>
Total	37,021	17,746	17,923	17,938	17,352

## Memorandum for Mr.

TOTAL DELINQUENT MATTERS  
CLASSIFICATIONS  
ALL FIELD DIVISIONS

<u>Classification</u>	<u>12/31/51</u>	<u>1/31/56</u>	<u>2/29/56</u>	<u>3/31/56</u>	<u>4/30/56</u>
	525	45	38	36	25
	22,518	1,666	1,367	1,484	1,370
	<u>1,719</u>	<u>359</u>	<u>312</u>	<u>279</u>	<u>388</u>
Total	24,762	2,071	1,712	1,799	1,783

The following statistics reflect the total of pending active matters, delinquency and percentage of delinquency of all offices since January 31, 1955.

CLASSIFICATIONS  
ALL FIELD DIVISIONS

<u>Date</u>	<u>Pending Active Matters</u>	<u>Delinquent Matters</u>	<u>Percentage Delinquent</u>
1/31/55	22,678	6,806	29.7%
2/28/55	23,118	7,227	31.2%
3/31/55	22,628	7,623	33.6%
4/30/55	21,249	6,594	30.9%
5/31/55	20,680	6,377	30.8%
6/30/55	18,198	5,077	27.9%
7/31/55	16,280	4,544	27.8%
8/31/55	15,635	3,537	22.6%
9/30/55	15,180	3,278	21.6%
10/31/55	15,068	2,908	19.9%
11/30/55	15,315	2,760	18.0%
12/31/55	15,533	2,620	16.8%
1/31/56	15,079	2,071	13.7%
2/29/56	15,431	1,712	11.1%
3/31/56	15,436	1,799	11.6%
4/30/56	14,717	1,783	12.1%

-Memorandum for Mr.-

Status of Security Work in 12 of the Larger Offices

The following statistics reflect the progress of the 12 larger offices we have been closely following since December, 1951. These offices have approximately 81% of the total Security Index cards and a high percentage of the pending work and delinquency in classifications

STATISTICS FOR TWELVE OFFICES'  
SECURITY INDEX COUNT AND FOR  
MATTERS

<u>Office</u>	<u>Security</u> <u>Index Cards</u> <u>4/15/56</u>	<u>Pending Active</u> <u>Matters</u>		<u>Percentage</u> <u>Delinquent</u>	
		<u>3/31/56</u>	<u>4/30/56</u>	<u>3/31/56</u>	<u>4/30/56</u>
New York	2,747	4,097	3,773	12.2%	11.0%
Los Angeles	2,523	1,890	1,313	8.9%	7.5%
San Francisco	1,348	968	915	12.9%	17.1%
* Chicago	760	916	986	19.1%	22.4%
Detroit	512	511	491	10.1%	14.0%
Philadelphia	645	493	478	6.4%	5.6%
Newark	459	848	818	18.5%	13.9%
Seattle	389	319	279	11.0%	10.0%
Boston	312	327	270	25.4%	19.6%
Cleveland	315	397	352	19.1%	18.7%
Minneapolis	237	124	133	10.5%	12.7%
New Haven	218	279	268	11.1%	14.2%
Total	10,465	10,669	10,076		

\*Letter being sent to office indicated.

## Memorandum for Mr.

Status of Security Work in the Remaining 40 Offices

The remaining 40 offices are listed according to the percentage of delinquency on April 30, 1956, in total matters in classifications

These statistics reflect the progress during April, 1956.

Office	Active Matters		Percentage Delinquent	
	3/31/56	4/30/56	3/31/56	4/30/56
* Anchorage	28	26	3.5%	34.6%
* Springfield	65	50	12.3%	26.0%
* Phoenix	82	84	23.2%	19.0%
* Birmingham	86	103	3.5%	18.4%
Atlanta	79	85	6.3%	16.5%
Miami	116	110	10.4%	16.4%
Washington Field	1,158	1,189	14.4%	16.2%
Indianapolis	100	100	11.0%	16.0%
Milwaukee	128	131	6.2%	16.0%
Savannah	64	50	6.2%	16.0%
Kansas City	52	35	10.0%	14.3%
Mobile	35	42	0.0%	14.3%
Houston	57	51	14.0%	13.7%
Richmond	56	39	7.1%	10.2%
Dallas	47	69	3.5%	10.0%
Salt Lake City	33	31	3.0%	9.7%
Omaha	32	34	9.3%	8.8%
Pittsburgh	222	218	8.1%	7.8%
San Diego	296	276	7.7%	7.6%
Baltimore	399	346	5.2%	7.2%
New Orleans	101	136	7.0%	7.0%
San Antonio	97	102	16.5%	6.9%
Little Rock	12	15	8.3%	6.6%
Charlotte	82	92	7.3%	6.5%
Buffalo	213	162	6.1%	5.6%
Knoxville	28	19	4.0%	5.2%
Denver	99	84	3.0%	4.7%
Albany	196	197	6.1%	4.6%
Norfolk	57	47	5.2%	4.2%
Louisville	38	29	2.6%	3.5%
Portland	112	105	2.6%	2.9%

\* Letters sent to offices indicated regarding delinquent status.

## Memorandum for Mr.

Office	Active Matters		Percentage Delinquent	
	3/31/56	4/30/56	3/31/56	4/30/56
Albuquerque	48	46	2.0%	2.2%
Butte	35	43	3.0%	0.0%
Cincinnati	171	162	0.0%	0.0%
El Paso	26	28	23.0%	0.0%
Honolulu	16	15	0.0%	0.0%
Memphis	28	26	3.5%	0.0%
Oklahoma City	21	15	0.0%	0.0%
St. Louis	139	142	1.4%	0.0%
San Juan	113	107	0.0%	0.0%

The following figures illustrate the progress of the 40 offices as a whole since January 31, 1955, as reflected in the administrative reports.

Date	Pending Active Matters	Delinquent Matters	Percentage Delinquent
1/31/55	6,216	1,201	19.3%
2/28/55	6,347	1,317	20.7%
3/31/55	6,389	1,986	21.7%
4/30/55	5,911	1,348	22.8%
5/31/55	5,413	1,147	21.2%
6/30/55	4,710	964	20.5%
7/31/55	4,101	826	20.0%
8/31/55	4,114	647	15.7%
9/30/55	4,102	652	15.9%
10/31/55	4,238	630	14.9%
11/30/55	4,214	560	13.3%
12/31/55	4,396	568	12.9%
1/31/56	4,330	376	8.7%
2/29/56	5,007	307	6.1%
3/31/56	4,767	399	8.4%
4/30/56	4,717	479	10.1%

Letters to the Field

Letters are being sent to Anchorage, Birmingham, Chicago, Phoenix and Springfield, indicated by asterisks on pages four and five herein, commenting upon existing delinquency and pointing out the necessity of bringing security cases to and maintaining them at proper levels.



2144  
Change to  
34-444

# Office Memorandum • UNITED STATES GOVERNMENT

DATE: May 8, 1956

TO :

FROM :

SUBJECT: SECURITY CASES  
NEW YORK OFFICE

On July 21, 1953, we discontinued the use of 0-1 forms (the forms used for requesting advice from the field as to the status of a case) in routine security cases in the New York Office because of the large backlog and delinquency in such cases in that office. As of August 1, 1953, shortly after the moratorium on the use of Forms 0-1, the New York Office was 70% delinquent in cases in security classifications. This represented 4,245 delinquent matters out of a total of 6,126 cases.

The delinquency in security classifications in the New York Office has steadily declined and as of March 31, 1956, the delinquency percentage stood at 12.2% based on a total of 499 delinquent items out of a total of 4,097 cases in the above classifications.

In my memorandum dated January 6, 1956, it was recommended that the moratorium on sending 0-1 forms to New York in routine security cases be continued until after completion by New York of the Summary Report Program. This Program was completed on schedule, May 1, 1956.

34-444

## RECOMMENDATION:

It is recommended that we again institute the practice of following New York in routine security cases by the use of Form 0-1.

UNRECORDED  
5-11-56

5-9 (Rev. 4-9-56)

DOMESTIC INTELLIGENCE DIVISION - FBI

5/11

, 1956

These are old figures, nearly 10 years  
old, based on a partial check of our  
Security Index at that time. We can-  
not say that the same percentages  
would be true today or that the same

Room 1742 - Ext. 2121

(over)

UNRECORDED

5-11-56

percentages would be true if the entire Security Index were checked. In addition, not all persons on the Security Index are communists. In essence, I doubt that we could back up these figures at this time. Therefore, I question that this should be part of the Commission's report.

## Office Memorandum • UNITED STATES GOVERNMENT

TO : THE DIRECTOR

DATE: May 11, 1956

FROM :

SUBJECT: SECURITY INDEX  
Bufile

The following is a report on the status of the Security Index since the last count was furnished to you on April 13, 1956.

<u>Week of:</u>	<u>New Cards Added</u>	<u>Cards Cancelled</u>	<u>Net Change</u>
April 16-20	28	15	+ 13
April 23-27	9	22	- 13
April 30- May 4	9	13	- 4
May 7-11	24	13	+ 11
Total	70	63	+ 7

During the above-mentioned period, there was a net increase in the Security Index of 7.

For your information, during the preceding five-week period, 89 cards were added and 68 cards were cancelled, a net increase of 21.

The Security Index count as of today is 12,948.

ACTION:

This is for your information.

list  
Assistant Attorney General

2196  
May 18, 1956

Director, FBI

*General*  
SECURITY INDEX LIST

There is attached hereto a current list of the names of the individuals maintained in the Security Index. Names included in the main portion of the list are arranged alphabetically. These individuals coming within four designated groups are listed on separate pages. Following each name is information reflecting the race, sex, birth date, Bureau file number, and the Bureau field office covering the residence of the individual.

It is requested that this list be given utmost security.

Enclosure

YELLOW: Espionage Section of the Special Section not included. The four designated groups are:

U. S. Government Employees  
Foreign Government Employees  
United Nations Employees  
Pro-Tito Yugoslavs

*Personally  
Delivered  
5-18-56  
JPH*

(5)

RECORDED - 98

MAY 28 1956

MAY 21 1956

TOP SECRET

## Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: May 18, 1956

FROM :

SUBJECT: SECURITY INDEX  
Bufile

During the past week, 30 cards were added to the Security Index and 10 cards were cancelled, a net increase of 20 cards.

The Security Index count as of today is  
12,968.

ACTION:

None. This is for your information.